



Department Wright1 Card (DWC)
CHANGE OF STATUS FORM
 E234 Student Union
 775-5847 (p)
 775-5557 (f)



Department Name (as it appears on the DWC)

Main Contact (as it appears on the DWC)

Phone Number

FOAPAL

Customer Number (5 or 9 digit) – (example: 91234 or 000091234)

Please circle one:

SUSPEND my current card

REACTIVATE my current card

REPRINT my lost card (\$3 fee)

ADD to my current account:

Food Service | Copy | Vending

Print Wright | Wright Copy

Bookstore | Laundry |

Educational Resource Center

DELETE from my current account:

Food Service | Copy | Vending

Print Wright | Wright Copy

Bookstore | Laundry |

Educational Resource Center

CHANGE my current account to:

No Reset | \$25 | \$50 | \$100 | \$200 |

Department Head
 Or responsible person

Business Manager

Signature

Signature

Printed Name

Printed Name

Date

Date

For office use only:

| Customer/Affiliate Number | Card/ISO Number | Updated Envision | Staff Initials |
|---------------------------|-----------------|---------------------|-------------------|
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