



2018-2019

Unaccompanied Homeless Verification Form

Office of Financial Aid

130 Student Union
3640 Colonel Glenn Hwy.
Dayton, OH 45435-0001
(937) 775-4000
E-mail: raiderconnect@wright.edu
Fax: (937) 775-4410

Often unmarried students who are under the age of 24 are required to provide parental data on the Free Application for Federal Student Aid (FAFSA). They are referred to as dependent students. However, a dependent student who meets the definitions of being unaccompanied and homeless or is self-supporting and at risk of being homeless may be deemed an independent student (for financial aid purposes only) by the Office of Financial Aid through the Unaccompanied Homeless Verification process. A student who is verified as being unaccompanied and homeless is exempt from providing parental data on his/her FAFSA.

Keep in mind that the three Unaccompanied Homeless Youth (UHY) FAFSA questions refer to determination of homelessness by someone other than a Financial Aid Administrator. Did you answer “yes” on the FAFSA that you were determined an Unaccompanied Homeless Youth *since July 1, 2017* by one of the following:

- high school or school district homeless liaison,
- director of an emergency shelter or transitional housing program funded by the U.S. Department of Housing and Urban Development, or
- director of a runaway or homeless youth basic center or transitional living program.

If so, you DO NOT need to complete this form. If you answered “yes” in error, correct your FAFSA and submit this form with appropriate documentation.

Unaccompanied Homeless Policy

Annually, and on a case-by-case basis, students who are (1) unaccompanied and (2) are homeless or self-supporting and at risk of being homeless may be deemed an independent student by the Office of Financial Aid through the Unaccompanied Homeless Verification process.

Unaccompanied Homeless Verification Process

Students must complete and return the Unaccompanied Homeless Verification Form and supporting documentation to Raider Connect by **March 30, 2019**. Forms will be reviewed on a case-by-case basis and all information will be kept confidential. The submission of an Unaccompanied Homeless Verification Form does not guarantee the applicant will be deemed an independent student.

Upon receipt of an Unaccompanied Homeless Verification Form, the Office of Financial Aid will review the student’s circumstance and supporting documentation. Students who meet the definition of being unaccompanied and homeless will be deemed an independent student for the aid year.

The Office of Financial Aid will notify students via their Wright State University e-mail account when the result of their Unaccompanied Homeless Verification Form is available to view in WINGS Express. Students who have been verified as unaccompanied homeless will be required to complete the FAFSA verification process, and additional documentation may be requested.

Supporting Documentation

Students are required to submit supporting documentation. The supporting documentation will vary based upon the student's circumstances. The Office of Financial Aid requests the following documentation:

- A signed statement from a third-party professional that verifies the student meets the definition of being unaccompanied and homeless or self-supporting and at risk of being homeless. This person should know and understand what the student's current circumstances are.

Examples of a third-party professional relationship include your:

- Current/former teacher
- Counselor (school or wellness)
- Members of clergy
- Social worker
- Employer

Third Party Professional Letters should document the following:

- A **signed** statement from a third-party professional should be on letterhead of the business or organization that they represent. If letterhead is not obtainable, the person's name, title, phone number, business/organization, address should be included.
- The student's name as appears in our records
- The relationship between the professional and the student should be stated
- The verification of the student currently meeting the definition of being unaccompanied and homeless or self-supporting and at risk of being homeless

The Office of Financial Aid reserves the right to contact third-party professionals who provide supporting documentation.

Definitions

- **Unaccompanied**—when a student is not living in the physical custody of a parent or guardian.
- **Homeless**—lacking fixed, regular, and adequate housing. For example, temporarily living with other people because he/she has nowhere else to go; living in substandard housing; living in emergency or transitional shelters (FEMA trailers after disasters); living in motels, camping grounds, cars, parks, abandoned buildings, bus or train stations, or any public place not designed for humans to live; or living in the school dormitory (e.g., on-campus housing) if the student would otherwise be homeless.
 - Self-supporting—when a student pays for his/her own living expenses, including, fixed, regular, and adequate housing.
 - At risk of being homeless—when a student's housing may cease to be fixed, regular, and adequate, for example, a student who is being evicted and has been unable to find fixed, regular, and adequate housing.
 - Fixed housing—stationary, permanent, and not subject to change.
 - Regular housing—used on a predictable, routine, or consistent basis.
 - Adequate housing—sufficient for meeting both the physical and psychological needs typically met in the home.
- **Parent**—a student's biological or adoptive parent. A student's stepparent, foster parent or legal guardian is not considered a parent unless they have adopted the student.



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Please complete this form in its entirety and return it and all supporting documentation to Raider Connect by **March 30, 2019**. Students are encouraged to visit their WINGS Express account to monitor the status of this form, including requests for additional documentation, or to view adjustments to their financial aid awards.

(Please print)
Student Name: _____

UID:

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Current Street Address: _____

City: _____ State: _____ Zip Code: _____

Home or Campus Phone: (____) _____-_____ Cell Phone: (____) _____-_____

I. 2018-2019 Free Application for Federal Student Aid (FAFSA) Status

Please indicate your 2018-2019 FAFSA filing status (check one):

- I have filed my 2018-2019 FAFSA and listed Wright State University (003078) as a school of choice.
- I have not filed but will file my 2018-2019 FAFSA and will list Wright State University (003078) as a school of choice.

II. Unusual Circumstance and Requested Documentation

The following supporting documentation is requested and must be attached to this form:

- A written **and signed** statement from a third-party professional that verifies the student meets the definition of being unaccompanied and homeless or self-supporting and at risk of being homeless.

The Office of Financial Aid will not review Unaccompanied Homeless Verification Forms that are incomplete or are submitted without proper documentation.

III. Certification Statement

I certify that the information I have provided on this form and all accompanying documentation is true and correct to the best of my knowledge. I agree to submit additional documentation to support my circumstance should the Office of Financial Aid make such a request. I understand that I may not be deemed an independent student. I also understand that my 2018-2019 FAFSA must be filed with Wright State University listed as a school of choice in order for my form to be reviewed and, if I am verified as unaccompanied and homeless, that my FAFSA will be subject to the FAFSA verification process.

Student Signature: _____ **Date:** _____

For Office Use Only			
<input type="checkbox"/> VRUHYO <input type="checkbox"/> VRUHYD	Submit to Review Initials: _____ Date: _____	Complete Initials: _____ Date: _____	Date Stamp: