

As required by the U.S. Department of Education, the Wright State University Office of Financial Aid assigns a cost of attendance (COA) budget before offering students financial aid. The COA budget includes allowances for these costs:

- Tuition
- Books and supplies
- Housing and Meals
- Transportation
- Personal expenses

Sometimes students incur additional education-related expenses that are not included in the cost of attendance. An adjustment to the COA can be made for certain expenses (see below). Adjustments to the cost of attendance increase the budget, allowing students the ability to obtain additional financial aid, *typically in the form of loans*. Loan options may include a federal loan, an alternative loan, or for a dependent student, parents can apply for the Parent PLUS Loan.

Cost of Attendance Adjustment - Policy

Annually, and on a case-by-case basis, the Office of Financial Aid may increase a student’s COA for additional education-related expenses incurred during the academic year. The 2024-2025 academic year includes Summer 2024, Fall 2024, and Spring 2025.

Cost of Attendance Adjustment - Process

For the 2024-2025 academic year, students must complete and return the Cost of Attendance Adjustment form and supporting documentation to Enrollment Services ***no later than April 1, 2025***. The submission of a Cost of Attendance Adjustment Form does not guarantee that a COA adjustment will occur.

Upon receiving the Cost of Attendance form, the Office of Financial Aid (OFA) will review the additional expense documentation. If approved, the OFA will increase the cost of attendance and evaluate the student’s financial aid offer. The OFA will notify students via their Wright State University email account when the review is complete.

Additional education-related expenses	Required Documentation
Additional costs associated with a student’s program of study that are above the cost of tuition and fees and books and supplies Note: A different form exists for updating the COA for students planning to study abroad: https://www.wright.edu/enrollment-services/financial-aid/cost-of-attendance-adjustment#study .	<ul style="list-style-type: none"> • A written statement from the student’s department or college that itemizes additional expenses the student will incur for their program of study and lists the total dollar amounts of the costs. Documentation can include student account billing statements.
Actual costs for tuition, housing, and meals above COA that are associated with your Wright State bill.	<ul style="list-style-type: none"> • No documentation necessary
For students with a disability, school-related costs incurred due to the disability that are not covered by a third-party	<ul style="list-style-type: none"> • Proof of school-related costs incurred due to the student’s disability with the total dollar amount of the costs, and • Proof that the additional school-related costs are not covered by a third-party
Cost for the purchase or rental of a computer	<ul style="list-style-type: none"> • Proof of purchase or rental of a computer and total dollar amount of the cost (Maximum \$2,000)
Unusually high childcare or dependent care costs not covered by a third-party	<ul style="list-style-type: none"> • Proof of childcare or dependent care costs and the total dollar amount of the costs, • Names and ages of the children/dependents receiving care, and • Proof that childcare or dependent care costs are not covered by a third-party
Student health insurance added to your tuition bill	<ul style="list-style-type: none"> • No documentation necessary
Documentation of cost/proof of payment examples: bills; statements; receipts; agency letter; benefit statement	



The Wright State University Office of Financial Aid can only review Cost of Attendance Adjustment Forms that are complete, along with proper documentation. Forms must be submitted **no later than April 1, 2025**.

Section A: Student Information

Last Name: _____ First Name: _____ MI: ____ University ID (UID): _____

Cell Phone: _____ Other Phone: _____

Section B: Additional Education-Related Expenses for the 2024-2025 Academic Year

Check the box(es) below for any additional expenses incurred for the Summer 2024, Fall 2024, or Spring 2025 terms, and submit the appropriate documentation with this form. **Please include student name/UID on all documentation.**

Additional education-related expenses	Required Documentation
Additional expenses above the basic costs for tuition, fees, books, and supplies that are associated with the student's program of study	<ul style="list-style-type: none"> A written statement from the student's department or college that itemizes additional expenses the student will incur for their program of study and lists the total dollar amounts of the costs. Documentation can include student account billing statements.
Actual costs for tuition, housing, and meals above COA that are associated with your Wright State bill.	<ul style="list-style-type: none"> No documentation necessary
For students with a disability, school-related costs incurred due to the disability that are not covered by a third-party	<ul style="list-style-type: none"> Proof of school-related costs incurred due to the student's disability with the total dollar amount of the costs, and Proof that the additional school-related costs are not covered by a third-party
Cost for the purchase or rental of a computer	<ul style="list-style-type: none"> Proof of purchase or rental of a computer and total dollar amount of the cost (Maximum \$2,000)
Unusually high childcare or dependent care costs not covered by a third-party	<ul style="list-style-type: none"> Proof of childcare or dependent care costs and the total dollar amount of the costs, Names and ages of the children/dependents receiving care, and Proof that childcare or dependent care costs are not covered by a third-party
Student health insurance added to your tuition bill	<ul style="list-style-type: none"> No documentation necessary
Documentation of cost/proof of payment examples: bills; statements; receipts; agency letter; benefit statement	

Section C: Certification Statement

I certify that the information I have provided on this form, and all the accompanying documentation, is true and correct to the best of my knowledge. I agree to submit additional documentation should the Office of Financial Aid make a request. I understand that this form may be denied. I also understand that I must already have been offered financial aid before this form can be reviewed.

Signatures cannot be typed.

Student Signature: _____ Date: _____