

## Minutes of the WSURA December 7 Board Meeting

Present: James Uphoff, Marlene Bireley, Mary Gromoziak, Gerry Petrak, Chuck Willis, Leone Low, Mary Kenton, Judy Rose, Abe Bassett, Carole Stevenson, Lew Shupe, Rich Johnson, Peggy Bott, Gary Barlow, Mary Whitaker, Bob Wagley

Because the meeting will be shortened, President Uphoff presented items of Old Business first. There will be an *ad hoc* committee to explore the status of retirees serving WSURA as Liaisons. Chuck Willis resigned as Athletic Council Liaison and will not run for reelection. Carole Stevenson reported that a letter of apology was sent to a WSURA Life Member who was billed for dues. The Board also took final action on procedures regarding WSURA funds. The earlier draft is presented for clarity and the Board's meeting actions follow.

The following recommendations and discussion points were presented at the August 3, 2011 WSURA Board meeting:

1. The recommended annual discretionary spending allowance should be limited to \$1,500 from the WSURA Dues Account 992445-218406.
2. It is recommended that the Unallocated Current General Fund account (190000/218406) should be fully funded from the WSURA Retirees Association account (992445/218406) to avoid beginning the new fiscal year with a deficit amount. **The amount to be transferred is \$905.16.**
3. It is recommended that **the President** prepare an annual report to promote WSURA by demonstrating community service and support **provided to various University strategic goals** by the organization's membership. Information to be solicited i.e. through the Extension and utilizing the e-mail accounts provided by members at the updating of the bi-annual WSURA directory.
4. It is recommended that a minimum balance of \$7,000 be maintained in the WSURA Retirees Association account (992445/218406) to be able to fund one year of operations.
5. It is recommended that a discussion of the fee structure for both lifetime and annual membership dues be opened to determine appropriateness of charges for future membership enrollment. Also, clarification of the associate and affiliate membership costs for spouses of deceased members would be considered in this discussion. **In addition, a patron or sustaining membership category be considered.**
6. It is recommended that a discussion of the types of charges applicable to both of the financial accounts be held to clarify the expenses being charged to each of these accounts.
7. It is recommended that the Foundation provide at least an annual report of the condition of the WSURA Scholarship endowment account (appropriate reporting time(s) to be determined). The report can either be in a written format or request a representative from the foundation make a brief report in person on current status and future outlook.
8. It is recommended that a balance available report be printed and provided **by the Board Treasurer** monthly with any current outstanding but unpaid items listed for Board information.

These items have been updated to include suggestions and additions or corrections made by the Board at the August 3, 2011 meeting. The items highlighted in **bold** are those which were changed. This summary is respectfully submitted as an agenda item for discussion at the December 7, 2011 Board meeting as requested by Board members.

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Discussion points 1 and 4 (now 2) approved. Point 2 (now 3) approved. Point 3 (now 4) should be added to the Duties of the President in the next revision of the Bylaws. (Table Point 5.) Re: Point 6. It was agreed at an earlier meeting that WSURA office expenses will come from the University Account while social and travel expenses will come from the Dues Account. Point 7 is one of the duties of the Scholarship Chair. The current procedure is described in Point 8.

Lew Shupe moved that Carole be congratulated on her report.

Treasurer Carole Stevenson reported that the University Account balance is \$3,739.07. The WSURA Dues Account balance is \$10,375.71.

Activities Chair Gromoziak moved that \$150 be allocated to purchase WSU Basketball tickets for the annual WSURA members' basketball game and pizza party. Passed.

Bylaws Chair Rose said that she is checking with potential candidates.

Historical Preservation Chair Shupe reported that the Don Brumbaugh interview was very interesting.

Membership Chair Petrak sent membership invitation letters to retirees.

Ocher Chair Johnson reported that there were no recent meetings.

Sunshine Chair Bireley said that no deaths had been reported.

Athletic Council Liaison Kenton said that the next Council meeting would be January 26.

International Liaison Wagley reported increased contacts with WSU visitors from abroad. A visit at the Wagley home is scheduled for December 18, another visitor was invited to a Thanksgiving Dinner. Peter Carusone took a visitor to a basketball game. The WSU List Serve was used to locate a flute for another visitor.

#### New Business

Two *ad hoc* committees, Survey and Membership Topics, were constituted.

Survey: James Uphoff, Leone Low, Lew Shupe, Bob Wagley, Gary Barlow

Membership Topics: Marlene Bireley, Judy Rose, Rich Johnson, Gail Whitaker, Gary Barlow

Scholarship Recipient Kevin Dorney was introduced and treated to lunch