

Counseling & Wellness Services
053 Student Union
Wright State University
3640 Colonel Glenn Highway
Dayton, Ohio 45435
(937) 775-3407

Telehealth Workshop Participation Agreement

This document does not replace other agreements, contracts, or documentation of informed consent to CWS services, including telehealth services.

Respect for all Workshop Members

At Counseling and Wellness Services, we are committed to providing a welcoming environment where the spectrum of individual identity is recognized, valued and respected. We encourage workshop members to share aspects of their identity that are meaningful to them and to be supportive of this sharing by others. Aspects of identity that might be discussed include race, ethnicity, language, nationality, sex, gender identity, sexual orientation, religion, ability, and socioeconomic status.

Use of Technology

We will use Webex videoconferencing software for our meetings. Webex meets HIPAA standards of encryption and privacy protection and is available to you free of charge as a student at Wright State. In order to participate in the workshop, you must agree to comply with the following guidelines:

- Participate in all meetings from a location within the state of Ohio
- Use a secure internet connection for workshop meetings
- Participate in workshop meetings from a private location, ensuring that no one can hear or see other members of the workshop
- Participate using video so that other members can see that you are in a private location
- Provide the address where you are located and a phone number where you can be reached to facilitators privately through chat at the start of each session
- Refrain from recording any part of the workshop session
- Close all other browser tabs/windows and all other programs while participating in the workshop
- Refrain from using your phone or any other devices during the workshop session
- If an unexpected interruption occurs that may compromise confidentiality, immediately inform the workshop facilitators via chat and then leave the meeting and rejoin the meeting when able to do so privately

Confidentiality

In a workshop setting, it is important that members be able to trust that the information they choose to share in the workshop will not be shared with others outside of the workshop. Workshop facilitators are required by law to keep any information shared confidential, except in some limited circumstances. However, workshop members are not required by law to keep information confidential. We ask that each workshop member commit to the following:

_____ I will not disclose to anyone outside the workshop any information that might identify another workshop member, including names, physical descriptions, biographical information, and specific content shared in the workshop. This includes not disclosing any information about the workshop through social media and refraining from searching for other members on social media.

Workshop members are free to talk with others about their own experiences in the workshop. Please consult with your workshop facilitator(s) about what specific information can be shared outside of the workshop.

Attendance

To attend the workshop, you will use the Webex link that was provided to you by your referring provider. You are expected to log into the workshop meeting on time for each session and will not be able to enter more than fifteen minutes after the start time.