



Department Wright1 Card (DWC)
CHANGE OF STATUS FORM
 238 Student Union
 775-5847 (p)
 775-5557 (f)



 Department Name (as it appears on the DWC)

 Main Contact (as it appears on the DWC) Phone Number

 FOAPAL

 Customer Number (5 or 9 digit) – (example: 91234 or 000091234)

Please circle one:

SUSPEND my current card

REACTIVATE my current card

REPRINT my lost card (\$7 fee)

ADD to my current account:

Dining Services | Copiers

Print Stations | Vending

Wright Copy | Laundry

Educational Resource Center

DELETE from my current account:

Dining Services | Copiers

Print Stations | Vending

Wright Copy | Laundry

Educational Resource Center

CHANGE my current account to:
No Reset | \$25 | \$50 | \$100 | \$200 |

Department Head

Business Manager

 Signature

 Signature

 Printed Name

 Printed Name

 Date

 Date

For office use only:		Updated Blackboard	Staff Initials
Customer/Affiliate Number	Card/ISO Number		