

Scholarship Satisfactory Academic Progress (SAP) Appeal Form

Office of Financial Aid
130 Student Union
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Dayton, OH 45435-0001
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Appeal Year: 2018-2019

Appeal Deadline: July 20, 2018

Part A: Student Information (Please Print)

Student Name: _____	University ID (UID):	U							
Phone Number: _____	E-mail: _____	@wright.edu							

Part B: Appeal Information

*****Please note: The Scholarship SAP Appeal is a separate process from Federal SAP. If you have to appeal for both you must submit the appropriate appeal forms for both processes and submit copies of your documentation with each form.*****

Your renewable Scholarship SAP status and any Scholarship SAP requirements you failed to meet are viewable on WINGS Express. Login to WINGS at <http://wings.wright.edu>, click on the WINGS Express icon, click on **Student and Financial Aid**, click on **Financial Aid and Scholarships**, click on **Eligibility requirements**, select an aid year, and then click on the **Academic Progress** tab.

1. **Submit two (2) written statements:**

- Statement 1: Explain the circumstance or reason(s) you were unable to meet the Scholarship SAP requirement(s).
- Statement 2: Explain what has changed in your situation that will now enable you to meet the renewable Scholarship SAP requirement(s).

2. **Attach appropriate documentation that supports your written statement(s).**

- For “mitigating” circumstances (e.g., illness, injury, bereavement, etc.) appropriate documentation may include a statement of support from a physician, counselor or clergy; court documents, obituaries, etc.
- For “non-mitigating” circumstances (e.g., return to school after extended leave, Fresh Start, change of major, etc.) appropriate documentation may include a statement of support from an academic advisor, faculty member, or tutor; academic transcripts from a transfer college, etc.

PLEASE BE SURE TO SUBMIT THIS FORM, YOUR STATEMENT, AND DOCUMENTATION AT THE SAME TIME.

Part C: Student Certification

Read the following information carefully. Check each box and sign below. Your signature on the form certifies that you have read and understand all the information.

- I have read and understood Wright State University’s Scholarship Satisfactory Academic Progress (SAP) policy and Scholarship SAP Appeal policy.
- It is my responsibility to check my Wright State University e-mail account and WINGS Express account for updates to my scholarship status, including the result of this appeal.
- If I fail to submit any additional information requested by the Office of Financial Aid regarding this appeal by the appeal deadline above, my appeal will be denied.
- I am responsible for paying any charges on my student account, including tuition and fees, whether I have financial aid or not. Failure to pay outstanding charges on my student account may result in the following: the accrual of late fees for which I will be responsible for paying, being dropped from all of my classes for non-payment, and/or holds placed on my registration and/or academic transcripts.
- If my appeal is approved, my scholarship will be granted for only one probationary term. After the probationary term, my hours and GPA (term/cumulative) will be reviewed. I must earn the required number of credit hours as outlined in my original award letter and the required term GPA during my probationary term in order to have my award posted for Spring Semester. (See chart for Cumulative GPA and Credit Hours Requirements on page 2.) I acknowledge I must earn the hours required for the academic year and have my cumulative GPA back to the requirement of my renewable scholarship by the end of Spring Semester in order to have my scholarship posted for the next academic year.

Student Signature _____

Date _____

FOR OFFICE USE ONLY

<input type="checkbox"/> APSCH	<input type="checkbox"/> Appeal Denied	<input type="checkbox"/> RWASPRF	<input type="checkbox"/> RHACOMM	<input type="checkbox"/> ROAIMMP
<input type="checkbox"/> APSCHD	<input type="checkbox"/> Appeal Approved	<input type="checkbox"/> RRAAREQ		

Probationary Term Cumulative GPA and Credit Hours Requirements

Renewable Scholarships (for exceptions, see below charts)			
SAP Status	Minimum Cumulative GPA	Credit Hours Required Per Term	Credit Hours Required Per Year
Good Standing/Maintaining	3.0	15	30

Wright Promise, C.J. McLin, Paul Laurence Dunbar, & Wright STEPP Renewable Scholarships			
SAP Status	Minimum Cumulative GPA	Credit Hours Required Per Term	Credit Hours Required Per Year
Good Standing/Maintaining	2.5	12	24

Next Step Transfer, Rike Associate Degree Transfer and Transfer Honors Associate Degree Scholarships			
SAP Status	Minimum Cumulative GPA	Credit Hours Required Per Term	Credit Hours Required Per Year
Good Standing/Maintaining	3.0	6	12