1. Select RAPS Campus from your WINGS Home page.

2. Click Get Assistance to make your appointment.

3. Select the type of appointment, service category and reason for appointment from dropdown menus.

4. Choose appointment Location.

5. Choose from the dates and times available.

6. Make sure your information is correct (verify phone number for text confirmation) and include notes in the comment box such as: Reason for visit, major, phone number. Confirm appointment.