

ACADEMIC INTEGRITY VIOLATION NOTIFICATION

DATE:

TO:

FROM:

SUBJECT: Alleged Violation of the Academic Integrity Policy

Enclosed you will find a copy of a report which indicates a possible violation of Wright State University's Academic Integrity Policy. It is very important that you contact me no later than

Time	Day	Date
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to schedule a meeting to discuss this issue. Please contact me between 9:00 a.m. and 5:00 p.m., Monday through Friday to schedule your appointment. I can be reached by phone at _____ or by e-mail at _____.

Please be aware that if you should fail to schedule a meeting by the date noted, or choose not to attend your scheduled appointment, a decision will be made in your absence based upon the information available as to whether or not a violation of Academic Integrity has taken place. Additionally, you will be billed a \$35.00 non-appearance fee and referred to the Academic Integrity Hearing Panel for possible disciplinary action. Please refer to the Student Code of Conduct at <http://www.wright.edu/students/judicial/> for information about the judicial process.

Thank you for your cooperation in this matter.

Distribution:

Copy - Student: Send to student with a copy of the Academic Integrity Violation Form

Copy - Faculty Member: Retain **if** found responsible or referred to Academic Integrity Hearing Panel, destroy if case is dismissed

Copy- Office Community Standards and Student Conduct: Send if found responsible or referred to Academic Integrity Hearing Panel

Revised 4/29/09