

Master Syllabus

1. Course Information

College: College of Liberal Arts
Department: English Language and Literatures
Course Title: Writing in Academic Discourse
Course Designation and Number: ENG 102
GE Area(s): I: Communication and Mathematical Skills

Writing Intensive: ___ Yes x No

For WI Courses: ___ All sections ___ Selected Sections are WI

Method(s) of Instruction: x Lecture
 x Discussion
 x Web-enhanced
 x Web-only (some sections)
 x Other
Small group activities
Individual conferences

Includes Lab: ___ Yes x No

Prerequisites: Grade of C or better in ENG 101

2. Objectives

GE Program Objectives:

...to sharpen critical thinking, problem solving, and communication skills;
...to learn about the aesthetic, ethical, moral, social, and cultural dimensions of human experience needed for participation in the human community.

GE Area One Objectives:

- a. use writing processes to explore, think, and learn, and to write appropriately for various tasks and audiences.
- b. develop logical and fair arguments, and observe appropriate writing conventions.
- c. show ability to identify main ideas and evaluate, analyze and synthesize primary and secondary sources.

Course Objectives and GE Learning Outcomes:

Introduction to Academic Writing and Reading focuses on the improvement of students' writing skills and the learning of key elements of critical reading of academic and nonfiction texts. Students write detailed critical analyses of those texts as well as reflective narratives. Students also learn to assess their own literacy skills.

Area One learning outcomes addressed:

Sharpens critical thinking, problem solving, and communication skills.
Teaches aesthetic, ethical, moral, social, and cultural dimensions of human experience needed for participation in the human community.
Uses writing processes to explore, think, and learn, and to write appropriately for various tasks and audiences.
Develops logical and fair arguments, and observes appropriate writing conventions.

Shows ability to identify main ideas and evaluate, analyze and synthesize primary and secondary sources.

For WI Courses: WAC Objectives

3. Suggested Course Materials

Text: *The St. Martin's Guide to Writing*, by Rise Axelrod and Charles Cooper; or
The Allyn and Bacon Guide to Writing, by John Ramage and John Bean; or
The Call to Write, by John Trimbur; or
The Norton Field Guide to Writing, by Richard Bullock; or
Good Reasons by Lester Faigley; or
Everything's an Argument by Andrea A. Lunsford and John J. Ruskiewicz
A Writer's Reference, by Diana Hacker
Access to computers with Microsoft Word required

4. Suggested Methods of Evaluation

A portfolio of writing drafted, revised, and edited during the course is required.
Tests, quizzes, and various brief, formal and informal writing assignments may also be required.

5. Grading Policy

All GE courses are graded A-F.

6. Suggested Weekly Course Outline Including Typical Assignments

- Wk 1: Introduction of Reporting Information essay assignment; topic proposal due. Text assignments may include readings on these subjects. May include individual conferences between instructor and students.
- Wk 2: Introduction to academic research techniques; development of annotated bibliography of potential sources of information for report, with text assignments as appropriate.
- Wk 3: Drafting and revising of Report essay. In-class workshops on completed drafts, lessons on organization, development, coherence, use of and integration of source materials, accompanied by text assignments on the same topics.
- Wk 4: Revising and editing of Narrative essay; correct citation format. In-class workshops. Introduction of self-assessment and compiling of midterm portfolio, with text assignments as appropriate.
- Wk 5: Introduction of Argument essay assignment. Principles of argument, further advice on research, with individual conferences and text assignments as appropriate.
- Wk 6: Strategies of argument; fallacies of argument. Proper use of source material and evidence; avoiding plagiarism, with text assignments as appropriate. Drafting of essay begins.
- Wk 7: Drafting of argument, with text assignments as appropriate. Countering arguments and how they may strengthen an argument discussed.
- Wk 8: Complete draft of argument due for in-class workshops. Draft may be revised several times.

Wk 9: Revising and editing continue, in class and out, with text assignments as appropriate.

Wk 10: Editing and proofreading of report and argument. Final portfolio and its lengthy self-assessment introduced, with text assignments as appropriate.

7. Other

Syllabus distributed to students should employ the format approved by UCAP and must include:

- Instructor name, office hours, and contact information
- Office of Disability Services information
- Information on how grades will be determined
- Attendance policy