



## Wright Guarantee Tuition Program Appeal to Extend Cohort Rate

Please print.

Student Name: \_\_\_\_\_

UID: U00 \_\_\_\_\_

Academic Advisor Name: \_\_\_\_\_

Reason for Appeal (*Please check one*):

Check One:	Appealable Exceptions	Description	Documentation Required
<input type="checkbox"/>	Bachelor's Degree is greater than 120 credit hours	Two bachelor degree programs at Wright State are longer than 120 credit hours. Those programs are: <ul style="list-style-type: none"> <li>• K-12 Physical Education - Bachelor of Science in Education</li> <li>• Athletic Training – Bachelor of Science</li> </ul>	<ul style="list-style-type: none"> <li>• Include information from your academic advisor regarding the program length, and assessment of your anticipated graduation.</li> </ul>
<input type="checkbox"/>	Accommodations for Students with Disabilities	Students who have been advised (in writing) by the Office of Disabilities to take a reduced course load as an accommodation for his/her disability.	<ul style="list-style-type: none"> <li>• Provide documentation from Disability Services of degree plan and total terms needed to complete a bachelor's degree.</li> </ul>
<input type="checkbox"/>	Unexpected, New Medical Condition or Personal Injury	Students with unexpected, new medical conditions or personal injuries may require additional time to complete a bachelor's degree.	<ul style="list-style-type: none"> <li>• Include documentation from a medical provider that explains the medical condition or injury, and any scheduling accommodations that must be made due to the medical condition or injury.</li> </ul>
<input type="checkbox"/>	Active Duty Military Service	A student called to active duty is given an automatic extension of the Wright Guarantee Tuition Program based upon the number of semesters impacted by his/her time served.	<ul style="list-style-type: none"> <li>• Include documentation to verify active duty military service. This information will enable the appeals committee to determine the appropriate number of terms to provide to the student.</li> </ul>
<input type="checkbox"/>	Documented University Error	If it is determined that a university error caused a student to have to extend beyond the 12 semesters in the Wright Guarantee Tuition Program, then the student will be afforded additional semester(s) to complete his/her degree appropriately. Errors include but are not limited to advising errors and graduation delays resulting from course availability, course conflict, or course cancellation.	<ul style="list-style-type: none"> <li>• Provide documentation that proves university error and information from an academic advisor that includes a plan to complete a degree within one or two terms.</li> <li>• If the documentation proves that the University has made an error, per Ohio Revised Code 3345.48 (6) (a), the University shall provide the necessary course or courses for completion to the student free of charge.</li> </ul>

Provide a brief description of the documentation submitted with this appeal: \_\_\_\_\_

\_\_\_\_\_

How does this documentation support your appeal? \_\_\_\_\_

\_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please see the reverse side for helpful information.**



### **Wright Guarantee Tuition Program Information**

First-time, undergraduate, bachelor-degree seeking students have twelve (12) consecutive semesters (4 years) to take advantage of the Wright Guarantee Tuition Program. This means that students must complete their bachelor degree requirements within twelve consecutive semesters to receive the guaranteed tuition rate. However, there may be times when a student is not able to complete their degree program within the 12 semesters (4 years) timeframe, and may need to appeal to receive an extension of the guaranteed tuition rate. Students enrolled for a second bachelor's degree are not eligible for the Wright Tuition Guarantee Program. Each appeal is reviewed based upon its own merit to determine whether an extension should be granted, and if so, the nature and duration of the extension.

### **Directions for Submitting an Appeal:**

Students must complete the appeal form, and submit all required documentation to support the appeal to RaiderConnect. RaiderConnect will then route the appeal and required documentation to the Refund Appeals Committee for review.

### **Unacceptable Circumstances for Appeals:**

Appeals will not be accepted, and extensions will not be granted, for the following circumstances:

- Multiple major/degree changes
- Major/degree changes made after the student reaches junior status
- Dropping courses
- Suspension/expulsion from Wright State University due to infractions of the Code of Student Conduct
- Transferring to WSU, and required to repeat coursework
- Pursuit of multiple degrees, minors, certifications, etc.
- Pursuit of a graduate-level degree
- Stopping out or dropping out for an extended period of time

### **Appeal Outcomes/Communication:**

Outcomes from all appeals reviewed will be communicated to students via Wright State University email. It is the student's responsibility to check their Wright State email account for their appeal outcomes notification. The email will include information on the status (approved/denied), and if approved, the number of semesters the student will receive as an extension of the Wright Guaranteed Tuition Program.

### **Appeal Process Flow:**

