



OHIO BOARD OF REGENTS

Function Codes

00 - Nonassignable: Not associated with a specific activity, but necessary for the general operation of the building.

10 - Instruction and Instructional Support: Any activity which is directly associated with the organization, administration, and presentation of programs of instruction. Included is all graduate student instruction of a non-research nature for which credit is given. Excluded is instruction which is classified as "continuing education" or "extension."

21 - General Research: Any activity for which the primary objective is discovery or application of knowledge. Included are research activities related to the training of graduate students and university-supported faculty research which is considered a part of "normal load."

22 - Separately Budgeted Research: Any research activity (as described in Function Code 21, General Research) which is funded from sources external to the university.

23 - University Sponsored Research: Any research activity which is funded by separately budgeted university research funds.

30 - Public Service: Any activity which is devoted to making available (to the general public) instruction, research, and development results. The form of such activity might range from activities of a cultural nature to those frequently described as "continuing education" or "extension." Offices, classrooms, and rooms devoted to publication and other communication media associated with the above activities are included. The use of space by non-university related "public" groups is not included (see Function Code 70).

40 - Library: All activities related to the institution's collection, use, and display of library materials. Activities included are those usually under a "Director of Libraries." Collections, while they may be decentralized, should be available for use by more than one department. Collections which are available for the use of one and only one department should be classified as Instruction and Instructional Support (Function Code 10). Exhibit and museum space meeting the above conditions is also classified as Library.

51 - General Administration: Usually denoted as activities for general planning, supervision, coordination, and evaluation of programs of instruction, research, and public service of the institution. These activities are commonly referred to as academic, fiscal, and personnel functions. Included is academic administration that cannot be associated with specific departments or programs of instruction. For example, include college-level administration, but exclude academic departmental administration.

52 - Student Services: Activities such as counseling, testing, job placement, organized student activities, and other areas not previously mentioned which are administered by offices commonly referred to as "Dean of Students." Excluded are student health services and recreational activities related to residence halls. These categories are generally classified as auxiliary service (Function Code 61).

53 - Plant Operation and Maintenance: Activities such as custodial services, maintenance and repair of buildings, campus security, and maintenance of grounds are included. Space for housing people and equipment associated with these activities, and space for housing college or university utilities are included.

54 - General Service: Activities not including administrative or instructional activities related to the general operation of the institution such as alumni offices, public information, college publications, data processing, shipping and receiving, and any other general services provided for the institution as a whole and not better classified in another category.

61 - General Auxiliary Services: Included are all activities not related to instruction, research, and public service functions which are of an income-producing nature. Activities primarily associated with residence and dining halls, student unions, bookstores, airports, intercollegiate athletics, and student health services are included in this functional category.

62 - Medical Center: Included are the activities of the medical and dental schools that are income producing. Generally, this is all space related to diagnosis, treatment, and patient care in the field of human medicine. Excluded is student health service which is classified as General Auxiliary Service.

63 - Veterinary Medicine Center: Included are activities of the veterinary medicine school that are income producing. Generally, this is all space related to diagnosis, treatment, and patient care in the field of veterinary medicine.

70 - Non-institutional Use: Functions related to public and/or private agencies not under supervision or control of the institution but which occupy institutional space.

81 - Inactive or Storage: An assignable space which is not in use or not assignable in the term of the inventory.

82 - Construction or Rehabilitation: An assignable space which is under construction (new building or addition) or rehabilitation in the term of the inventory.