5 Tips for Maximizing RAPS PROGRESS REPORTS

The Early Alert Progress Report is a retention tool used to identify and offer support for academically at-risk students by connecting the student to campus resources.

01 IDENTIFY STUDENTS AT RISK
Proactively track students that are at risk in your course based on your course standards. This will make it easier to quickly respond and target at-risk students on your progress report.

02 DO NOT WAIT
Respond to Progress Report requests even if you have no students at risk. Progress reports are issued 3-4 times per semester. However, if you notice a concern with a student’s course progress, you can issue and anytime alert outside of the progress report request.

03 LOW-STAKES ASSIGNMENTS
Create low-stakes assignments such as a syllabus quiz within the first two weeks of the semester to assess student engagement. Early participation and active engagement are necessary to ensure course success.

04 GET SPECIFIC
Provide details in the comments of relevant information relating to the student alert and supply specific strategies for course improvement.

05 KEEP CONNECTED
Reach out to the Retention Team for questions about the alert process, cases, and interventions. We are here to help you support your student.

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