

**Teacher Education Department  
HLC Tested Experience Requirements**

The Teacher Education Department faculty and Chair have developed the following expectations for full time and part time faculty, who do not hold a terminal degree and/or may not have publications. Meeting the expectations evidences the faculty member's qualifications to teach master's level courses.

1. Have or currently hold a State approved teaching license in the U.S; with an exception for courses not inherently tied to licensure and pedagogy, etc. (e.g. ED 2100, ED 2800, Dyslexia courses)
2. A minimum of three years of experience in P-12 schools (or appropriate organizations if no license is required) after earning a master's degree.
3. Earn a minimum of 15 points from the table below. **\*\*Note:** Additional experiences/education not listed below will be considered and may be amended.

<b>Education &amp; Licensure:</b> Accredited Institution <i>*Check each category as applicable</i>	<b>Pts</b>	<b>Teaching: P-12 Teacher and/or school administrator</b>	<b>Pts</b>	<b>Teaching: Accredited IHE, related to program/course(s)</b>	<b>Pts</b>
ABD (within 7 years)	9	20+ years	8	7+ terms of experience teaching	6
20 earned credits of doctoral courses in associated area	8	15-20 years	7	6-7 terms of experience teaching	5
2 <sup>nd</sup> master's degree aligned w/content of courses teaching	7	10-14 years	6	3-5 terms of experience teaching	4
		5-9 years	5	2 terms of experience teaching	3
2 <sup>nd</sup> Licensure or Endorsement	4			1 term of experience teaching	2
<b>Publications/Grants:</b> Peer Reviewed (w/in 5 yrs.) <i>*Check each category as applicable</i>	<b>Pts</b>	<b>Conference Presentations: Related to Course Content</b>	<b>Pts</b>	<b>Professional Development Facilitator: P-12 or Youth orgs</b>	<b>Pts</b>
3+ publications	9	5+ presentations	7	8+ sessions	6
3 publications	7	4-5 presentations	6	6-8 sessions	5
2 publications	5	2-3 presentations	4	4-5 sessions	4
1 publication	4	1 presentation	2	2-3 sessions	3
3+ invited/edited publications	6				
3 invited/edited publications	5				
2 invited/edited publications	4				
1 invited/edited publication	3				
Grants totaling \$25,001+	6				
Grants totaling \$15,001-\$25,000	5				
Grants totaling \$10,001-\$15,000	4				
Grants totaling \$5001-\$10,000	3				
Grants totaling \$1000-\$5000	2				
<b>Service: Accredited Educator Preparation Program</b>	<b>Pts</b>	<b>Service: P12, IHE, State, Regional, and/or National</b>	<b>Pts</b>	<b>Additional Qualifications</b> <i>*Check all that apply</i>	<b>Pts</b>
4+ terms as cooperating teacher <b>and/or</b> field supervisor	4	4+ years leadership on committee	5	Led development of P12 or IHE curriculum	6
4 terms as cooperating teacher <b>and/or</b> field supervisor	3	3-4 years leadership on committee	4	National Board Certified (or similar certification)	5
3 terms as cooperating teacher <b>and/or</b> field supervisor	2	1-2 years leadership on committee	3	Formal mentor for ed. assessments (e.g., RESA)	5
1-2 terms as cooperating teacher <b>and/or</b> field supervisor	1	4+ years committee member	3	2+ years serving/working in orgs that work with minors	2
		3-4 years committee member	2	Additional certificates (e.g., MHFA)	2
		1-2 years committee member	1	Teaching Award(s)	2
				IHE Faculty Mentor	2