January 21, 2021

Wright State University International Admissions will begin reviewing your original official transcripts, mark sheets and degree certificates on **Monday, January 25, 2021**.

Due to the pandemic, **we will review your transcripts remotely, and return your documents to you via FedEx**.

Please choose one of the options below:

1. Hand-deliver your transcript in a sealed envelope to the **Wright State University Mail Center, 011 Millett Hall**. Be sure to write “International Admissions UCIE, E190 SU” on the outside of the envelope.
2. Mail your transcripts to: **International Admissions, University Center for International Education**, **E 190 Student Union**, **Wright State University, 3640 Colonel Glenn Highway, Dayton, OH 45435**.
3. Drop your transcripts in the **UCIE mail slot** located in front of the University Center for International Education, **E190 Student Union**. The UCIE is located next to the Bookstore. We recommend that you submit your documents in a sealed envelope.

Please complete the form below and include it with your submission.

**We will scan your documents, end-date your registration hold, and return the originals to you promptly via FedEx**. We will email you the tracking number.

We appreciate your patience and cooperation and hope you are having a great semester!

Name: __________________________________________________

Wright State email address: _________________________________

Mailing Address: __________________________________________

Phone Number: ____________________________________________

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