

*Wright State University*  
**BARGAINING UNIT JOB SPECIFICATION**  
*Grounds Maintenance Worker, Athletic (GRMWA)*

**I. JOB INFORMATION**

**Job Title: Grounds Maintenance Worker, Athletic (GRMWA)**

**Job Class: 75064 FLSA Status: Non-Exempt Bargaining Unit: TM**

**II. JOB SUMMARY**

Under general direction, performs grounds maintenance duties that primarily pertain to University owned or leased athletic fields and facilities. May perform routine grounds maintenance duties.

**III. PRIMARY DUTIES AND RESPONSIBILITIES**

- **Performs specialized and exacting duties in marking and preparing athletic fields for a variety of events. Routinely makes independent decisions related to the maintenance and preparation of athletic fields for use by Wright State University and other field users based on fluctuating customer needs and the specific use of the fields. Recommends renovations of athletic areas to maintain high quality fields.**
- **Works independently or with various coaches to set up for athletic events; lays out and marks fields; moves, stores and cleans up after events.**
- **Mows and trims grass and turf areas.**
- **Performs all manner of plant maintenance.**
- **Operates, repairs and maintains manual and computerized irrigation systems.**
- **Operates a wide variety of grounds maintenance motorized and non-motorized equipment, which may include trucks, front loaders, skid steers, tractors, mowers, air compressors, paint machines, rollers, brush chippers, chain saws, vacuums, blowers, tillers,**
- **Applies and directs the application of pesticides to turf and ornamental plantings. Diagnoses turf and ornamental planting diseases and pest problems and corrects and/or makes recommendations for corrective action.**
- **Performs minor maintenance and repairs to athletic field structures such as fences, bleachers, dugouts, walkways, parking lots, etc.**
- **Inspects athletic facilities for maintenance and safety needs, submits reports and initiates corrective action. Maintains appropriate supply inventories to meet game needs and requests supplies as needed.**
- **Keeps daily records and logs.**
- **Performs minor repairs and maintenance to trucks and grounds maintenance equipment (includes fueling and cleaning); changes tailgates and snowplow blades.**

- **Collects and disposes of debris; performs general cleanup of athletic facilities and associated adjoining areas before and after games or events.**
- **Gives daily work direction to a small, non-permanent crew (consisting of student employees, regular WSU employees and others) when they are working on the setup and preparation of athletic fields for practices, games and other events. May assist in the or**
- **Performs snow and ice control duties; may drive trucks or other equipment with snowplow and salt spreading attachment.**

*Note: This is not an inclusive list of duties and responsibilities.*

#### **IV. MINIMUM EDUCATION, EXPERIENCE, KNOWLEDGE, SKILLS, AND ABILITIES**

A high school diploma or equivalent, and four years of full-time experience in the grounds maintenance industry or two years of full-time experience and a two-year degree directly related to the grounds maintenance industry. Basic knowledge of athletic field maintenance helpful. Ability to operate motorized grounds maintenance equipment is required and must be demonstrated. Must be able to read, write and comprehend common vocabulary.

#### **V. WORKING CONDITIONS**

Conditions may require walking, stooping, climbing, pushing, pulling, heavy lifting (less than or equal to 65 pounds), high climbing, bending, working in awkward positions handling equipment and materials. There may be frequent exposure to extreme temperatures and/or weather conditions. Exposure to toxic gas, chemicals, high pressure gases, dangerous machinery, fumes and contact with insulation, dust particles and asbestos, and danger of electrical shock may exist. Must be able to work overtime hours on any shift and on any day of the week. This position may be designated as essential and/or the employee may be required to provide a means to be contacted during non-duty hours for emergencies.

#### **VI. WSU TESTING/EXAMINATIONS REQUIRED**

A pre-employment examination to determine proficiency and accuracy with computers is required. A pre-employment physical examination may be required before original appointment. An annual physical exam may be required.

#### **VII. CERTIFICATIONS OR LICENSURE(S) REQUIRED\***

- Must currently have possessed a valid U.S. driver's license for at least one year\*.
- An Ohio Pesticide Public Operator's License in the three categories of Turf, Ornamentals and Industrial Vegetation is required within one-hundred twenty (120) days of employment in this position. The license/certification that pertains to this job must be obtained after initial employment or promotion. In the case of initial employment, failure to obtain said license/certification within the time limits stated shall result in separation from the University. In the case of promotion when the license/certification should have been obtained within one year of entry into the position, the affected employee shall be returned to their former bargaining unit position and shall displace the bargaining unit employee holding their former position. If the required license/certification should have been obtained more

than one year after entry into the position, the affected employee shall be separated from the University.

- A current state or national professional certification from the Green Industry (i.e., Landscaping, Irrigation, Tree Care, Turf, Golf Course Groundskeeping and Nursery Industries) is required within one (1) year of employment in this position. Failure to obtain the required license/certification in that time frame shall result in separation of employment from the University except in cases where the employee was a Wright State University employee immediately prior to accepting the position. The University shall make a good faith effort to place a bargaining unit employee who will be separated under this provision into a vacant bargaining unit position, if one exists.

\*Employees who operate University vehicles, or as a condition of employment, whose jobs require that they operate University vehicles, or that they operate their personal vehicles on University business, are subject to Wright Way Policy #2601, and must consistently meet the requirements of Risk Management for employees who drive under these circumstances.

*This specification is intended to illustrate the level of complexity and kinds of job duties that may be assigned to positions with this classification title, and should not be interpreted to describe all the duties that may be included in a job description.*