

# RESEARCH NEWS

From the Office of Research and Sponsored Programs - Serving the Research Community of Wright State University

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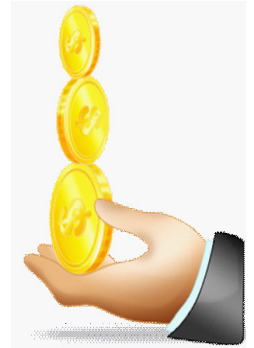
## *Special Edition*

# The WSU Research Council Announces Internal Funding Opportunities are Available for 2013

The 2013 competition for the internal funding programs, Research Initiation and Professional Development, is officially under way. Application materials and guidelines are available at the Research and Sponsored Programs (RSP) website: <http://www.wright.edu/rsp/InternalProgs/RI.html>. Research Initiation grants are intended to provide seed funds for new research efforts likely to

attract external funding. Requests up to \$20,000 will be considered. Recently appointed faculty and those without significant external funding are given priority. Professional Development grants are intended for more general and diverse scholarly activities and professional renewal. Requests up to \$3,000 will be considered. The deadline for both programs will be Monday, March 11, 2013. One PDF of the application, with

all appropriate signatures, must be received in RSP at [rsp@wright.edu](mailto:rsp@wright.edu) by 5 p.m. on the deadline day. Please review the eligibility requirements carefully and contact Jackie Frederick in RSP (Ext. 2664 or [jackie.frederick@wright.edu](mailto:jackie.frederick@wright.edu)) with any questions.



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### IMPORTANT DATES

<b>March 11</b>	<b>Internal Grants Proposal Deadline</b>
<b>March 15</b>	<b>Registration deadline - Research Celebration</b>
<b>March 28</b>	<b>Budget Workshop</b>
<b>April 3</b>	<b>Funding Opportunities Workshop</b>
<b>April 13</b>	<b>Research Celebration</b>

# Annual WSU Significant Financial Interest Disclosure: A Reminder

Revised in July 2012 in conjunction with newly published requirements from the Public Health Service (PHS), Wright State University's "Research Conflict of Interest and Financial Disclosure Policy," Wright Way Policy no. 1107, requires all WSU investigators to complete and submit an Annual WSU Significant Financial Interest Disclosure form. Note, however, that additional requirements regarding the disclosure process apply to Public Health Service (PHS)-funded investigators (this includes funding from the National Institutes of Health [NIH] and the Substance Abuse and Mental Health Services Agency [SAMHSA]).

Investigators who are involved in the design, conduct, and reporting of research funded by the PHS are required to disclose their significant financial interests related to their institutional responsibilities **prior to submitting an application for funding to the PHS**. This pre-submission requirement extends to all external entities and individuals involved on the proposed project. Subcontractors and consultants to be supported by PHS funding are required to certify that they either have their own compliant policy or will abide by the WSU policy.

At the time of impending award, investigators **must complete the University's Financial Conflict**

**of Interest training requirements prior to engaging in research related to the PHS-funded grant or contract and the release of award funds.**

WSU currently requires that PHS investigators complete the CITI module on "Conflicts of Interest and Commitment" and a slide presentation on "Financial Conflicts of Interest in Research." PHS investigators are also required to disclose sponsored or reimbursed travel provided by an outside entity. Note: travel reimbursed through WSU or by a federal, state or local government agency, institution of higher education, or academic teaching hospital or medical center affiliated with an institution of higher education is excluded.

We thank those investigators who have thus far provided their disclosures and completed their training requirements. Links to training materials, disclosure forms, and other guidance are available at the following website: <http://www.wright.edu/rsp/coi.html>. The updated Wright Way Policy no. 1107 is available online at: <http://www.wright.edu/wrightway/1107>.

If you have any questions or need clarification regarding the revised policy or specific PHS regulations, please feel free to contact Ellen Reinsch Friese, Assistant Vice President for Research, at ext. 2709 or by e-mail at [ellen.friese@wright.edu](mailto:ellen.friese@wright.edu).

## STAFF INFORMATION

Office of the Vice President for Research  
Phone 775-3336; FAX 775-2357  
201 University Hall

Vice President for Research  
Robert E. W. Fyffe, Ph.D  
[robert.fyffe@wright.edu](mailto:robert.fyffe@wright.edu)

Assistant to Vice President for Research  
Kathleen Friedman  
[kathleen.friedman@wright.edu](mailto:kathleen.friedman@wright.edu)

Office of Research and  
Sponsored Programs  
Phone 775-2425; FAX 775-3781  
[rsp@wright.edu](mailto:rsp@wright.edu)  
201J University Hall  
[www.wright.edu/rsp](http://www.wright.edu/rsp)

Assistant Vice President for Research  
Ellen Reinsch Friese  
[ellen.friese@wright.edu](mailto:ellen.friese@wright.edu)

Director, Pre Award  
Jackie A. Frederick  
[jackie.frederick@wright.edu](mailto:jackie.frederick@wright.edu)

Director, Post Award  
Glen Jones  
[glen.jones@wright.edu](mailto:glen.jones@wright.edu)

Associate Director, Pre Award  
Deborah Lundin  
[deborah.lundin@wright.edu](mailto:deborah.lundin@wright.edu)

Associate Director, Post Award  
Yun Wu  
[yun.wu@wright.edu](mailto:yun.wu@wright.edu)

Assistant Directors, Pre Award  
Marianne Shreck  
[marianne.shreck@wright.edu](mailto:marianne.shreck@wright.edu)  
Sheila Bensman  
[sheila.bensman@wright.edu](mailto:sheila.bensman@wright.edu)

Assistant Director, Post Award  
Danielle Booth  
[danielle.booth@wright.edu](mailto:danielle.booth@wright.edu)

Grants Accountants  
Gene Florkey  
[gene.florkey@wright.edu](mailto:gene.florkey@wright.edu)  
Elaine Davis  
[elaine.davis@wright.edu](mailto:elaine.davis@wright.edu)  
Kim Owens  
[kim.owens@wright.edu](mailto:kim.owens@wright.edu)

Administrative Coordinator (IRB)  
Robyn Wilks, CIM  
[robyn.wilks@wright.edu](mailto:robyn.wilks@wright.edu)

Programs Facilitators  
Jodi Blacklidge  
[jodi.blacklidge@wright.edu](mailto:jodi.blacklidge@wright.edu)  
Mandy Karper  
[amanda.karper@wright.edu](mailto:amanda.karper@wright.edu)  
Cheryl Nickoson  
[cheryl.nickoson@wright.edu](mailto:cheryl.nickoson@wright.edu)  
Jan Power  
[rsp@wright.edu](mailto:rsp@wright.edu)

Undergraduate Assistants  
Jennifer Schmidt  
Zachary Stombaugh  
Jodi Grillott

# *Wright State University and Hanover Grants: A Mechanism for Proposal Development and Support*

***If you discover an upcoming Request for Proposals (RFP) for funding support from an external sponsor that you want to pursue, and you believe that added support for proposal development would prove effective, contact the Office of the Vice President for Research for assistance.***

Wright State University currently maintains an agreement with Hanover Grants (HG), a consulting firm, to provide comprehensive, customized services to an ongoing queue of two (2) concurrently developing projects.

Specifically, their grant proposal development services include:

- ◆ grant application development;
- ◆ grant writing;
- ◆ grant review; and
- ◆ grant rewriting.

HG will also fully construct Letters of Inquiry to private grantmakers. HG can serve as the project manager for an internal team of subject-matter experts as they generate a grant proposal, and contribute to the production of pre-proposal data analysis and other content such as best practice and literature reviews.

To date, Wright State University's collaboration with Hanover Grants has resulted in at least one award from the National Science Foundation for \$480,000,

and HG has worked with several other faculty members on submissions to the National Institutes of Health and the Department of Defense, along with additional submissions to NSF. Beyond proposal submissions, Hanover Grants has lent its expertise in the preparation of research reports and program reviews.

To be considered for support from HG, provide the following information when making a request:

- ◆ Name of the funding agency
- ◆ Funding mechanism; e.g., grant, contract, subaward, etc.
- ◆ A link to the funding agency's solicitation or request for proposal
- ◆ Deadline for submission
- ◆ Approximate amount of the budget request (broken down by Direct and Facilities & Administrative [indirect] costs)
- ◆ Any cost-share requirements
- ◆ Tentative title and scope of the proposal
- ◆ Key personnel (names and departments)

The request for use of Hanover services should be sent by e-mail to Dr. Robert Fyffe, Vice President for Research, [robert.fyffe@wright.edu](mailto:robert.fyffe@wright.edu) and copied as well to Ellen Reinsch Friese, Assistant Vice President for Research, [ellen.friese@wright.edu](mailto:ellen.friese@wright.edu).



*AND*





Robert E. W. Fyffe, Ph.D.  
Vice President for Research  
and Graduate Studies  
3640 Colonel Glenn Hwy.  
Dayton, OH 45435-0001  
(937) 775-3336  
FAX (937) 775-2357

November 6, 2012

Dear Colleagues:

Wright State University requires that all proposals for funding by external agencies go through an internal routing process prior to submission of the proposal. Historically, Research and Sponsored Programs (RSP) has requested that all proposals be ready for the internal routing five days before the deadline to allow for this process. To assist researchers with this time constraint, we do proceed with the internal routing with a final budget, budget justification, and abstract, which allows the routing to proceed while the researcher completes the other required elements of the proposal. Although the proposal routing process is supposed to be completed prior to submission of the proposal, RSP has never held up the submission of a proposal if the internal routing has not been completed by the deadline time.

Unfortunately, we are seeing more and more last minute submissions where RSP does not have enough time to complete the internal routing prior to submission. This routing procedure is very important because it gives all stakeholders an opportunity to review the budgetary and time effort commitments in the proposal. We do understand that everyone is very busy and has multiple deadlines to meet, but in order to ensure that all proposals receive the proper internal authorizations and meet the sponsor's deadline, we want to advise you of the following internal deadline guidelines:

**5 business days prior to submission deadline RSP must receive:**

- The final budget (both requested and cost share), budget justification, and abstract

**2 business days prior to the submission deadline:**

- The complete proposal ready for submission is due at RSP

These guidelines will allow for the internal routing procedure to take place; provide for a proper review of the proposal before submission; and allow time for any necessary changes that may need to take place prior to submission or corrections after submission required by an electronic submission system. Please note that electronic submission systems such as Grants.gov do NOT allow corrections AFTER the submission deadline.

While RSP will always do its best to get every proposal submitted by the sponsor's deadline, a PI is putting timely submission of his/her proposal in jeopardy when the proposal gets to RSP later than the deadlines specified above. RSP will not be held responsible for submitting a proposal to the sponsor on time if the PI does not meet the established internal deadlines.

In addition to risking a missed sponsor deadline, proposals that miss the internal RSP deadline interrupt the submission of proposals that have arrived in RSP on time. Late submissions threaten not only the proposal itself but also the proposals of colleagues. For this reason, RSP staff will give priority to those proposals that have been submitted on time and will not let late-arriving proposals affect the review and submission of on-time proposals.

I want to stress that the RSP staff will continue to work diligently with everyone to get their proposals in on time. We understand that unusual situations do arise, but the purpose of these guidelines is to assist us in ensuring that everyone's proposal will be able to complete the internal routing procedure and be submitted on time.

Sincerely,

Robert E. W. Fyffe, Ph.D.  
Vice President for Research

Note: The University's new "Research Conflict of Interest and Financial Disclosure" Policy requires that PIs submit required disclosure forms at the time of proposal submission.

# *NSF Publishes Updated Grant Proposal Guide*

## *Includes Significant Proposal Revisions*

All proposals submitted to the National Science Foundation on or after January 14, 2013 must conform to the updated requirements as described in the NSF Grant Proposal Guide (GPG) no. 13-1. What follows below is a brief description of notable changes from the previous guide. For a more complete overview of the changes, review the introductory pages of the new GPG: [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=gpg](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=gpg). Visit the NSF FAQ on how FastLane has incorporated the new GPG changes at [http://www.nsf.gov/bfa/dias/policy/papp/papp13\\_1/pappgfastlane\\_faqs.jsp](http://www.nsf.gov/bfa/dias/policy/papp/papp13_1/pappgfastlane_faqs.jsp).

### **Project Summary**

Instead of uploading a one-page document (or entering information into one text box) that requires the applicant to address the two review criteria under separate headings, FastLane is now modified to include three text boxes: Overview, Intellectual Merit, and Broader Impacts. Proposals that do not separately address the overview and both merit review criteria within the one-page Project Summary will not be accepted or will be returned without review. An uploaded Project Summary document is allowed only if it contains special characters.

### **Project Description**

A new requirement of this section is that the applicant must

address, as a separate section within the narrative, the broader impacts of the proposed activities. Previously, the requirement was to include a description of the broader impacts as an integral part of the narrative. Additionally, this section has been revised to implement changes related to the Content and Results from the Prior NSF Support section. Any PI or Co-PI who has received NSF funding in the past five years must provide information on the award regardless of whether the funding is related to the proposed project. However, those with more than one award should report on the award most related to the proposed project. Also, Intellectual Merit and Broader Impact activities must be described in two separate sections in the Summary of Results from Prior NSF Support.

### **Biographical Sketch(es)**

The biosketch section “Publications” has been renamed “Products.” Though still restricted to ten (10) items, Products may now include, but are not limited to, publications, data sets, software, patents, and copyrights.

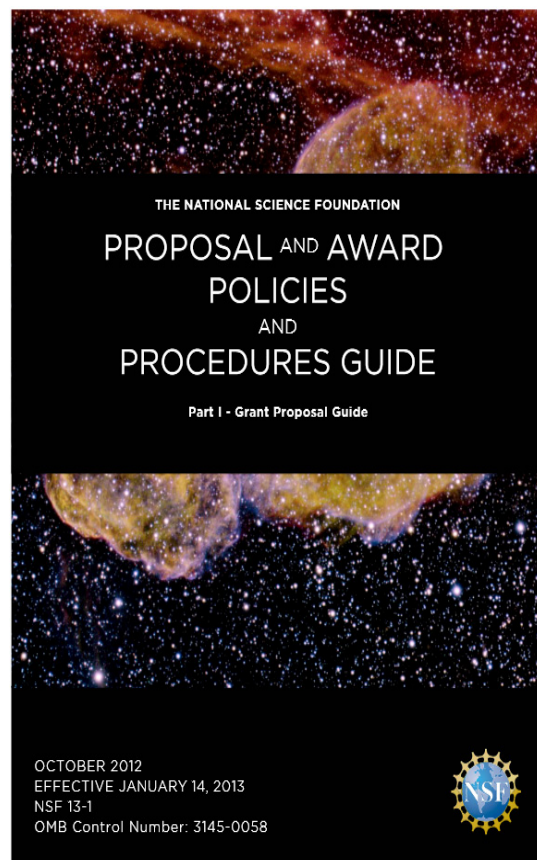
### **Facilities, Equipment and Other Resources**

The FastLane format for entering information has changed. Previously, an applicant had the choice

of completing text boxes for each resource, or uploading a document. Going forward, applicants are now required to upload this section in a narrative format document, which will assist in complying with the NSF cost sharing policy. Note: if there is no information regarding facilities, equipment, and other resources, a statement to that effect should be uploaded into FastLane.

### **References Cited**

If the application does not have references cited, a statement to that effect should be uploaded into FastLane.



# Transitioning Reports from FastLane to Research.gov

As you may know, the National Science Foundation (NSF) is transitioning annual, final, and interim project reporting from FastLane to Research.gov.



that are returned by NSF Program Officers should have been revised and resubmitted prior to February 1.

***To assist the research community with this transition, the overdue dates have been extended for all project reports originally scheduled to become overdue between January 31 and April 30, 2013.***

Starting February 1, 2013, Principal Investigators and Co-PIs were required to stop submitting new project reports in FastLane. On March 18, 2013, NSF will transfer its current project reporting service from FastLane to Research.gov. Pay particular attention to your reports that are currently in progress and reports previously submitted and returned by your NSF Program Officer.

Project reports that are in progress as well as those reports

Starting March 18, 2013, you can use Research.gov to submit project reports.

For more information about the transition of annual, final, and interim project reporting to Research.gov, please visit

the Project Report information page: [http://www.research.gov/research-portal/appmanager/base/desktop?\\_nfpb=true&\\_pageLabel=research\\_node\\_display&\\_nodePath=/researchGov/Service/Desktop/PublicOutcomesReport.html](http://www.research.gov/research-portal/appmanager/base/desktop?_nfpb=true&_pageLabel=research_node_display&_nodePath=/researchGov/Service/Desktop/PublicOutcomesReport.html).

Information available on the site includes such documents as the NSF Project Report Template, which allows PIs and Co-PIs to plan for their project reporting requirements offline. For additional information on how to prepare and submit a project report in Research.gov, please also see **Research.gov Online Help** at [http://www.research.gov/common/robohelp/public/WebHelp/Research.htm#Welcome\\_to\\_the\\_Research\\_gov\\_Help\\_System.htm](http://www.research.gov/common/robohelp/public/WebHelp/Research.htm#Welcome_to_the_Research_gov_Help_System.htm).



# REMINDER: WORKSHOP OPPORTUNITIES!!

## ***BUDGET DEVELOPMENT/BUDGET JUSTIFICATION***

*Student Union E156 B/C*

*Thursday, March 28*

*1:30 – 3:00 p.m.*

This interactive/lecture style workshop will provide more in-depth information regarding project budget and justification development, taking into account federal, state and institutional policies. Bring your calculator!

## ***FINDING FUNDING OPPORTUNITIES***

*Library Annex 012*

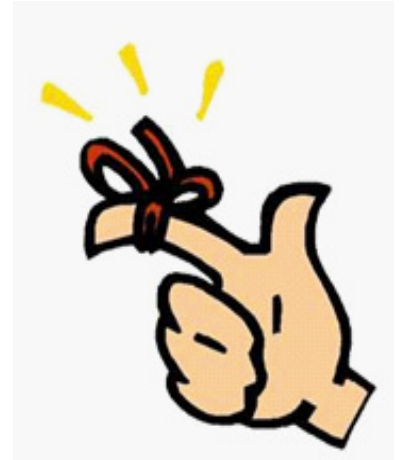
*Wednesday, April 3*

*2:00-3:00 p.m.*

In this hands on workshop, you will learn to navigate electronic funding opportunity databases (including SPIN Plus and Grants.gov) and various techniques for performing funding searches.

## ***TO REGISTER:***

Jan Power, Ext. 4460 or email [rsp@wright.edu](mailto:rsp@wright.edu)



## **SPINPLUS FUNDING OPPORTUNITY DATABASE**



### ***GAINING ACCESS IN A FEW EASY STEPS....***

Wright State University has access to SPINPlus, the world's largest funding opportunities database, to assist faculty in the funding opportunity search process. Explore how you can use this tool for your research needs.

#### **GAINING ACCESS**

1. Visit <https://rspgateway.wright.edu>
2. Select "Login" in left side menu
3. Complete WSU authentication using university-issued "w" number and network password
4. Click on "Find Funding" at top of resulting page.

**NOTE:** Remote users accessing SPINPlus from off-site or from a non-WSU-registered IP address must VPN.

For additional assistance navigating SPINPlus, please contact your SPIN administrator, Deborah Lundin, Ed.D., [deborah.lundin@wright.edu](mailto:deborah.lundin@wright.edu) or Ext.2423.

### ***BASIC SEARCH***

SPINPlus provides a modern full-text search of entire records. You may search for any component of an opportunity, for example:

*Opportunity Title*

*Sponsor Name*

*SPINPlus Funding Opportunity Number*

*Field/Subject Matter*

*Eligible Applicant Types*

Results are returned in relevancy ranked format, and can be further sorted, grouped, or filtered by the results grid column headers.

# UNDERGRADUATE RESEARCH CELEBRATION!

The Celebration of Research, Scholarship, and Creative Activities is a salute to the scholarly explorations of an incredible variety of Wright State's undergraduate and graduate students.

Open to all disciplines, this daylong event showcases

lectures, posters, videos, slideshows, and other presentations of research, scholarship, and creative activities produced during the past year. Presentations are 20 minutes in length, which includes a brief question-and-answer segment with the presenter.



**Fourth Annual  
Research Celebration  
Friday, April 12, 2013**  
*Register by March 15, 2013!*  
**Fifth Annual  
Research Celebration  
Friday, April 11, 2014**

*The Research Celebration schedule on April 12, 2013, will follow the approximate times below:*

*Check-in and poster set-up: Starting at 7:30am*

*Morning Presentations: 9-11:30am*

*Poster Presentations: 11:30am - 1:30pm*

*Afternoon Presentations: 1:45-4pm*

*Registration:*

*<https://www.wright.edu/cgi-bin/urop/celebration/register.cgi>*