

# My Profile - Adding A CV

The screenshot shows the 'My Profile' interface. On the left is a sidebar with navigation options: Profile, Contact Info, Internal Associations, External Associations, User Account & Roles, Training & Certifications, Documents (highlighted with a blue arrow), and COI Disclosures. The main content area is titled 'Documents' and contains an 'Add Attachment' section. Below this is an 'Attachment Type' dropdown menu with a search box containing 'Biosketch'. The dropdown list is open, showing the following options: Biosketch, COI Annual Disclosure, Current and Pending Support, CV, Management Plan, and PI Eligibility Form. To the right of the dropdown is a large blue arrow pointing down to a text area that says 'Drop files here to upload or' and an 'Upload File' button.

- To Add a CV
  - Login to Cayuse
  - Click My Profile
    - under your name on upper right
  - Click Documents
  - Select CV
  - Click the Upload button
- Required for:
  - Principal Investigators (PIs)
  - Faculty Mentors