

Contact Name: Joseph Dick

Contact Title: Manager of Grounds/Transportation

Unit Overview/Mission/Purpose

Grounds supports the university needs by providing a safe and pleasant campus community. The unit is solely responsible for the maintenance of all grounds owned by Wright State University (including Duke Ellis Institute and Kettering Center).

Responsibilities

- Turf maintenance
- Tree and shrub maintenance
- Planting of annual accent areas
- Road, parking lot, and walkway maintenance
- Athletic field maintenance and setup
- Irrigation system maintenance
- Snow removal
- Litter pickup
- Exterior trash can service
- University landscaping

APPA Standards

- Sustainable grounds operations
- Staffing Guidelines
- Landscape Inventory methods
- Snow removal operations
- Equipment usage and Training.

Staffing

	FY16	FY17	FY18	FY19
# Full Time Staff	20	17	14	11
# Student Employee FTE	6	6	5	

Success Outcome 1:

Meet or exceed industry standards on all facets of the outside portion of the campus community. Meeting these standards ensure Grounds is taking the proper steps to ensure that the campus community is meeting its mission to provide a safe and pleasing environment.

KPI 1.1

Data: Continue to Monitor APPA standards and use the data as a benchmark to grounds

Result: Metrics used will include analyzing grounds cost per acre and service level

Response/Action Plan: Using APPA Facilities Performance Indicators report, enables grounds to use metrics to benchmark where the university compares to other university in the region and of the same size.

Success Outcome 2:

Using the standards from the APPA operational guidelines for educational facilities, the Grounds department has maintained a level 3 standard – Moderate-level maintenance. (This level will increase as funding increases). This level includes turf care, fertilizer, irrigation, litter control, pruning, disease and insect control, snow removal, general inspections and repairs and floral plantings.

- LEVEL 1. *State-of-the-art maintenance applied to a high-quality diverse landscape. Associated with high-traffic urban areas, such as public squares, malls, government grounds, or college/university campuses.*
- LEVEL 2 *High-level maintenance. Associated with well-developed public areas, malls, government grounds, or college/university campuses. Recommended level for most organizations.*
- LEVEL 3. *Moderate-level maintenance. Associated with locations that have Moderate to low levels of development or visitation, or with operations that, because of budget restrictions, cannot afford a higher level of maintenance.*
- LEVEL 4. *Moderately low-level maintenance. Associated with locations affected by budget restrictions that cannot afford a high level of maintenance.*
- LEVEL 5. *Minimum-level maintenance. Associated with locations that have severe budget restrictions.*

KPI 2.1

Data: Grounds measure of success is related to Campus community feedback. In this KPI we will be developing a campus survey to be sent out in the near future to gather data.

Result: Working closely with the campus community allows Grounds to stay on top of concerns and issues as they relate to the university Grounds.

Response/Action Plan: To improve and maintain results with a reduction in budget and staff involves working closely with staff and ensuring that the unit has a shared mission and each team member realizes their contribution and how it relates to the end goal.

Concluding Remarks:

Grounds, as with other units on campus, has suffered massive budget cuts and a reduction in staff. In doing more with less, the need to work strategically is greater than ever. This will be accomplished by cross training all staff to increase knowledge and availability to service the university needs while maintaining standards