Checklist for Benefits
Chapter 1606 (Selected Reserve or National Guard)

Forms you need:

☐ Certificate of Eligibility

Please read and initial

☐ It can take the VA Regional Office in St. Louis, MO up to 12-16 weeks to certify your eligibility for benefits once your VONAPP paperwork has been submitted. You WILL NOT receive benefits until the Regional Office has determined your eligibility. ONLY the Regional Office can determine your eligibility.

☐ You must submit a Certificate of Eligibility to the VMC to continue receiving your Chapter 1606 benefits.

☐ You are required to submit a Veterans Enrollment report every term after you register. Failure to do so will result in late payments or no payments.

☐ You will receive your benefits in arrears (i.e. you will verify at the end of each month of enrollment, and receive January’s payment at the beginning of February, February’s payment at the beginning of March, etc.). **No money is sent to the school for your tuition/fees.** You must pay tuition/fees by posted fee payment deadlines. You will be subject to cancellation of courses if you registered during open registration. Late payment fees will be assessed per university policy.

☐ If you request ADVANCE PAYMENT of your benefits, the VA Regional Office must receive the request 30 days prior to the start of the term. You will not receive another payment for a FULL 3 MONTHS, because your advance payment includes 2 months of benefits.

☐ Tuition Assistance (TA) cannot be used for the same course in which you claim Chapter 1606 benefits. **DO NOT LIST TA COURSES ON THE ENROLLMENT REPORT.**

☐ Monthly verification is to be completed online at www.gibill.va.gov/wave OR by phone at 1-877-823-2378. Remember to verify your enrollment the last day of each month.
NOTICE OF GI BILL BENEFIT ENROLLMENT REQUIREMENTS:

_____ Per VA regulations, the courses you register for MUST be directly applicable to the degree or elective requirements of your specific major. The VA will not pay for courses such as KNH classes that may not be applicable to your degree requirements. You will be responsible for any tuition and fees for any course not applicable toward your degree program.

  o NOTE: If you are not sure whether a course will meet a degree or elective requirement, please ask your academic advisor before registering for the course. Your academic advisor may write a letter stating the course is applicable as a degree or elective requirement. This letter must be submitted to the VMC at Wright State.

_____ Flexibly scheduled courses or courses with irregular dates may result in incomplete VA funding. This matter is beyond our control.

_____ You may retake a course if you failed the course and a higher grade is required. GI Bill benefits will not cover a retake of a course with a grade of D or higher unless your degree requires a higher grade.

_____ Any time you add, drop courses or withdrawal you are REQUIRED to notify this office as soon as possible. Failure to do so will result in incorrect payment. Add/drops are reported to the VA during key dates of each term (100% refund, drop with a “W”, etc.).

_____ You can be an undecided major/non-degree student for 2 semesters.

_____ Wright State is required to report academic probation, any type of dismissal, and graduation to the VA at the end of each term.

I, ____________________________ (Print Name) have reviewed and agree to adhere to the information explained on pages 1-2 of this document, and I have been given the opportunity to ask any questions regarding this information.

Student Signature________________________________________ Date:_________________________

Witnessed by:____________________________________________Date:_________________________

10/19/2018 ASW