



Dear Student

We are excited you will be staying with us during your New Student Orientation session. We have you signed up for orientation and overnight Housing.

The following information should assist you in your early arrival.

- **CHECKING IN:** Please plan on checking in at The Woods Conference Desk at **Boston Hall**, 1251 Springwood Lane. (This is the 2nd **building on the left**, located in the Woods Community on Springwood Lane). Advanced reservations are not necessary.
- **HOURS:** The office will be open 5:00 p.m. to 11:00 p.m. for your arrival. If you need to check in after 11:00 p.m. or are delayed during the drive, please call (937) 775-4864 and make arrangements before the desk closes at 11:00 p.m. The Conference Desk will not begin operations until June 5, 2017.
- **COST: Students & Parent(s) are free.**
- **WHERE YOU WILL STAY:** Orientation participants will stay in the Woods Community. The rooms are double occupancy rooms and have a connecting bathroom. A linen packet will be placed at the foot of each bed. The linen packet includes 2 sheets, 2 towels, 1 pillow with case and 1 blanket. Please remember to bring your toiletries and an alarm clock.
- **HOUSING AVAILABILITY:** Housing is **not available for any sessions after August 4th, 2017.**

Please drive safely and we look forward to your arrival. If you have questions about your early check-in, please call the Woods Conference Desk at (937) 775-4864 or contact us at (937) 775-3309, (937) 775-3083

Sincerely,

Mark Queen & Wiz Sugiarto
Residence Life & Housing
Success Lives Here

