



## HONORS HANDBOOK



WRIGHT STATE UNIVERSITY-  
MIAMI VALLEY COLLEGE OF  
**NURSING AND HEALTH**

*REVISED: 3/24/16*

Located on the web at:

<http://nursing.wright.edu/>

Wright State University-Miami Valley  
College of Nursing and Health

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Wright State University  
**Semester Departmental Honors Requirements for the**  
College of Nursing & Health

The Departmental Honors Scholar degree designation is awarded through the University Honors Program at Wright State University. The College of Nursing and Health Departmental Honors requirements are as follows:

## Eligibility Requirements

- Cumulative and nursing major GPA of 3.2
- Junior standing
- NUR 3300 pre or corequisite
- Students who have failed a nursing course or required course in the program of study are not eligible to enter or continue in the nursing departmental honors program.

## Proposal and Approval Process

- Students develop a proposal based on college handbook requirements in NUR 4980.
- Students will select a faculty adviser with mutual interests in NUR 4980 who will provide oversight of implementation of project and final paper during NUR 4990. Faculty adviser must approve registration for NUR 4990.
- Final projects are submitted to the Assistant Dean for Undergraduate Programs who will serve as the Honors Coordinator. Final grades for NUR 4990 are based on completed project and final paper as outlined in the grading rubric for NUR 4990.

## Academic Requirements

- Students must complete 4-6 semester hours over 2-4 semesters. This includes 2 semester hours for NUR 4980 and 2-4 semester hours for NUR 4990.
- Grading will be pass/fail for NUR 4980 and college-approved “A-F” scale for NUR 4990.
- Dissemination of some kind will be required and based on the type of project.
- Students must maintain cumulative GPA of 3.0 to remain in departmental honors and continue the sequence of NUR 4980/4990.

## Evaluation

- A faculty member serving as course instructor for NUR 4980 determines whether a student has successfully completed the course objectives for NUR 4980. The student receives a pass/fail grade based on course syllabus and grading rubrics.
- A single faculty member serving as an adviser will determine if a student has successfully completed the project requirements based on the college approved grading scale of “A-F” for NUR 4990. The student will receive the letter grade based on the Honors Project grading rubric.

## Project Oversight

- Single faculty adviser will ensure students meet expectations of NUR 4980/NUR 4990 course requirements. The Assistant Dean for Undergraduate Programs will provide overall oversight of the departmental honors program.

## Timeline

- Students notified of their eligibility for departmental honors the semester prior to entrance of NUR 3300 either Fall or Spring semester depending on when they were admitted to the program. Students will have 2-4 semesters to complete the requirements of NUR 4980/4990 starting with the semester they take NUR 3300.

### THE HONORS PROJECT

The honors project is designed to provide students with the opportunity to pursue additional knowledge in a specialized area of interest in nursing. It may include working with a faculty member on a research or evidenced-based project or development of a presentation to a specific group, a display or brochure, or booklet which is designed to meet the needs of a specific population or audience. The honors project topic is defined by the student's purposes and imagination in conjunction with a faculty adviser. The project proposal is completed during NUR 4980 and implemented during NUR 4990 as follows:

1. Identify an area of interest for the project (NUR 4980).
2. Develop a written project proposal (NUR 4980).
3. Conduct a preliminary search of the literature related to the project (NUR 4980).
4. Develop goals and objectives for self-directed learning in implementation of the project (NUR 4980).
5. Develop a time line for completion (NUR 4980).
6. Complete the project (NUR 4990).
7. Share the knowledge gained from the project in a formal APA-formatted paper and dissemination of some kind (NUR 4990).

NUR 4980  
PROJECT PROPOSAL PAPER

The proposal is written using the most recent APA format guidelines. Proposals should include a projected budget and a projected time schedule. The proposal paper is organized in the following manner:

1. Title page
2. Abstract (1 paragraph)
3. Table of contents
4. List of tables (only if tables are used)
5. List of figures or illustrations (only if figures or illustrations are used)
6. Text (see below for summary of content for each chapter)
7. Appendixes
8. Reference list in APA format

Chapter I. Introduction

1. Introduction
2. Purpose(s)
3. Statement of project
4. Significance of the project
5. Objectives/PICOT question/Research Questions
6. Completion of chapter with a brief summary of this chapter and an overview of succeeding chapters

Chapter II. Review of the Literature

1. Review of related literature (which demonstrates current state of knowledge)
2. Identification of the theoretical framework (if appropriate)
3. Summary paragraph (how this project will add to the present state of knowledge)

Chapter III. Description of Project

This chapter is a complete description of the special project including:

1. Detailed description of specific project, including appropriate definitions of terms
2. Plans for implementation (setting, population, steps, tools, etc.)
3. Projected use of the product and/or audience
4. Plans for evaluation of project
5. Plans for dissemination of project
6. Summary

For further instructions, see NUR 4980 proposal grading rubric.

NUR 4990  
FINAL PROJECT PAPER

The final project paper is built on the project proposal is formatted using the most recent APA format guidelines. The final project paper is organized in the following manner:

1. Title page
2. Abstract (1 paragraph)
3. Table of contents
4. List of tables (only if tables are used)
5. List of figures or illustrations (only if figures or illustrations are used)
6. Text (see below for summary of content for each chapter)
7. Appendices
8. Reference list in APA format

### Chapter I. Introduction

1. Introduction
2. Purpose(s)
3. Statement of project
4. Significance of the project
5. Objectives/PICOTquestion/Research Questions
6. Completion of chapter with a brief summary of this chapter and an overview of succeeding chapters

### Chapter II. Review of the Literature

1. Comprehensive review of related literature
2. Identification of the theoretical framework (if appropriate)
3. Summary paragraph (relate review of the literature to the purpose of study)

### Chapter III. Description of Project

This chapter is a presentation of the special project.

1. Detailed description of specific project, including appropriate definitions of terms
2. Steps/tools used to implement project including setting, population
3. Description of the product/project implementation
4. Plans for evaluation of project
5. Plans for dissemination of project
6. Summary

#### Chapter IV. Analysis of Data or Project Evaluation

1. Present a description and analysis of the specific project.
2. Discuss implementation, including any barriers and how they were addressed
3. Describe results of evaluation
4. Describe how dissemination of the project and feedback
5. Summary paragraph of results of project.

#### Chapter V. Conclusions and Discussions

1. Conclusion – A presentation of possibilities that can be derived from the project; discuss the limitations
2. Discussion – The identification of implications for nursing practice; possible uses for the product; and recommendations for future projects

See NUR 4990 grading rubric for further instructions.



Wright State University-Miami Valley College of Nursing and Health  
DEPARTMENTAL HONORS PROJECT ADVISOR CHECKLIST

Name of Student: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Name of Advisor: \_\_\_\_\_

Check if completed	LIST OF ITEMS
	Copy of contract with name of the student, project title, and name of advisor and schedule of hours are on record with: <input type="checkbox"/> University Honors Department Date Completed: _____ <input type="checkbox"/> CONH Assistant Dean, Undergraduate Programs Date Completed: _____ <input type="checkbox"/> CONH Student Affairs Office Date completed: _____
	Faculty has obtained a copy of the CONH Honors Handbook (can be found at nursing.wright.edu—scroll down page to bottom right-hand corner)
	Student has a copy of the Departmental Honors project description.
	Student has been advised of the Call for Abstracts for small grants awarded on a competitive basis for <input type="checkbox"/> Fall semester <input type="checkbox"/> Spring semester
	Discussed with student appropriate forums for presentations or suggestions for dissemination
	Criteria for grading method discussed with student (Pass/Fail-NUR 4980; A-F-NUR 4990).
	Grades submitted in Wings Express for Fall semester (after approval by CONH Assistant Dean)
	Grades submitted in Wings Express for Spring semester (after approval by CONH Assistant Dean)
	Grades submitted in Wings Express for Summer semester (after approval by CONH Assistant Dean)
	Notification of drop-outs sent to University Honors Department
	Notification of drop-outs sent to CONH Assistant Dean
	Notification of drop-outs sent to CONH Office of Student Affairs
	Graduation form filled out and sent to Assistant Dean who will forward to the University Honors Department (ext. 2660) (This form should come from them approximately one semester prior to the expected graduation date.)
	Confirm expected completion of project with the CONH Office of Student Affairs and Assistant Dean for Undergraduate Programs one semester prior to graduation date or as early in the semester as possible.

Check if completed	LIST OF ITEMS
	Copies of completed projects with grading rubric to: <ul style="list-style-type: none"> <li><input type="checkbox"/> Student</li> <li><input type="checkbox"/> Assistant Dean, Undergraduate Programs</li> <li><input type="checkbox"/> Advisor in Student Affairs</li> <li><input type="checkbox"/> University Honors Department (only after approved by CONH Assistant Dean)</li> </ul>
	Plan to attend Honors Student Reception at end of term student is graduating
	Letter of recommendation for student placed in student's permanent file

Wright State University-Miami Valley  
 College of Nursing & Health  
 DEPARTMENTAL HONORS PROGRAM  
 STUDENT/ADVISOR CONTRACT

Name of Student: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Name of Advisor: \_\_\_\_\_

TIMELINE	
	NUR 4980 for 2 credit hours during _____ semester.
1-4 credits with a maximum of 4 and a minimum of 2.	NUR 4990 for ____ credit hours during _____ semester.
	NUR 4990 for ____ credit hours during _____ semester.
	NUR 4990 for ____ credit hours during _____ semester.

**Note: According to university policy, students must develop plan for completing a minimum of 45 hours of work for each credit of NUR 4990. Submit contract along with Program Schedule outlining plan to complete appropriate number of hours.**

Regularly scheduled appointments will be held:  
 \_\_\_\_\_  
 \_\_\_\_\_

This honors project will be graded using NUR 4990 grading rubric.

Anticipated date of completion (Term/Year):

Anticipated date of graduation (Term/Year):

\_\_\_\_\_  
 Student Signature Date

\_\_\_\_\_  
 Faculty Signature Date

Copies to student, Faculty Advisor, University Honors, CONH Student Affairs, and Assistant Dean

Wright State University-Miami Valley  
 College of Nursing & Health  
 DEPARTMENTAL HONORS PROGRAM

**STUDENT/ADVISOR PROGRAM SCHEDULE OF HOURS**

Student Name: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Term/Year: \_\_\_\_\_ Number of Credits of NUR 4990: \_\_\_\_\_

Total number of hours required for term: \_\_\_\_\_ (45 hours/credit)

Specific Student Activities Planned	Specific Student Outcomes Anticipated	Projected Timeline/Number of Hours Anticipated	Outcomes and Final Number of Hours Completed (completed at end of semester)
		<b>Total Hours for Semester:</b>	Hours

### **Human Subjects and Research +**

In accordance with federal guidelines to institutions conducting research involving human subjects, the Institutional Review Board to the University has been established. It is the function of this Committee to assess the risk factors to human participants that may be incurred in the proposed research. Research studies can only be initiated after approval from the Committee. The Office of Research Studies, 201J University Hall, provides a document that describes policies, procedures, and principles that apply to all research, including student projects, involving human subjects at Wright State University. An office copy is also available in the College of Nursing and Health Student Affairs Office for your inspection. Faculty may consult with the College of Nursing and Health faculty representative to the Human Subjects Committee for assistance. The form requesting approval for research involving human subjects is submitted to the Committee, and notification of approval is given in writing to the student and the honors advisor. A copy of the Committee's approval should be on file in the College of Nursing and Health Student Affairs Office.

### **Agency Approval +**

Upon obtaining human subjects approval, the student submits the agency approval request form, the human subject's approval, and a copy of the signed proposal, to the agency. It is recommended that the student consult with appropriate agency officials to explain details of the study and determine the appropriate actions needed to obtain agency approval. Agency officials will also provide guidance for the student in making arrangements to inform personnel of the study and in gaining their cooperation. A copy of agency approval should be on file in the College of Nursing and Health Student Affairs Office.

+ The advisor will assist the student in obtaining the above approvals.

Wright State University-Miami Valley College of Nursing & Health  
GUIDELINES FOR AGENCY PERMISSION FOR HONORS PROJECT

This form is provided as a format guideline and should be adapted to individual agency requirements.

THE \_\_\_\_\_  
GRANTS TO \_\_\_\_\_

A student enrolled in a program of nursing leading to a Bachelors in Science degree in Nursing at Wright State University, requests the privilege of using the agency's facilities in order to study the following problem:

Title of Project: \_\_\_\_\_

The conditions mutually agreed upon are as follows:

1. The agency (may) (may not) be identified in the final report.
2. The names of consultative or administrative personnel in the agency (may) (May not) be identified in the final report.
3. The agency (wants) (does not want) a conference with the student when the report is completed.
4. The agency is (willing) (not willing) to allow the completed report to be circulated through interlibrary loan.
5. Other:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Agency Personnel Date

\_\_\_\_\_  
Title of Agency Personnel

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Faculty Signature Date

Note: This form is filled out after approval of faculty advisor in conjunction with obtainment of human subject approval from the WSU Institutional Review Board. Copies are to be distributed as follows: Agency, Faculty Advisor, and CONH Office of Student Affairs. Original student keeps.

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Department

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Name

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Signature Date

Wright State University-Miami Valley  
College of Nursing and Health  
NUR 4980

**Course Title:** Honors Project Proposal Development

**Credit Hours:** 2 credit hours

**Catalog Description:** Under the guidance of a faculty member, students develop an honors project proposal.

**Prerequisites:** NUR 3300 minimum grade of "C"

**Corequisites:** None

**Restrictions:** Admission to the College of Nursing and Health Honors Program

**Student Learning Outcomes**

1. Demonstrate critical reading skills for analysis and synthesis of content in the professional literature.
2. Demonstrate effective technical writing skills in the development of an honors proposal.
3. Apply concepts learned in NUR 3300 related to evidence-based practice and nursing research in proposal development.

**Method of Instruction**

Honors project proposal, self-tutorial

**Course Requirements**

- 1) Successful completion of honor's proposal development (see grading rubric in *Honor's Student Handbook*).
- 2) Submission of the final written honor's proposal to faculty adviser.

**Evaluation**

*Grading Scale:* pass/fail

*Methods of evaluation:*

1. Literature search on proposal topic
2. Literature review tables
3. Honors project proposal

**Academic Integrity:** Your assignments are to be done as an individual effort unless otherwise stated. The University Guidelines for Academic Integrity apply to all work for the class. Please refer to your student handbook (college and university, university Code of Conduct) for general policy and procedures regarding student conduct. You are responsible for knowing these policies.

**Assignments and Course Outline**

Determined by individual student project.

Approved CONH: 2/13/12; 11/15/15; 12/2/15 (CoNH Faculty Senate)

Workflow approval: 3/11/12; 3/24/16 (#14567)

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Wright State University-Miami Valley  
College of Nursing and Health

COURSE NUMBER: NUR 4990

COURSE TITLE: Nursing Honors Independent Study

CURRICULUM PLACEMENT: Junior/Senior year

FACULTY: Contracted individually with faculty adviser

PREREQUISITES: NUR 4980

CATALOGUE DESCRIPTION: Under the guidance of a faculty member, students implement and complete the honors project proposed in NUR 4980.

CREDIT ALLOCATION: Variable credit of 1-4 semester hours which can be repeated over several semesters. Program requires a minimum total of 2 semester hours but may be extended to a maximum of 4 semester hours.

COURSE OBJECTIVES:

1. Apply evidence based practice and/or research principles in the implementation of the honor's project.
2. Demonstrate ability to work independently and interdependently in a goal directed manner to complete the honor's project.
3. Demonstrate appropriate technical writing skills.
4. Disseminate the findings of the honors project in an appropriate venue.
5. Additional objectives as identified in the individual project.

TEACHING STRATEGIES: Faculty guidance on a topic of the student's choosing.

COURSE REQUIREMENTS:

1. Successful completion of project
2. Dissemination of findings
3. Submission of copy of final written document to advisor and the office of University Honors.

EVALUATION METHODS:

1. Appropriate progress for credit hour distribution
2. Final paper meets structural criteria found in the Honor's Handbook
3. Quality of final paper meets criteria standards

GRADING: Standard A-F based on grading rubric

TOPICAL OUTLINE: Determined by individual student project

CONH Approval: 2/13/12

Grade change approved: 9/10/12

Workflow approval: 3/11/12

Student Name: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Project Title: \_\_\_\_\_

**Honors Proposal Paper for NUR 4980  
GRADING RUBRIC**

<b>CRITERIA</b>	<b>EXCELLENT</b>	<b>GOOD</b>	<b>MARGINAL</b>	<b>DOES NOT MEET STANDARDS</b>
<b>Introductory Section (17)</b>	<b>Excellent (17)</b>	<b>Good (13)</b>	<b>Marginal (9.6)</b>	<b>Does not Meet Standard (0)</b>
<b>Introduction paragraph (1)</b>	<b>Excellent (1)</b>	<b>Good (0.5)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Clearly discusses the purpose and organization of the paper. Relevance to nursing is indicated	Clearly identifies just one of the two requirements – Purpose and organization or relevance to nursing.	Introduces the topic	No introductory paragraph provided
<b>Problem/Purpose (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified problem, purpose. Includes topic, setting and population.	Problem, purpose, project provided.	Vague description of problem and purpose. Problem and purpose, significance of project unclear or not understandable.	No problem, purpose or project description
<b>Significance (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified significance of project. A general discussion of the topic/problem– who does it impact, when or where is it seen. Relevance to nursing indicated.	Significance of project provided. Scope of problem identified but relevance to nursing not indicated.	Vague description of significance of project. Significance of project unclear or not understandable	No significance of the project provided
<b>Objectives for a project, OR objective or PICOT question for critical appraisal of literature, OR research questions/ hypotheses of research study objectives (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified	Provided.	Unclear or not understandable	Not provided

<b>Summary (1)</b>	<b>Excellent (1)</b>	<b>Good (0.5)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Comprehensive summary paragraph with overview of proposal and introduction of review of literature.	Summary paragraph with introduction of review of literature provided	Summary para with introduction of review of literature provided but limited and brief.	Summary paragraph with introduction of review of literature missing.
<b>Review of Literature Section (36)</b>	<b>Exemplary (36)</b>	<b>Good (27)</b>	<b>Marginal (18)</b>	<b>Does not Meet Standards (0)</b>
<b>Overall strength of review (12)</b>	<b>Excellent (12)</b>	<b>Good (9)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standard (0)</b>
	Exemplary, well- <u>organized</u> review of literature with multiple <u>pertinent references</u> , all within the <u>last 5 years</u> (except for sentinel literature). Clear articulation of <u>significance</u> of current literature and how it defines the project.	Well-written and organized review of literature with several pertinent references, all within the last 5 years (except for sentinel literature). Significance of current literature and how it defines the project provided but brief.	Review of literature provided, but lacks organized and limited with some references older than 5 years (excluding for sentinel literature). Limited description of significance of current literature and how it defines the project.	No review of the literature provided. Review of literature provided but lacks significance to the project and contains literature older than 5 years Significance of current literature and how it defines the project unclear or not provided.
<b>Research articles (12)</b>	<b>Excellent (12)</b>	<b>Good (9)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standard (0)</b>
	For each article, detailed discussion includes purpose of study, setting, sample, design briefly the methods used, findings and limitations. Leveling of evidence tables provided with correct leveling of each reference	For each article, detailed discussion includes purpose of study, setting, sample, design briefly the methods used, findings and limitations Leveling of evidence tables provided, but may have some errors in leveling.	Minimal discussion of specific articles or references. Leveling of evidence tables not provided or has many errors in leveling if provided.	No tables with leveling of evidence.
<b>Synthesis/ Summary (12)</b>	<b>Excellent (12)</b>	<b>Good (9)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standard (0)</b>

	Identify similarities and differences from research articles or other literature. Conclusions are made specific to the project based on the review. For examples are there gaps in the research, conflicting findings, or preliminary support for an EBP project. Clearly written summary describing relationship of literature to purpose of project.	Identify similarities and differences from research articles or other literature. Summarizes what is known based on the review. Summary paragraph provided with brief description of relationship to project.	Identifies few similarities and differences from research articles or other literature. Summary paragraph provided but vague description of relationship to project.	No similarities and differences from research articles or other literature. No summary paragraph provided
<b>Method or Project Design Section (34)</b>	<b>Exemplary (37)</b>	<b>Good (27)</b>	<b>Marginal (16.6)</b>	<b>Does not Meet Standards (0)</b>
<b>Introductory Paragraph (1)</b>	<b>Excellent (1)</b>	<b>Good (0.5)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Well written with clear discussion of purpose and organization of this section.	Discusses clearly the purpose and organization of the section.	Vague introduction. Purpose or organization not clearly stated for section.	No introductory paragraph provided
<b>Setting and Population (7)</b>	<b>Excellent (7)</b>	<b>Good (5)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Detailed description of setting and population (sample) for the project.	Setting and population (sample) for the project identified.	Details missing related to setting and population (sample) for the project.	No setting or population information provided
<b>Description of the Project Implementation (10)</b>	<b>Excellent (10)</b>	<b>Good (8)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standard (0)</b>
	Detailed and organized description of the project implementation; description of implementation steps (plan/procedure). Clearly describes project in a way that it could be easily replicated. Organized by objectives or research questions. References/rationale provided to support strategies.	Well written description of the project implementation steps (plan/procedure); description of implementation provides many details to allow for replication, but some details missing. Some references to support strategies.	Description of project implementation (plan/procedure) provided but lacks numerous details that would prevent easy replication	No description of project implementation. Project implementation (plan/procedure) minimal and lacks details of any kind that would allow easy replication or understanding of how project was implemented and evaluated.
<b>Definition of Terms (3)</b>	<b>Excellent (3)</b>	<b>Good (2)</b>	<b>Marginal (1)</b>	<b>Does not Meet Standard (0)</b>

	Pertinent terms explained extensively.	Pertinent terms understandable.	Pertinent terms mentioned but not explained.	No explanation of pertinent terms.
<b>Ethical/Legal (7)</b>	<b>Excellent (7)</b>	<b>Good (5)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Comprehensive presentation of all ethical and legal implications. IRB process included if relevant.	Presents both ethical and legal implications for project.	Missing numerous details related to ethical or legal implications of project	No discussion of ethical or legal issues.
<b>Plan for Evaluation (8)</b>	<b>Excellent (8)</b>	<b>Good (6)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Detailed plan for evaluation of project outcomes (data analysis plan if research). Organized by objectives or research questions. Specific processes or instruments provided.	Plan for evaluation provided. Organized by objectives or research questions. Specific processes or instruments identified.	Minimal details	No plan for evaluation provided
<b>Summary (1)</b>	<b>Excellent (1)</b>	<b>Good (0.5)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Detailed summary of project implementation provided.	Summary paragraph provided	Summary paragraph not provided but brief and vague	Summary paragraph not provided
<b>Format (10)</b>	<b>Excellent (10)</b>	<b>Good (8)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standards (&lt;6)</b>
	Well organized and written. No errors in grammar. No APA errors specific to citations or format of paper specific to handbook.	Well organized and written. Minimal APA or format errors.	Organized per criteria but not well written with some grammar and organizational problems. APA errors	Poor writing and organization. Numerous APA and format errors.
<b>Turnitin.com Completed (P/F)</b>	_____ Pass _____ Fail			
<b>Total for Each column =</b>				Fail
<b>Total score for all columns =</b>	_____ PASS 75% or better			

R:\off\_conh-restricted\document\Semester TRADITIONAL\4980\Proposal (4980) Grading Rubric.docx  
Updated: 8/16/13

Student Name: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

Project Title: \_\_\_\_\_

**Honors Final Project for NUR 4990  
GRADING RUBRIC**

<b>I. Project Process</b>				
<b>Completion (25)</b>	<b>Excellent (25)</b>	<b>Good (20)</b>	<b>Marginal (15)</b>	<b>Does not Meet Standards (0)</b>
	Project or project steps completed beyond expectations exceeding all expected deadlines. Submission of final paper to University Honors office and CONH for posting on CORE. Dissemination of project.	Project or project steps completed meeting expectations within expected deadlines	Project or project steps completed according to expectations. Minor deadlines missed.	Project or project steps completed but did not meet expectations or deadlines.
<b>II. Final Paper</b>				
<b>Introductory Section (5)</b>	<b>Excellent (4)</b>	<b>Good (3.2)</b>	<b>Marginal (2.4)</b>	<b>Does not Meet Standard (0)</b>
<b>Introductory Paragraph (0.5)</b>	<b>Excellent (0.5)</b>	<b>Good (0.4)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Clearly discusses the purpose and organization of the paper. Relevance to nursing is indicated	Clearly identifies just one of the two requirements – Purpose and organization or relevance to nursing	Introduces the topic	Introductory paragraph not provided
<b>Problem, Purpose (1)</b>	<b>Excellent (1)</b>	<b>Good (0.8)</b>	<b>Marginal (0.6)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified problem, purpose. Includes topic, setting and population.	Problem, purpose, project provided.	Vague description of problem and purpose. Problem and purpose, significance of project unclear or not understandable.	Problem, purpose, or project description not provided.
<b>Significance (1)</b>	<b>Excellent (1)</b>	<b>Good (0.8)</b>	<b>Marginal (0.6)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified significance of project. A general discussion of the topic/problem– who does it impact, when or where is it seen. Relevance to nursing indicated.	Significance of project provided. Scope of problem identified but relevance to nursing not indicated.	Vague description of significance of project. Significance of project unclear or not understandable	Significance of project not provided

<b>Objectives for a project, OR objective or PICOT question for critical appraisal of literature, OR research questions/hypotheses if research study Objectives (1)</b>	<b>Excellent (1)</b>	<b>Good (0.8)</b>	<b>Marginal (0.6)</b>	<b>Does not Meet Standard (0)</b>
	Clearly identified	Provided	Unclear or not understandable	Not provided
<b>Summary (0.5)</b>	<b>Excellent (0.5)</b>	<b>Good (0.4)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Comprehensive summary paragraph with overview of proposal and introduction of review of literature.	Summary paragraph with introduction of review of literature provided.	Summary paragraph with introduction of review of literature provided but limited and brief.	Summary paragraph with introduction of review of literature missing.
<b>Review of Literature /section (15)</b>	<b>Excellent (15)</b>	<b>Good (12)</b>	<b>Marginal (9)</b>	<b>Does not Meet Standard (0)</b>
<b>Overall strength of review (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Exemplary, well-organized review of literature with multiple <u>pertinent references</u> . All within the <u>last 5 years</u> (except for sentinel literature). Clear articulation of <u>significance</u> of current literature and how it defines the project.	Well-written and organized review of literature with several pertinent references, All within the last 5 years (except for sentinel literature). Significance of current literature and how it defines the project provided but brief.	Review of literature provided, but lacks organized and limited With some references older than 5 years (excluding for sentinel literature). Limited description of significance of current literature and how it defines the project.	No review of the literature provided or what review of literature provided lacks significance to the project and contains literature older than 5 years Significance of current literature and how it defines the project unclear or not provided.
<b>Research articles (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	For each article, detailed discussion includes purpose of study, setting, sample, design briefly the methods used, findings and limitations Leveling of evidence tables provided with correct leveling of each reference	For each article, detailed discussion includes purpose of study, setting, sample, design briefly the methods used, findings and limitations Leveling of evidence tables provided, but may have some errors in leveling.	Minimal discussion of specific articles or references. Leveling of evidence tables not provided or has many errors in leveling if provided.	No tables with leveling of evidence.
<b>Synthesis/summary (5)</b>	<b>Excellent (5)</b>	<b>Good (4)</b>	<b>Marginal (3)</b>	<b>Does not Meet Standard (0)</b>
	Identify similarities and differences from research articles or other	Identify similarities and differences from research articles or	Identifies few similarities and differences from	No similarities and differences from research articles or

	literature. Conclusions are made specific to the project based on the review. For examples are there gaps in the research, conflicting findings, or preliminary support for an EBP project. Clearly written summary describing relationship of literature to purpose of project.	other literature. Summarizes what is known based on the review. Summary paragraph provided with brief description of relationship to project.	research articles or other literature. Summary paragraph provided but vague description of relationship to project.	other literature. No summary paragraph provided
<b>Method or Project Design Section (15)</b>	<b>Excellent (16)</b>	<b>Good (13.8)</b>	<b>Marginal (9.6)</b>	<b>Does not Meet Standards (0)</b>
<b>Introductory Paragraph (0.5)</b>	<b>Excellent (0.5)</b>	<b>Good (0.4)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standard (0)</b>
	Well written with clear discussion of purpose and organization of this section.	Discusses clearly the purpose and organization of the section.	Vague introduction. Purpose or organization not clearly stated for section.	Introductory paragraph not provided
<b>Setting and Population (2)</b>	<b>Excellent (2)</b>	<b>Good (1.6)</b>	<b>Marginal (1.2)</b>	<b>Does not Meet Standard (0)</b>
	Detailed description of setting and population (sample) for the project.	Setting and population (sample) for the project identified.	Details missing related to setting and population (sample) for the project.	Setting and population not provided
<b>Description of the Project Implementation (7)</b>	<b>Excellent (7)</b>	<b>Good (5.6)</b>	<b>Marginal (4.2)</b>	<b>Does not Meet Standard (0)</b>
	Detailed and organized description of the project implementation; description of implementation steps (plan/procedure). Clearly describes project in a way that it could be easily replicated. Organized by objectives or research questions. References/rationale provided to support strategies.	Well written description of the project implementation steps (plan/procedure); description of implementation provides many details to allow for replication, but some details missing. Some references to support strategies.	Description of project implementation (plan/procedure) provided but lacks numerous details that would prevent easy replication	No description of project implementation. Project implementation (plan/procedure) minimal and lacks details of any kind that would allow easy replication or understanding of how project was implemented and evaluated.
<b>Definition of Terms (1)</b>	<b>Excellent (1)</b>	<b>Good (0.8)</b>	<b>Marginal (0.6)</b>	<b>Does not Meet Standard (0)</b>



	Pertinent terms explained extensively.	Pertinent terms understandable.	Pertinent terms mentioned but not explained.	No explanation of pertinent terms.
<b>Ethical/Legal (3)</b>	<b>Excellent (3)</b>	<b>Good (2.4)</b>	<b>Marginal (1.8)</b>	<b>Does not Meet Standard (0)</b>
	Comprehensive presentation of all ethical and legal implications. IRB process included if relevant.	Presents both ethical and legal implications for project.	Missing numerous details related to ethical or legal implications of project	Ethical Legal implications not provided
<b>Plan for Evaluation (2)</b>	<b>Excellent (2)</b>	<b>Good (1.6)</b>	<b>Marginal (1.2)</b>	<b>Does not Meet Standard (0)</b>
	Detailed plan for evaluation of project outcomes (data analysis plan if research). Organized by objectives or research questions. Specific processes or instruments provided.	Plan for evaluation provided. Organized by objectives or research questions. Specific processes or instruments identified.	Minimal details	Plan for evaluation not provided
<b>Summary (0.5)</b>	<b>Excellent (0.5)</b>	<b>Good (0.4)</b>	<b>Marginal (0.3)</b>	<b>Does not Meet Standards (0)</b>
	Detailed summary of project implementation provided.	Summary paragraph provided	Summary paragraph not provided but brief and vague	Summary paragraph not provided
<b>Project Evaluation (or Analysis if Research Project) (10)</b>	<b>Excellent (10)</b>	<b>Good (8)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standards (0)</b>
	Excels in analysis or evaluation of significance of project, including analysis of outcomes/results and significance to nursing. Clearly written and insightful summary paragraph provided.	Well organized and comprehensive analysis or evaluation of project, including analysis of outcomes/results and significance to nursing. Summary paragraph provided.	Adequate but vague analysis of project and results, including significance to nursing. Summary paragraph provided but very brief.	No analysis provided or clear articulation of significance of project, including significance to nursing. Summary paragraph missing.
<b>Conclusion and Discussion (20)</b>	<b>Excellent (20)</b>	<b>Good (16)</b>	<b>Marginal (12)</b>	<b>Does not Meet Standards (0)</b>
	Insightful and articulate discussion of future possibilities and prospects for the future based on results of the project. Comprehensive discussion of implications for nursing and recommendations for future projects. Final paper summary provides comprehensive overview of project.	Well written discussion of future possibilities and prospects for the future based on results of the project. Discussion of implications for nursing and recommendations for future projects provided. Final paper summary provided but lacks details.	Discussion of future possibilities and prospects for the future based on results of the project provided but vague. Discussion of implications for nursing and recommendations for future projects mentioned but brief. Final paper summary provided but lacks comprehensive summary of entire paper.	Limited and not understandable discussion of future possibilities and prospects for the future based on results of the project. Discussion of implications for nursing and recommendations for future projects missing. No overall summary.

<b>Format (10)</b>	<b>Excellent (10)</b>	<b>Good (8)</b>	<b>Marginal (6)</b>	<b>Does not Meet Standards (0)</b>
	Nearly perfect use of APA formatting (title page, headers, headings, in-text citations, quotations, reference list, etc.). Almost free of spelling, punctuation, and grammatical errors. Word choice excellent. Sentence style fits paper and purpose with sentences that are varied, yet clearly structured.	Well organized and written. Minor errors in APA formatting that do not distract for understanding paper. Some errors in spelling, punctuation, and grammar but do not distract the reader. Sentences generally clear, well-structured and focused, although some are awkward or ineffective.	Organized per criteria. Several APA errors, but does not impede overall understanding of the paper. Some inappropriate word choices. Sentence structure generally correct, but sentences may be wordy, repetitive, or confusing.	Many APA errors that distract from reading and understanding content of the paper. Contains many mechanical errors or important errors that block understanding of content. Several awkward or ungrammatical sentences; sentence structure simple or monotonous.
<b>Turnitin.com Completed (P/F)</b>	_____ Pass    _____ Fail			
<b>Total for Each column =</b>				
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