

**Wright State University**

**Demonstrations/Marches Registration Form**

In accordance with *University Policy 1260.04 Operational Procedures* for Demonstrations and Marches, this form must be submitted and **approved not less than one business day prior** to the planned activity if the number of participants is expected to be 100 individuals or less. If the number of anticipated participants may or will exceed 100 participants, this form must be submitted and **approved not less than 3 business days prior** to the planned activity. This form must be returned to the Office of the Vice President for Student Affairs, 362 University Hall.

Date of Event \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

Estimated Attendance \_\_\_\_\_

Name of the Event \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Responsible Person(s)	Name	Phone Number
_____	_____	_____
_____	_____	_____

Location of Demonstration \_\_\_\_\_

The Route of the March (if applicable) \_\_\_\_\_

Security Plans and List of Sponsors \_\_\_\_\_

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Describe Sound Devices \_\_\_\_\_

Name of Speaker(s)  
\_\_\_\_\_  
\_\_\_\_\_

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**OFFICIAL USE ONLY**

Date and Time Received \_\_\_\_\_

Group Representative Given Policy Statement Yes \_\_\_\_ No \_\_\_\_

Approved \_\_\_\_ Denied \_\_\_\_ Security Plans Discussed with WSUPD Yes \_\_\_\_ No \_\_\_\_

\_\_\_\_\_  
Vice President for Student Affairs or designee  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police or Designee Signature

\_\_\_\_\_  
Date

Cc: WSUPD  
Director of Residence Services  
Director of Student Activities

President's Office  
Facilities Planning and Management  
Communications and Marketing

**Division of Student Affairs**