

Ad-hoc Committee on AI Policy Report and Recommendations

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Committee Members

- Michael Raymer (Chair), CECS
- David Cool, BSOM
- Alan Knowles, COLA
- Colleen Saxen, CHEH
- Jill Tussing, Student Success
- Phil Flynn, Libraries
- Sarah McGinley, Provost's Fellow
- Chris Hogan, Community Standards/Student Conduct

Definition of Generative AI

Generative AI creates content, while other smart tools such as Grammarly check the user's content against specific rules or a database. Some current examples of generative AI include Dalle, ChatGPT, Midjourney, GitHub Co-Pilot, OpenAI Codex, Sudo-Write, and other tools built on GPT foundational models. New tools are constantly being developed, so students, faculty, and staff should regularly check for recent developments.

Deliverable #1: Example syllabus statements

Generative AI tools such as ChatGPT have the potential to enhance teaching and learning, but also to bypass assessment and produce convincingly human-like output. Depending on the nature of their course, faculty may wish to adopt one of a variety of policies on the use of generative AI technology in their classes. Because of the ubiquity of these tools, it is recommended that course syllabi specifically address the use of generative AI tools in completing class assignments. Here, we provide three example syllabus statements with differing degrees of permissiveness.

Prohibitive Syllabus Statement

You are not permitted to use generative AI tools for any work for this section of this course. This includes the use of popular tools like ChatGPT, Midjourney, GitHub Co-Pilot, as well as all other tools built on generative AI technologies. Due to the nature of this course, the professor can only fairly and accurately evaluate work that is not assisted by generative AI. Use of generative AI for assigned work in this course will be considered a violation of the university's academic integrity policies. If you have any questions about whether or not use of a particular tool or technology is allowed, check with your instructor first.

Prohibitive Statement for Writing Courses

The assigned reading and corresponding written assignments in this course are designed to develop the student's 'own' voice and perspective through reflective writing. The use of AI of any kind in these types of assignments would undermine that work, its purpose, and ultimately any benefit that it could provide towards your learning experience. Therefore, the use of any generative AI to help with your written assignments will be considered the same as getting help from another person, that is, plagiarism, and will be graded accordingly. This policy will be discussed in the classroom at the beginning of the

semester. Further questions and comments are welcome and should be addressed with the faculty member teaching the class.

Semi-Permissive Syllabus Statement

Generative AI (e.g. ChatGPT, Midjourney, Co-pilot, etc.): You may not use AI to complete assignments unless stated otherwise by the instructor. For those assignments where AI tools are permitted, you must include a statement of what AI tools were used in the completion of the assignment, how they were used, and what portions of the assignment include material that was developed with the assistance of AI tools. If you have any questions about whether or not use of a particular tool or technology is allowed, check with your instructor first.

In using AI tools, be aware that every assignment submission will be graded using the criteria provided in the assignment. Be aware that ChatGPT and other AI tools may not develop accurate or high-quality work that earns a passing grade. You will always be expected to check and verify AI-generated results for quality and accuracy. You will be graded on the work you turn in.

Permissive Syllabus Statement

Generative AI (e.g. ChatGPT, Midjourney, Co-pilot, etc.): You may use generative AI to complete assignments unless stated otherwise by the instructor. For those assignments where these tools are permitted, you must include a statement of what AI tools were used in the completion of the assignment, how they were used, and what portions of the assignment include material that was developed with the assistance of AI tools. If you have any questions about whether or not use of a particular tool or technology is allowed, check with your instructor first.

In using AI tools, be aware that every assignment submission will be graded using the criteria provided in the assignment. Be aware that ChatGPT and other AI tools may not develop accurate or high-quality work that earns a passing grade. You will always be expected to check and verify AI-generated results for quality and accuracy. You will be graded on the work you turn in.

Guidelines for Citing Generative AI tools in your work

- APA - <https://apastyle.apa.org/blog/how-to-cite-chatgpt>
- ACS - The American Chemical Society Style does not currently include referencing guidelines for AI tools such as ChatGPT.
- CSE Counsel of Science Editors – Cite generative AI as personal communication in-text only not as a cited reference.
- IEEE - has not yet published official recommendations on citing AI-generated content. The IEEE Author Center recommends consulting the Chicago Manual of Style for guidance for any usage not included in the IEEE Editorial Style Manual.
- MLA Modern Language Association - <https://style.mla.org/citing-generative-ai/>
- The Chicago Manual of Style recommends citing any use of generative AI text, through in-text acknowledgement or a more formal citation if a URL is provided.
<https://www.chicagomanualofstyle.org/qanda/data/faq/topics/Documentation/faq0422.html>
- NLM National Library of Medicine – Generative AI is treated as an unpublished source unless posted in a fixed format online.
- If the style has not adopted a reference format for citing Generative AI use the style's reference format for an in-person conversation.

Deliverable #2: Draft Policy on Generative AI

The proposed draft policy was adapted from that of Stanford University:

Absent a clear statement from a course instructor, use of or consultation with generative AI shall be treated analogously to assistance from another person. Using generative AI tools to substantially complete an assignment or exam is not permitted. Students should acknowledge the use of generative AI (other than incidental use) and default to disclosing such assistance when in doubt.

Individual course instructors are free to set their own policies regulating the use of generative AI tools in their courses, including allowing or disallowing some or all uses of such tools. Course instructors should set such policies in their course syllabi and clearly communicate such policies to students. Students who are unsure of policies regarding generative AI tools are encouraged to ask their instructors for clarification.