



Policy	P18
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## **REQUESTS FOR PARTICIPATION OF WSU STAFF, STUDENTS OR FACULTY IN RESEARCH APPROVED BY OTHER INSTITUTIONS**

### **POLICY**

Wright State University (WSU) may receive requests from researchers asking for permission to involve WSU staff, students, or faculty in human subjects research that has been approved by an IRB at another institution. For example, a researcher may wish to post an advertisement on campus, send out a recruitment e-mail, or approach departmental faculty, requesting their participation in the research. The following procedure should be followed when such a request is made.

### **PROCEDURE**

1. The researcher should fill out the “Request for Participation of WSU in Research” form (posted on RSP web page and attached to the end of this procedure).
2. The form, a copy of the research protocol, consent document, and approval letter(s) from the researcher’s IRB should be submitted along with the Request form to the WSU IRB Coordinator.
3. The IRB coordinator will forward the request to the IRB chair (or designee) who will approve, deny or restrict the request. As needed, the IRB chair will consult with the appropriate WSU department before making a decision if it appears that the research request may be intrusive or potentially controversial.
4. The IRB coordinator will notify the researcher of the decision.

**REQUEST FOR PARTICIPATION OF WRIGHT STATE UNIVERSITY STUDENTS, STAFF  
OR FACULTY IN RESEARCH APPROVED BY ANOTHER INSTITUTION**

Name of researcher:

Name of research project:

Check to indicate that the following are attached:

- Summary of protocol (no more than 4 pages)
- Copy of consent document (e.g. consent form, cover letter)
- Copy of survey instruments, questionnaires, etc.
- Copy of IRB approval letter from home institution
- Copy of any advertisements, recruitment letters, etc. that will be used

Please briefly describe why you wish to access Wright State faculty, students or staff for participation in the research project:

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