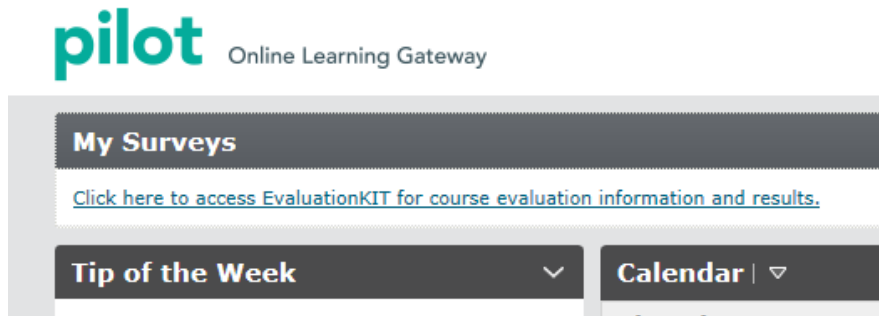


1. Log into Pilot, or use the link to Pilot from Wings.
2. At the top of the page, click the link in the “My Surveys” block.



Alternative log in option: Use the “Wright State Course Evaluations” link provided in the Wings portal under the Services section on the right.

3. Click the Project name in blue; in our example the link is named “201580 Fall Traditional CBA Survey”.



See something else? You might be a student in someone else’s course. Be sure the role listed to the left of your name (top right corner) says “Instructor”. If it isn’t, change it to “Instructor”.

4. You have options when retrieving the evaluation results. The first is download/review the report for an individual course. Under the far right column, click the down arrow next to the course name. Highlight and click “PDF + Comments”. The file will download, making it available for you to view in any web browser or PDF reader.

Project Results 201580 Fall Traditional CBA survey

[Batch Report](#)

<input type="checkbox"/>	Course Code	Title	Unique ID	Report
<input type="checkbox"/>	74021.201580	MTE-6100-01 - Math Modeling Behav Sci	316826	Download
<input type="checkbox"/>	74023.201580	MTE-6430-01 - Alg Func Mid Schl Tchr	316830	Download
Total 2		Records per page	25	Page

- PDF
- PDF + Comments
- Raw Data
- Feedback

If you'd prefer to retrieve the semester's information in one file, click the box to the left of Course Code, selecting all courses. Click the "Batch Report" link. You'll receive an email with a link to retrieve the file.

Did you get this message?

This error happens when accidentally

clicking the "PDF" option instead. Choose the "PDF + Comments" option.

