

Independent Verification Worksheet

2025-2026 | VRINDE | Ind Ver Worksheet

Cell Stud	Phone:dent's Age: ion B: Student/Spo	rmation First Name Other Phone: Student's Last 4 of SSN: use Family Size Information			_	ity ID(UID):
Stud Sect	Phone:dent's Age: ion B: Student/Spo	Other Phone: Student's Last 4 of SSN:			_	ity ID(UID):
Sect.	dent's Age:	Student's Last 4 of SSN:				
•	tion B: Student/Spo		:		For assistance retrieving your UID, contact th	
•	·	use Family Size Information			Help Desk –	x: 937-775-4827 or 1-888-775-4827
•	List name(s), age(s),					
		List name(s), age(s), SSN, etc. of spouse, if married.				
	Relation	First and Last Nar	me		Age	Last 4 of SSN
	Spouse					XXX – XX
 List other people who live with you, who receive more than half their support from July from you, <u>and</u> who will continue to receive more than half of their support from you du NOTE: Do not include any unborn children in the family size. 				during the aid year.		
	First and Last Na	ame (Other Family Members)	Age	R	elationship	p to Student
Each	tion C: Certification	d, please attach a separate page. Dow certifies that all of the information, you may be fined, sen			ete and co	orrect. If you purposely give
Sign	atures cannot be ty	ped.				



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Student Name:		UID:	Page 2 of 3		
Sec	tion D: Untaxed Distri	butions – IRAs, Pensi	ons, Annuities (2023 IR	S Form 1040, Lines 4a and 5a mir	nus 4b and 5b)
		Student spouse, if taxes filed joint		Spouse (If taxes are filed separately)	
	No IRA, Pension, Annu	iity Rollover		No IRA, Pension, Annuity Rollov	er
	Yes, IRA, Pension, Ann	uity Rollover \$		Yes, IRA, Pension, Annuity Rollo	ver \$
Sec	tion E: Tax Filing Infor				
соте	Student filed a 2023 tax return. Submit one of the following types of tax documentation and continue spouse information • Use Direct Data Exchange already provided on the 2025-2026 FAFSA • Send a copy of the 2023 Federal IRS Tax Return Transcript • Send hand-signed, 2-page copy of Federal IRS Form 1040 Tax Return; include schedules 1 & 3 The student did not file AND was not required to file a 2023 income tax return with the IRS. NOTE: By completing this document, you certify that you have not filed and are not required to file a 2023 income tax return have listed all income earned from work, other income, and resources for the 2023 tax year. Non-tax filers must check and complete the following box(es) that apply. Student was not employed and had no income earned from work in 2023. Student was employed in 2023 but did not file a tax return. List all employers and the amount earned from each employer in 2023. Include a copy of the IRS W-2 form or equivalent document. List every employer, even if they				
2023 student Income	Student		ne annual amount received	the 2023 tax year but did not file a tax r	



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There is no spouse in the household		Student Name	e:	UID	:	Page 3 of 3	
Spouse filed a 2023 tax return. Submit one of the following types of tax documentation. • Use Direct Data Exchange already provided on the 2025-2026 FAFSA • Send a copy of the 2023 Federal IRS Tax Return Transcript • Send hand-signed, 2-page copy of Federal IRS Form 1040 Tax Return; include schedules 1 & 3 The student's spouse did not file AND was not required to file a 2023 income tax return with the IRS. NOTE: By completing this document, you certify that you have not filed and are not required to file a 2023 income tax return, and have listed all income earned from work, other income, and resources for the 2023 tax year. Non-tax filers must check and complete the following box(es) that apply. Student's spouse was employed and had no income earned from work in 2023. Student's Spouse was employed in 2023 but did not file a tax return. List all employers and the amount earned from each employer in 2023. Include a copy of the IRS W-2 form or equivalent document. List every employer, even if they did not issue a W-2. Employer's Name IRS W-2 or an Equivalent Provided? Annual Amount Earned in 2023 Student's Spouse had other income and resources for support during the 2023 tax year but did not file a tax return. List each source of income and the annual amount received in 2023.		Spouse Section					
Use Direct Data Exchange already provided on the 2025-2026 FAFSA		There is	s no spouse in the household				
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List each source of income and the annual amount received in 2023.	023 Spouse Income	NOTE: E have lis comple	By completing this document, you ted all income earned from work the following box(es) that appears the following box (es) that appears th	ou certify that you have not file k, other income, and resource ply. loyed and had no income earn d in 2023 but did not file a tax a copy of the IRS W-2 form of the IRS W-2 or an Equivalent.	ed and are not required to for the 2023 tax year. Nor need from work in 2023. Treturn. List all employers requivalent document. List	file a 2023 income tax return, and n-tax filers must check and and the amount earned from t every employer, even if they	
	2		List each source of income and	come and resources for suppo	in 2023.		



Independent Verification Guide for 2025-2026

DO NOT RETURN instructions with your forms

Tips for Completing the Verification Worksheet

Verification is a process required by the U.S. Department of Education to confirm that the information reported on the FAFSA is accurate. The U.S. Department of Education randomly selects students for this process. The Office of Financial Aid begins verifying FAFSA information after receiving all requested forms and documentation.

See the Verification Worksheet for the corresponding sections B, D, and E below.

Section B. Student/Spouse Family Size Information:

- → When determining if you provide more than half support for dependent children or other persons, support includes housing, utilities, cell service, transportation, food, clothing, medical, childcare, and personal expenses.
- → Do not include foster children for whom the parent(s) received a 50% or more subsidy.

Section D: Untaxed Distributions from IRAs, Pensions, Annuities

Untaxed IRA Distributions = 2023 IRS Tax Form 1040 (line 4a minus line 4b)

Untaxed Pensions and Annuities = 2023 IRS Tax Form 1040 (line 5a minus line 5b)

NOTE: If the student's and/or spouse's tax return(s) show a <u>ROLLOVER</u> for all or part of the untaxed amount (calculated above), check the box for IRA/Pension Rollover on the Verification Worksheet and add the rolled over amount to the worksheet.

Section E: FAFSA Requirements for the Student and/or Spouse Who DID FILE a 2023 Tax Return

Provide official tax information \rightarrow 3 options:

- 1.) Use the Direct Data Exchange on the FAFSA to transfer tax information
- 2.) Obtain the *IRS Tax Return Transcript for 2023 and submit a copy to Enrollment Services
- 3.) Submit a copy of the 2023 tax return, Form 1040, that was filed with the IRS
 - ✓ Requires taxpayer signature or signature/credentials of a tax professional who prepared the return
 - ✓ Must also submit copies of Schedules 1 & 3, if any of them were used for the tax return

Section E: FAFSA Requirements for the Student and/or Spouse Who DID NOT FILE a 2023 Tax Return

Student/spouse who earned money from work in 2023 but did not file a tax return:

Sometimes wage earners do not earn enough to require them to file a tax return, or their income is not taxable.

For earnings from work \rightarrow two steps:

- 1.) Must provide copies of all W-2s for 2023 (or the IRS Wage & Income Transcript)
- 2.) On the Verification Worksheet, list the names of all employers and amounts earned for 2023, even if the employer did not issue a W-2.

RESOURCES		
*IRS Tax Transcripts Wage & Income Transcript	Order the Tax Return Transcript, Tax Account Transcript, IRS Verification of Non-Filing, and Wage and Income Transcript for W-2s https://www.irs.gov/individuals/get-transcript	
Financial Aid Dashboard on Wings	Track verification status on student's Financial Aid Dashboard on WINGS. The student will be contacted if more information is needed.	
Deadline and Processing Timeframes	https://www.wright.edu/enrollment-services/financial-aid/important-dates	