**PROTECTING YOURSELF AND YOUR PROPERTY TIPS**

1) **DO NOT** leave property unattended at any time or with someone unless you trust them 100%!

2) Document serial number, model number, make, identifying characteristics - stickers/files inside/scratches/cracks/color, take a photo of property, engrave electronics (UNIVERSITY ID NUMBERS ONLY) use invisible highlighters for books. Pick a favorite page in the book and put your University ID Number there and then document somewhere safe where and how you marked the book (UNIVERSITY ID NUMBERS ONLY)! This information is important for a successful investigation!

3) **DO NOT** bring strangers or people you do not trust 100% home to stay with you!! People that come home as friends may have other motives later such as taking your property with them when they leave!

4) Keep your doors closed and locked at all times!! Develop a respect with your roommate for each other and talk about expectations!

5) **DO NOT** let people that do not belong on your floor wander on to your floor or follow you into the building! If they become argumentative get to a safe place and call the Police Communications Center at (937)775-2111!

6) Keep valuables such as Social Security Cards in a safe place preferably at home and not in your dorm, purse or wallet!

7) **DO NOT** carry large amounts of cash, a lot of credit cards, or large balances on your Wright One Card!

8) **DO NOT** keep account pins or access information for checking accounts, Facebook, Myspace, etc. in wallet or dorm where it is accessible to you but no one else!

9) **DO NOT** keep valuables in your vehicle!!

10) **DO NOT** keep mail in plain view in your vehicle it could give a stalker too much information about you!

11) **DO NOT** drive around with your stereo blasting because it will advertise to thieves!

12) Take faceplates off of stereos when exiting your vehicle!

13) Lock all doors whether inside or not, and roll up windows whether inside or not! This provides a barrier and gives you more reaction time! Have a cellular phone accessible!

14) If you take naps in your vehicle lock the doors and roll the windows up!! Turn engine off for safety! This provides a barrier and gives you more reaction time! Have a cellular phone accessible!

15) **DO NOT** give strangers or people you do not know well rides!!

16) **DO NOT** keep photo Identification in your vehicle in plain view! This tells a perpetrator what you look like, your sex, etc.!!

17) **DO NOT** walk alone at night or when there is little light or foot traffic! Use safety escorts 24 hrs. a day 7 days a week. CALL (937)775-2111!!

18) Carry a cellular phone with you for safety and have the Police Communications number auto programmed, (937)775-2111! Also, auto program the Police Contact Number for where you live into your phone if you live off campus!
19) Report suspicious activity immediately!!!! IF YOU FEEL IT IS SUSPICIOUS THEN IT IS SUSPICIOUS!!