AIM Student Training

Learn how to use AIM to request your accommodations, schedule tests and get updates
Log Into AIM

Go to: https://teton.accessiblelearning.com/Wright/

Click “Sign In”

Use your WSU credentials
  - W###abc & password
All required forms must be completed before you can proceed.
Test Proctoring Rules & Guidelines

Read entire document

Type name as it appears in the “Your Consent” box

Click submit
AIM Guide

Your “homepage”
Update your information
Sync with Outlook

Want reminders texted to you? Sign up!

Schedule tests

Who is my assigned counselor?

Primary Advisor or Counselor
Name: Angela Bonza
Phone: Not Specified
Send Email
Want text reminders?

Click SMS (Text Messaging)

Read the warning, texting rates may apply

Change this to ‘yes’

Enter your cell number with area code

Choose your mobile provider

Choose which notifications you would like

Click update

You can turn notifications off at any time if you wish
Request Accommodations for each class

Select each (or all) classes that you would like to request accommodations for.
Request Accommodations for each class

Select accommodations that you would like for each class.

Click Submit Your Accommodation Requests
Schedule your tests

Click “Alternative Testing”

Choose a class
Schedule your tests

Some important reminders

Information about your class

Where you fill in your test request
Schedule your tests

What kind of test is it?
Schedule your tests

What is the day and time of your test?

Which accommodations do you want for the test?

Other comments

Click “Add Exam Request”
Schedule your tests

Success! You scheduled your exam!

Repeat for all exams
Schedule your tests

You will get an email confirmation for each test you register.

Your request to schedule an exam with the PCC Testing Center has been received. The testing center will review your request and you will then receive an additional email confirming the scheduled appointment or notifying you of any adjustments that are needed to complete the scheduling process.

If you scheduled this exam without the testing contract in place - please remind your instructor to fill out the test contract as soon as possible - the link to this contract is located within the AAA.

The testing center can not confirm your request, without the contract in place.

Status: Approved

Student: Angela Bonza

Class: RHB 5030.001 - Employ People Disability

Exam Type: Quiz

Date: Thursday, September 10, 2015

Time: 03:25 PM

Accommodation Requested:
- Computer - Word Processing