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DATE: February 18, 2025  
TO: University Faculty  
FROM: Jim Denniston, Acting Provost  
SUBJECT: Faculty Awards for 2025

The university recognizes outstanding achievements of faculty through the nomination of candidates and selection of recipients for the following awards:

- Trustees' Award for Faculty Excellence
- University Professor
- Distinguished Professor
- President's Award for Faculty Excellence: Early Career Achievement Award
- President's Award for Outstanding Non-Tenure Eligible (NTE) Faculty: Teaching
- President's Award for Outstanding Non-Tenure Eligible (NTE) Faculty: Service
- President's Award for Faculty Excellence in Community Engagement

A description of each award is attached, including procedures and deadlines for the nominations. All nominations should be submitted by the Dean's office **as a single electronic PDF file via [Secure File Share](#) to [francesca.alford@wright.edu](mailto:francesca.alford@wright.edu)** .

If you have any questions, please call the Vice Provost for Faculty Affairs Office at x3247 or email [francesca.alford@wright.edu](mailto:francesca.alford@wright.edu). Please plan to submit by **March 17, 2025**.

#### Attachments

xc: President Susan Edwards  
Deans  
Chairs  
Faculty Office

## **Trustees' Award for Faculty Excellence**

The Wright State University Trustees' Award for Faculty Excellence is the highest award given by the university. It is an annual award given to outstanding Wright State University full-time, fully-affiliated faculty who have demonstrated a sustained and balanced contribution to the teaching, research, and professional service mission of the university. The award is intended to honor those who serve as the most outstanding of role models for all faculty.

A faculty member may receive the award only once, and may not hold an administrative position above the rank of chair. Generally, one award may be made each year.

The Trustees' Award for Faculty Excellence carries an award of \$3,500.

### **Nominations**

Any Wright State college or unit, including the University Promotion and Tenure Committee, may nominate candidates for the Trustees' Award. The nominations should include the following:

- a cover letter summarizing the achievements of the candidate(s);
- a curriculum vitae and appropriate supporting evidence of the nominee's outstanding achievements in teaching, research, and/or professional service; and
- letters of support from the head of the nominating unit and the college/school dean.

The University Promotion and Tenure Committee will review all nominations and submit its nominee(s) to the Provost for transmittal to the President and the Board of Trustees.

**We ask the Deans' offices to please submit each of your nominations for the Trustees' Award for Faculty Excellence as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu) , by March 17, 2025.** Each file should be named as follows: Trustees, College/School, Last Name of Nominee, Department **(for example: (Trustees, COSM, Doe, MTH).**

## UNIVERSITY PROFESSOR

The title University Professor is a special rank awarded by the Board of Trustees. It is reserved for full professors who have made outstanding contributions beyond the confines of their own discipline.

No more than three members of the faculty may hold the title of University Professor at any one time, and there may be no more than one University Professor in a college or school simultaneously.

The initial appointment is for a period of five years. A University Professor may be reappointed for one additional five-year term upon being nominated again by the appropriate college or school committee, recommended by the University Promotion and Tenure Committee, and approved by the Board of Trustees.

The title of University Professor carries, for five years, an annual stipend of \$2,000 and an annual grant of \$3,000 for professional development.

### Nominations

A college or school promotion and tenure committee or professional development committee must nominate candidates for this award.

Nominees must be full-time, fully-affiliated faculty at the rank of professor. The nomination should include the following:

- a cover letter summarizing the achievements of the candidate,
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's teaching, research, and professional service; and
- a letter of support from the dean.

The University Promotion and Tenure Committee will review the nominations and submit its recommendation(s) to the Provost for transmittal to the President and the Board of Trustees.

**We ask the Deans' offices to please submit each of your nominations for Distinguished Professor as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu) , by March 17, 2025.** Each file should be named as follows: UP, College/School, Last Name of Nominee, Department (**for example: UP, RSCOB, Doe, ACC**).

## Distinguished Professor

The title Distinguished Professor is a special rank awarded by the Board of Trustees, in three categories:

Robert J. Kegerreis Distinguished Professor of Teaching  
Brage Golding Distinguished Professor of Research  
Frederick A. White Distinguished Professor of Professional Service

Nominees for Distinguished Professor of Teaching must have demonstrated outstanding skills as teachers and advisors, as evidenced by student and peer evaluations, course development, and improvement and/or scholarly publications in the area of teaching. Nominees for Distinguished Professor of Research must have produced a significant body of work in scholarship, research, or the creative arts, which brings distinction to the University and national or international recognition to the faculty member. Nominees for Distinguished Professor of Professional Service must have provided exceptional service to the University and the community through outstanding leadership and other significant contributions.

Normally, three awards will be given each year: one in teaching, one in research, and one in professional service. No more than nine distinguished professors can exist during any given year, three in each category. **There are three awards available this year, one in each category.**

No faculty member may earn the title Distinguished Professor in a particular category more than once, and no faculty member may hold the title Distinguished Professor in two categories at the same time. However, individuals who have served as Distinguished Professor in one category, e.g. Teaching, are eligible for consideration in a different category, e.g. Service.

The title of Distinguished Professor is awarded, for a three-year period, and carries an annual stipend of \$1,000 and an annual grant of \$1,500 for professional development.

## Nominations

A college or school promotion and tenure committee or professional development committee should nominate candidates for these awards.

Nominees must be full-time, fully-affiliated faculty at the rank of associate professor or above. The nomination should include the following:

- a cover letter summarizing the achievements of the candidate;
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's teaching, research, or professional service, depending on the category for which the faculty member is being nominated; and
- a letter of support from the dean.

The University Promotion and Tenure Committee will review the nominations and submit its recommendations to the Provost for transmittal to the President and the Board of Trustees.

**We ask the Deans' offices to please submit each of your nominations for Distinguished Professor as an electronic PDF file via secure share to [francesca.alford@wright.edu](mailto:francesca.alford@wright.edu), by**

**March 17, 2025.** Each file should be named as follows: DP-(Teaching, Research, **or** Service), College/School, Last Name of Nominee, Department (**for example: DP-Teaching, COSM, Doe, MTH**).

## **President's Award for Faculty Excellence: Early Career Achievement**

The President's Award for Early Career Achievement recognizes excellence in teaching, scholarship, and service during the formative years (the first four years) of a junior faculty member's initial appointment. While nominees may excel in one or two areas, they must be successfully contributing in all three. **Up to three awards can be made annually.**

The Presidential Award for Early Career Achievement carries an award of \$750.

### **Nominations**

A college or school promotion and tenure committee or professional development committee must nominate candidates for these awards.

Nominees must be full-time, fully-affiliated faculty at the rank of assistant professor. The nomination should include the following:

- a cover letter summarizing the achievements of the candidate;
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's teaching, scholarship, or professional service, or description of all three, where pertinent; and
- a letter of support from the dean.

The University Promotion and Tenure Committee will review the nominations and submit its recommendations to the Provost for transmittal to the President.

**We ask the Deans' offices to please submit each of your nominations for the Early Career Achievement Award as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu), by March 17, 2025.** Each file should be named as follows: Early Career, College/School, Last Name of Nominee, Department (**for example: Early Career, COSM, Doe, MTH**).

## **President's Award for Outstanding Non-Tenure Eligible (NTE) Faculty: Teaching**

The President's Award for Outstanding NTE Faculty: Teaching recognizes a full-time, non-tenure track faculty members who demonstrates excellence in teaching while still successfully contributing in all aspects of faculty responsibilities, and participates in professional development. **One award will be made annually.**

The President's Award for Outstanding NTE Faculty: Teaching carries a cash award of \$750.

### **Nominations**

Any student, staff, or faculty member may nominate an instructor or lecturer for this award. Nominees must be full-time, non-tenure track faculty at the rank of instructor, lecturer, senior lecturer, clinical instructor or clinical assistant professors. Nominations should be submitted to the department chair of the nominee and include the following:

- a cover letter summarizing the achievements of the candidate
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's contributions to teaching at Wright State University
- a letter of support from the dean.

The University Promotion and Tenure Committee will review the nominations and submit its recommendations to the Provost for transmittal to the President.

**We ask the Deans' offices to please submit each of your nominations Outstanding Non-Tenure Eligible (NTE) Faculty: Teaching as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu), by March 17, 2025.** Each document should be named as follows: NTE Teaching, College/School, Last Name of Nominee, Department (**for example: NTE Teaching, COSM, Doe, MTH**).

## **President's Award for Outstanding Non-Tenure Eligible (NTE) Faculty: Service**

The President's Award for Outstanding NTE Faculty: Service recognizes a full-time, non-tenure track faculty members who demonstrates excellence in service while still successfully contributing in all aspects of faculty responsibilities, and participates in professional development. **One award will be made annually.**

The President's Award for Outstanding NTE Faculty: Service carries a cash award of \$750.

### **Nominations**

Any student, staff, or faculty member may nominate an instructor or lecturer for this award. Nominees must be full-time, non-tenure track faculty at the rank of instructor, lecturer, senior lecturer, clinical instructor or clinical assistant professors. Nominations should be submitted to the department chair of the nominee and include the following:

- a cover letter summarizing the achievements of the candidate
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's contributions to university service at Wright State University
- a letter of support from the dean.

The University Promotion and Tenure Committee will review the nominations and submit its recommendations to the Provost for transmittal to the President.

**We ask the Deans' offices to please submit each of your nominations Outstanding Non-Tenure Eligible (NTE) Faculty: Service as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu), by March 17, 2025.** Each document should be named as follows: NTE Service, College/School, Last Name of Nominee, Department (**for example: NTE Service, COSM, Doe, MTH**).



## **PRESIDENTIAL AWARD FOR FACULTY EXCELLENCE:**

### **COMMUNITY ENGAGEMENT AWARD**

The Presidential Award for Faculty Excellence in Community Engagement recognizes a faculty member at any rank who has been instrumental in helping the university achieve its mission of transforming the communities it serves. For the purpose of this award, community engagement is defined as faculty work involving a partnership with the public that achieves university goals and benefits the community in a significant way. The award can recognize teaching, research and/or service that demonstrate the ways community partnerships (local, regional/state, national and global) can enhance learning and serve the public good. **One award will be made annually.**

The Presidential Award for Community Engagement carries an award of \$750.

### **Nominations**

A college or school promotion and tenure committee or professional development committee must nominate candidates for these awards.

Nominees must be full-time, fully-affiliated faculty at any rank. The nomination should include the following:

- a cover letter summarizing the achievements of the candidate;
- a curriculum vitae, and appropriate supporting evidence concerning the nominee's community engagement activities
- a letter of support from the dean.

**We ask the Deans' offices to please submit each of your nominations for the Community Engagement Award as an electronic PDF file via secure share to [franchesca.alford@wright.edu](mailto:franchesca.alford@wright.edu) , by March 17, 2025.** Each file should be named as follows: Community, College/School, Last Name of Nominee, Department (**for example: Community, RSCOB, Doe, ACC**).