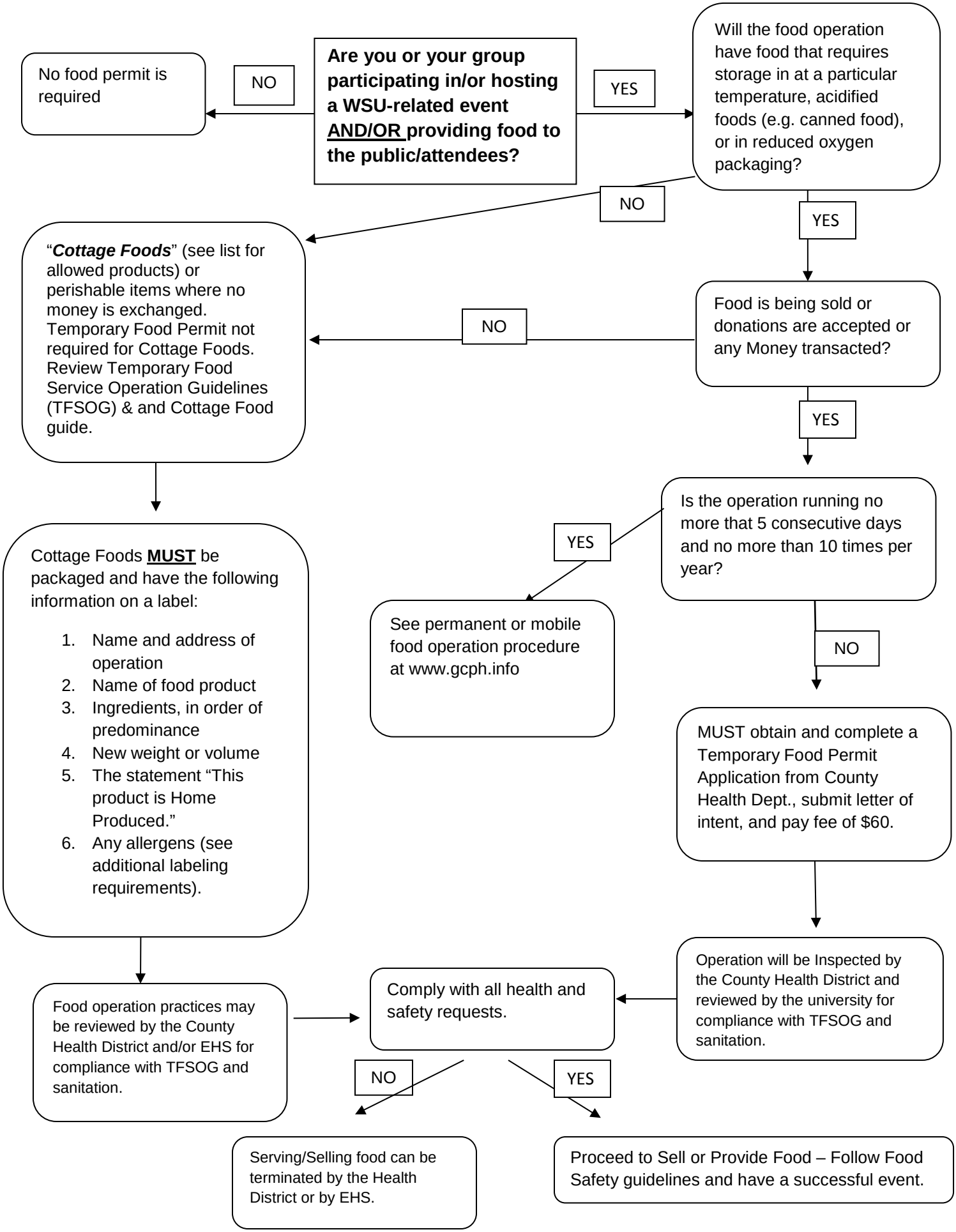
Are you or your group participating in/or hosting a WSU-related event AND/OR providing food to the public/attendees?
NO
No food permit is required
YES
Will the food operation have food that requires storage in at a particular temperature, acidified foods (e.g. canned food), or in reduced oxygen packaging?
NO
"Cottage Foods" (see list for allowed products) or perishable items where no money is exchanged. Temporary Food Permit not required for Cottage Foods. Review Temporary Food Service Operation Guidelines (TFSOG) & and Cottage Food guide.
YES
Food is being sold or donations are accepted or any Money transacted?
NO
YES
Is the operation running no more that 5 consecutive days and no more than 10 times per year?
YES
See permanent or mobile food operation procedure at www.gcph.info
NO
MUST obtain and complete a Temporary Food Permit Application from County Health Dept., submit letter of intent, and pay fee of $60.
Cottage Foods MUST be packaged and have the following information on a label:
1. Name and address of operation
2. Name of food product
3. Ingredients, in order of predominance
4. New weight or volume
5. The statement "This product is Home Produced."
6. Any allergens (see additional labeling requirements).
Operation will be Inspected by the County Health District and reviewed by the university for compliance with TFSOG and sanitation.
Food operation practices may be reviewed by the County Health District and/or EHS for compliance with TFSOG and sanitation.
Comply with all health and safety requests.
NO
YES
Serving/Selling food can be terminated by the Health District or by EHS.
Proceed to Sell or Provide Food – Follow Food Safety guidelines and have a successful event.