

# IN CASE OF AN EMERGENCY

## General Preparedness:

- Sign up for Wright State Alert to receive notifications of emergencies affecting campus. More information at: [bit.ly/wrightstatealert](http://bit.ly/wrightstatealert)
- Be aware of all evacuation routes and safe shelter locations in your area
- Save the Wright State Police number in your contacts to report emergencies: 937-775-2111
- Take fire drills seriously. Drills will make you familiar with evacuation procedures.
- Follow all instructions from fire, police, and residence life staff before, during, and after emergency situations
- For snow emergencies, check the operational status of the university on the Wright State website and your Wright State email account.
- Other preparedness resources:
  - FEMA Ready - [www.ready.gov](http://www.ready.gov)
  - Wright State Emergency Preparedness: [www.wright.edu/police/emergency-preparedness](http://www.wright.edu/police/emergency-preparedness)

## Fire Evacuation:

- If you discover a fire: close the door, pull the nearest fire alarm and exit the building. Call the Fire Department by dialing 937-775-2111. Do not attempt to put out fires or rescue others unless you can do so safely.
- If a fire alarm sounds in your building, prepare for evacuation. If possible, take a wet cloth for your face to aid in breathing if you run into smoke.
- Before leaving your room, or entering a stairwell, feel the doorknob. If hot, do not open the door. If cool, brace against the door and open slowly. If heat or heavy smoke is present, close door and seek alternative exit or remain inside.
- If smoke is present, stay low to the ground.
- Stand clear of the building after evacuating. Never re-enter a burning building

### *If you cannot leave your room or exit safely:*

- Seal up the cracks around the door using wet sheets, towels, or clothing, if possible.
- Stay near a window and low to the ground. A wet cloth will aid in breathing if smoke is in the room.
- Open the window and attract attention of the Fire Department by hanging item out window. Call Campus Police at 937-775-2111 to report the location you are trapped.

### *Evacuation Assistance:*

- Residents with physical disabilities who have requested assistance during an emergency should proceed to the nearest stairwell until the fire department arrives, if it is safe to do so. After the alarm is over community staff will check in with students with physical disabilities.

## Severe Weather:

### *Important Terms:*

- A **Tornado Watch** means that conditions are favorable for tornadoes to develop.
- A **Tornado Warning** means that a tornado has been sighted. If one is issued for your area, you should seek shelter immediately.

### *During a Tornado Watch:*

- Be on alert. Use caution when travelling. Monitor weather reports via local TV news, NWS Wilmington Twitter account, or other local news social media accounts.
- Listen for tornado sirens in your area, know where you will shelter and prepare to take immediate action if you hear them.

### *During a Tornado Warning:*

- Seek immediate shelter when you receive a tornado warning alert on your phone or you hear tornado sirens.
- Go to a safe area such as a basement or lower floors of a building where there are no windows. Sit in a crouched position keeping face and head covered.
- If you do not have access to a lower level, seek the most interior room or hallway. Stay away from windows, doors, and outside walls. Crouch as low as possible to the floor, facing down, and cover your head with your hands. Use a mattress, blankets or pillows for added protection.

