**Students First Grant Application**

**Budget Template**

**Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Total Project Budget: ­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |
| --- | --- |
| **PROJECT EXPENSES** | **TOTAL** |
| Facilitator/Presenter/Guest Speaker Fees\* |  |
| Marketing |  |
| Materials & Supplies |  |
| Equipment/AV |  |
| Food |  |
| Rental Fees/Services/Setup |  |
| Travel\*\* |  |
| Additional expenses: |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total Project Expenses** |  |
|  |  |
| **PROJECT FUNDING** | **TOTAL** |
| Confirmed Funding Sources  *List all confirmed funding sources, including any commitments from Wright State University offices or organizations:* |  |
|  |  |
|  |  |
| Requested Funding  *List any other funding requests you have made that are outstanding, such as requests to individuals, organizations, corporations:* |  |
|  |  |
|  |  |
| Student First Funding  *Enter the amount of funding you are requesting from the Students First Fund.* |  |
|  |  |
| **Total of all Possible Project Funding** |  |

**\*Students First funding may not be used for salaries/benefits, but may be used for a guest speaker, facilitator, etc.**

**\*\*Students First funding may not be used for travel unless it is integral to the project**

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| **Budget Notes:** |