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UGEC Meeting
Friday, February 4, 2011

In attendance: Rich Bullock, Mark Cubberley (by telephone) Jean Edwards, Charles Funderburk, David Reynolds, Kim Ringo, Beverly Schieltz, (alternate for Mindy Diesslin), Susan Carrafiello, Jeanne Fraker, Joe Law, Rayne Bozeman (student government representative)

Christina Wernery, a graduate student studying Student Affairs in Higher Education at Wright State, attended as a guest in partial fulfillment of a class assignment in EDL 763, Campus Ecology.

The minutes of January 28, 2011 were distributed. Questions were raised regarding the wording of the motion by Richard Bullock and amended by Kim Ringo.

The wording of the amended motion in the minutes originally read:

Core courses may have prerequisites, but those *perquisites may* not have the effect of restricting enrollment to students in a single major or program and Core courses cannot be restricted ~~to specific majors or programs~~ through the class scheduling registration process (~~e.g. priority enrollment~~). The amended motion was approved.

The corrected January 28, 2011 minutes read: Core courses may have prerequisites, but those *prerequisites must* not have the effect of restricting enrollment to students in a single major or program, and Core courses cannot be restricted *exclusively to students in a single major or program* through the class scheduling / registration process.

The minutes were approved with the proposed changes.

CHM 1210

The course was approved for Element 6.

CHM 1210 L

The course was approved for Element 6

CS 1150

The course was submitted as an Element 6 Natural Science Core course – Introductions to the scientific understanding of physical and biological phenomena. Revisions in the response to question 2, specifically parts d and e, strengthened the proposal. However, the committee concluded the course description and syllabus do not reflect these changes; both focus on the technical aspects of how computers work. The committee requests that the course description and syllabus be revised to indicate more clearly how the course will introduce students to the scientific understanding of physical and biological phenomena as discussed in the response to question 2 and in the topics listed in week 12 of the syllabus. In response to question 4 b make clear the connection between the assessment strategies and the student learning outcomes. In response to 4c, indicate that the results of 4a, assessment of student perception of the course, and 4b, direct assessment of student learning outcomes, will be included in the report.

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EES1050

Approved.

EES1070

Approved.

PHY 1050, PHY1060, PHY 2400 and PHY 2410

These courses were tabled for consideration until such time as the corresponding labs for each course is in the UGEC worklist for review.

PHY 2450 and PHY 2560

These courses were tabled pending revisions by Dr. J. Clark.

Other Business

David Reynolds raised concerns about the number of Multicultural Competence courses available in the Core, and requested that the chair provide information on these courses.

Jean Edwards proposed to generate a list of courses originally proposed with restrictions. She also agreed to provide an updated semester transition grid for Core program.

Rayne Bozeman (student government representative) inquired about the requirements for integrated writing and whether students would be able to opt-out of the writing portion of a course based on satisfactory completion of the integrated writing requirement. The committee stated in the core program writing is integrated into every IW course and essential to achieving the course learning outcomes; therefore, the writing assignments must be completed in order to pass the course.

The meeting was adjourned at 12:40.

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UGEC Meeting
Friday, February 11, 2011
Minutes

In attendance: Rich Bullock, Mark Cubberley (by telephone) Jean Edwards, Charles Funderburk, David Reynolds, Kim Ringo, Tom Sav (alternate for Carole Endres), Beverly Schieltz, (alternate for Mindy Diesslin), Jeanne Fraker, Joe Law, Rayne Bozeman (student government representative)

The original minutes of January 28, 2011, the amended minutes of January 28, 2011, and the minutes of February 4, 2011 were distributed. . The minutes of both meetings were approved. Questions were raised again regarding the wording of the amended minutes regarding the impact of the motion on future developments in the Core and the committee agreed to continue the discussion on course restrictions at a future meeting. We will table any courses with restrictions until we finalize the policy.

EES 1030

There was a brief discussion regarding whether the scope of the topic is broad enough, whether more than one person would be teaching the course, and whether this course will be offered at both the Lake and Dayton campuses.

In response to question 4a remove the reference to pre and post tests with regard to students' perceptions of effectiveness of the course and indicate that the standard GE assessment form will be used.

In response to question 4b indicate that the exams, papers and lab assignments will assess the learning outcomes of Element 6.

In response to question 4c indicate that the assessment findings will be communicated to UGEC annually.

It is not clear whether EES 1030 is being proposed as an integrated writing course. If so, check IW in the workflow and on the Core course proposal form and answer all of parts of question 7 in the proposal form or in the syllabus. All IW courses are reviewed by the WAC committee. If it is not proposed as an IW course, delete the response to question 7.

Copy and paste the learning outcomes of Element 6 in the syllabus in addition to the course specific learning outcomes.

All agreed to approve when the above changes are made.

EES 2510

Copy and paste Element 6 learning outcomes into the syllabus in addition to the specific learning outcomes.

All were in favor of approving if the above change is made.

EES 2550

Copy and paste Element 6 learning outcomes in the syllabus. Correct the syllabus by removing it as an OTM course and add that it is TAG course.

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All agreed to approve when above changes are made.

EES 2600

All Element 6 courses must have a lab component. It was recommended they change to 4 credit hours. The syllabus is unclear. Cut and paste core learning objectives into the syllabus. Suggest they make the service learning component a lab component.

The current version (EES 260) is a transfer module. Ask if they want EES 2600 to be considered as a transfer module also.

All agreed to reject with the above comments.

PHY 1050

All changes previously suggested were made and all were in agreement to approve this course.

PHY 1050L

All agreed to approve if “phenomenon” is changed to “phenomena”.

PHY 1060 and PHY 1060L

All were in agreement to approve both courses.

PHY 2400 and PHY 2400L

All were in agreement to approve after UGEC chair corrects typos.

All courses pertaining to restrictions will be held until the committee finalizes the issue (PHY 2410, PHY 2410L, PHY 2450, PHY 2460). Email your comments to Jean Edwards regarding restrictions and she will share all comments with the committee for discussion next week. This issue needs to be resolved.

Several other suggestions were to have the registrar reserve seats until a specific date or discussing at the UCAPC meeting.

The meeting was adjourned at 12:35.

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UGEC Meeting
Friday, February 18, 2011
Minutes

In attendance: Rich Bullock, Mark Cubberley (by telephone) Jean Edwards, Charles Funderburk, Kim Ringo, Tom Sav (alternate for Carole Endres), Beverly Schieltz, (alternate for Mindy Diesslin), Jeanne Fraker, Joe Law, Susan Carrafiello, Rayne Bozeman (student government representative), Guest Herb Dregalla, Semester Conversion Director

Herb Dregalla was introduced. He offered his help in any way he could help with the semester conversion.

The minutes from February 11, 2011, were distributed and approved.

The following courses were reviewed.

PHY 2410

On the syllabus, combine the material in Topics Covered with the material in Tentative Schedule into a single table and include the week numbers. It is not necessary to include the page numbers. On the proposal form in response to Question 4c, add that findings will be shared with UGEC annually. Pre-requisite was discussed and all were in agreement it was satisfactory.

PHY 2410L

Committee discussed co-requisites and prerequisites and agreed they were acceptable.

All agreed to approve PHY 2410 and PHY 2410L if changes were made in the syllabus for PHY 2410.

ED 2700

This was submitted as an Element 5 Social Science course. The narrow focus was questioned. The University learning objectives did not address learning outcome d. Social Science learning outcomes were not adequately addressed. This is a major course not a GE course.

UGEC voted to reject this course as an Element 5 Core course.

OL 2010

OL 2010 was submitted as a Core course in Element 1 Communication. The committee concluded OL 2010 is focused on leadership development and not on the learning outcomes of Element 1. There is a disconnect between the Element 1 learning outcomes and the topics on the proposed course syllabus.

The committee voted to reject OL 2010 as a Core course in Element 1.

As noted from the minutes of February 11, the two remaining courses were originally proposed with restrictions and were tabled until that issue is resolved.

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Restrictions

An enrollment control policy (attached) written by Jean Edwards and Rich Bullock was distributed for discussion. Reservations were stated that the policy would encourage departments to use scheduling/registration processes to restrict course enrollment to specific majors or to exclude some majors. The committee discussed the strategies implemented in earlier GE programs to control course enrollment including GE course substitutions and exemptions. Modifications to the proposed policy were discussed.

The policy from February 4 minutes were read: “Core courses may have prerequisites, but those prerequisites must not have the effect of restricting enrollment to students in a single major or program, and Core courses cannot be restricted exclusively to students in a single major or program through the class scheduling/registration process.” It was suggested to change “exclusively” to “specifically”.

An argument for no restrictions was discussed.

The Rich Bullock and Jean Edwards proposal was withdrawn.

All agreed to table this discussion for finalization at the next meeting, February 25. The versions under consideration will be emailed to UGEC committee members for a final vote at next week’s meeting.

The meeting was adjourned at 12:25.

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UGEC Meeting
Friday, February 25, 2011
Minutes

In attendance: Rich Bullock, Jean Edwards, Doris Johnson, Kim Ringo, Tom Sav (alternate for Carole Endres), Beverly Schieltz, (alternate for Mindy Diesslin), Susan Carrafiello, Jeanne Fraker, Joe Law

The minutes from February 18, 2011 were distributed. All were in agreement to approve after Susan Carrafiello is added to the attendance.

UGEC Restrictions Policy

Listed below are the two versions which were emailed on February 18, 2011.

- A No policies or procedures shall be implemented that have the effect of restricting enrollment in Core courses to students in specific majors.
- B Core courses may have prerequisites, but those prerequisites must not have the effect of restricting enrollment to students in a single major, and Core courses cannot be restricted specifically to students in a single major through the class scheduling/registration process.

A motion was made by Kim Ringo and seconded by Beverly Schieltz for both versions to be put on the table, discussed, and voted on.

After discussion, the vote was called and 5 voting members were in favor of version A and one voting member abstained.

Student Transition Guide

A draft "Student Guide for Transition to the Wright State Core" was reviewed. The chair thanked Joe Law, Charles Long and Joyce Howes for their comments and suggestions on earlier drafts of the Student Transition grid. UGEC members suggested changes in wording of the current draft which will be incorporated and discussed at the March 4 meeting. When all changes are incorporated in the document, the equivalence courses will be aligned in the grid.

Points raised for further discussion were:

1. Multicultural Competence is a new component in the Core and requires two MC courses. UGEC must specify the policy for transition students.
2. Most courses in Element 3 Global Traditions were grand parented as MC. Two courses in Element 3, EC 2100 and CS 1000, were not submitted as MC. A suggestion was made that UGEC encourage submitters of any Element 3 course to request MC designation.

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3. The number of hours acceptable for courses and specifically courses in Element 6 was raised. Some 3.5 hour courses have been proposed. There is currently no policy on specific hours for Core courses and the committee did not propose a policy on hours. It was agreed to list both the minimum numbers of courses and minimum hours for each Element in the student guide.

4. It was recommended that course titles and course descriptions may indicate the intended students for the course, for example Concepts in Science for Early Childhood Education Majors.

A revised draft of the student guide will be discussed at the next meeting.

CHM 1220 and CHM 1220L

Inventory Requests for these courses were distributed for review and e-mail comments. They will be on the agenda for March 4.

The meeting was adjourned at 12:30.