

International Laptop Travel Kit Tips

What's Included:

- Unencrypted laptop equipped with anti-virus software and Office 2016
- Domestic and International power adapter
- Cell phone for connecting to Wright State's virtual desktop server (optional)
- Carrying case

Important Notes:

- This kit is for Wright State business use only.
- A base fee of \$35/month will be charged for use of the cell phone. This fee could increase because of, but not limited to:
 - App downloads
 - Fluctuating international data rates
 - Exceeding the cell phone talk and data limit
- Fees due to damaged beyond normal wear and tear or loss of any equipment contained within the kit will be charged back to the FOP provided at the time of checkout. Charges will not exceed the full, current retail price of the damaged or unreturned equipment.
- The user is responsible for their own activities while using the equipment included in the travel kit.
- The user is responsible for learning the restrictions and following the laws of the country to which they are traveling; more information can be found at the following websites:
 - <http://travel.state.gov/content/travel/en.html>
 - http://www.pmdtcc.state.gov/embargoed_countries/index.html

Connecting to VPN

The AnyConnect VPN from Cisco allows authorized users to securely connect to the WSU data network from the campus wireless network or from off campus. Using AnyConnect, wireless and remote users are connected to the university's internal network as if they were directly connected to the campus network.

1. Open the 'Cisco AnyConnect Secure Mobility Client' on the provided laptop.
2. If the 'Ready to connect' field is empty, enter wsu-vpn.wright.edu.
3. Click the 'Connect' button.
4. Enter your campus ('w') username and password.
5. Click 'Connect'.
6. Click the 'Accept' button to accept the WSU VPN usage agreement.
7. The VPN client should now be running in the background of your computer. You are now able to access your personal and departmental files.
8. To disconnect, right click the VPN client icon and choose 'VPN Disconnect'.

Connecting to VDI

CaTS requires two-factor authentication in order to connect to VDI.

Steps you will need to take:

1. Open the 'VMWare Horizon Client' on the provided laptop.
2. Double click on the VDI Server.
3. Enter your campus ('w') username and password in the sign-in block.
4. Next, you will receive a push notification through the 'Duo' app on your cell phone.
5. Select 'Accept' on your cell phone.
6. Double click on 'WSU-VDI' on the laptop.
7. Your Windows environment will open and your VDI is ready for use.

Note: Once connected to VDI, you will have access to normal services (H:// drive, K:// drive, etc), the same way you do when working on campus.

Questions?

For more information and resources, visit <http://www.wright.edu/information-technology/services/international-laptop-travel-kit>. If you experience any issues or have any questions while you are traveling, please call the CaTS Help Desk at (937) 775-4827, or toll free at 1-888-775-4827, or email helpdesk@wright.edu for assistance.