

## **Military/Veteran Transfer Student Checklist**

[www.wright.edu/transfer](http://www.wright.edu/transfer)

Wright State University Transfer Student Center, E146 Student Union,  
3640 Colonel Glenn Hwy., Dayton, OH 45435  
(937) 775-4830 (phone)  
(937) 775-4632 (fax)

### **Prior to Applying to Wright State**

- \_\_\_ Visit Wright State Undergraduate Admissions for a campus tour, (937) 775-5700, 1-800-247-1770, [www.wright.edu/admissions](http://www.wright.edu/admissions)
- \_\_\_ Speak to a counselor in the Transfer Student Center about your majors, transfer credits, and educational/personal goals (E146 Student Union, 8:30 a.m.–5 p.m., Monday–Friday).
  - ✘ If you have more than 90 quarter/60 semester hours and know your intended major, contact the appropriate college/department directly.
  - ✘ If you have taken major-related or technical courses, contact the appropriate college/department directly.
  - ✘ If you are undecided about your major, the Transfer Office will be more beneficial for you.
- \_\_\_ Contact or stop by the Office of Veterans Affairs to discuss GI Bill benefit, transfer of your previous GI Bill, and residency for tuition purposes, (937) 775-5550, E244 Student Union.
- \_\_\_ Contact Career Services, E334 Student Union, (937-775-2556) if you are undecided with your career/major ([career.wright.edu](http://career.wright.edu))
- \_\_\_ Discuss your financial options with a financial aid advisor if needed.
- \_\_\_ Stop at Bursar's office about installment plans if interested (2<sup>nd</sup> floor Student Union).
- \_\_\_ Check out student and Greek organizations by exploring Student Activities website ([www.wright.edu/studentactivities](http://www.wright.edu/studentactivities))
- \_\_\_ Speak with an ROTC program representative if you are interested: Air Force (937-775-2730, 118 Millett Hall), Army (937-775-3841, 328 Fawcett Hall)
- \_\_\_ Check out scholarship opportunities and their deadlines (Remember two deadlines: Feb 15 & June 15 for Wright State transfer scholarships)
- \_\_\_ Make an appointment with Disability Services to discuss their services and application process if you request their services (937-775-5680), 023 Student Union
- \_\_\_ If you are interested in pre-med, pre-dental, pre-vet, or any other pre-health programs, contact Pre-Health advising at (937) 775-4226, 104 Biological Science Building. Also check out the program website at [www.wright.edu/cosm/premed](http://www.wright.edu/cosm/premed).

### **Applying to Wright State**

- \_\_\_ Go online to apply to Wright State ([www.wright.edu/admissions](http://www.wright.edu/admissions)). Please fill out the form as complete as possible.
- \_\_\_ Add Wright State on your FAFSA form (Code 003078). If you have never applied for

FAFSA before and you are interested, apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

- \_\_\_ Apply for Wright State transfer scholarship(s) if interested. Apply for external scholarships like Ohio Transfer Council Scholarships ([www.ohiotransfer.org](http://www.ohiotransfer.org)).
- \_\_\_ Request transcripts from all the institutions that you attended, including Advanced Placement (AP), CLEP, DANTES Standardized Subject Test, Excelsior College Credit-by-exam, and eligible military training credits (CCAF, AARTS, SMART, & USCG)
- \_\_\_ Apply for housing ([www.wright.edu/housing](http://www.wright.edu/housing)) if needed.
- \_\_\_ Apply for Disability Services ([www.wright.edu/students/dis\\_services/index.html](http://www.wright.edu/students/dis_services/index.html)) if you request their services.
- \_\_\_ Apply for University Honors Program if you're eligible (937-775-2660, 243 Millett Hall), [www.wright.edu/academics/honors](http://www.wright.edu/academics/honors)

### **Post-Application Process at Wright State**

- \_\_\_ Have your final transcript sent to the Office of Admissions if not already submitted, Wright State University, 3640 Colonel Glenn Hwy, Dayton, OH 45435 (937-775-5700, 1-800-247-1770), [www.wright.edu/admissions](http://www.wright.edu/admissions). To avoid duplication of courses, all transcripts should be submitted as soon as they are available.
- \_\_\_ Contact your academic advisor to go over your transfer credits, major requirements, and course schedule for the next term. Refer to your admissions acceptance letter for contact information.
- \_\_\_ Get a copy of the course description/syllabus for \_\_\_\_\_ (course number). Take to your academic advisor in order to find out a course equivalency.
- \_\_\_ Check out the class schedule and register for your courses through [wingsexpress.wright.edu](http://wingsexpress.wright.edu). For questions, contact Registrar's office (937-775-5588, [www.wright.edu/registrar](http://www.wright.edu/registrar)).
- \_\_\_ Contact the Office of Veterans Affairs to check your GI Bill benefit status, E244 Student Union, (937) 775-5550, If you are a member of the Reserves or National Guard, submit your NOBE, DD Form 2384-1, to the Veterans Affairs Office as soon as you are accepted and registered for classes at Wright State.
- \_\_\_ Contact the Office of the Registrar to learn how to become eligible for residency for in-state tuition purposes if you are interested, E244 Student Union, (937) 775-5588.
- \_\_\_ Get/pay your bill. Mail or pay in person at the Bursar's office, E236 Student Union (937-775-5650), or go to your Wings Express account at [wingsexpress.wright.edu](http://wingsexpress.wright.edu) to pay online/view e-bill using "U" ID.
- \_\_\_ Contact Financial Aid to discuss your grants, loans, scholarships, etc., E136 Student Union, (937-775-5721, 1-877-978-3243) if interested. Have you sent your FAFSA information to Wright State? Check your Wright State email at [wings.wright.edu](mailto:wings.wright.edu) for an email from Financial Aid office. Make sure you go to [wingsexpress.wright.edu](http://wingsexpress.wright.edu) to accept/reject your financial aid.
- \_\_\_ Apply for a parking permit through [wings.wright.edu](http://wings.wright.edu) (once you have registered for courses).
- \_\_\_ Contact Career Services, E334 Student Union, (937-775-2556) if you are undecided with your career/major and haven't done so, ([career.wright.edu](http://career.wright.edu))

- \_\_\_ Take a placement test (math and/or English) if you haven't taken any math and/or English course at the college level. Contact University College Testing Services (937-775-5750, [www.wright.edu/uc/firstyear/testing/placement.html](http://www.wright.edu/uc/firstyear/testing/placement.html)).
- \_\_\_ Contact Modern Languages Department about proficiency and placement exams in foreign languages (if a foreign language is required in your major and you have competency in a particular language), (937) 775-2641, 325 Millett Hall, [www.cola.wright.edu/Dept/ml/index.html](http://www.cola.wright.edu/Dept/ml/index.html).
- \_\_\_ Contact Residence Services if you applied for on-campus housing, (937) 775-4172, Community Building (near the water tower), [www.wright.edu/housing](http://www.wright.edu/housing)
- \_\_\_ Check out [www.apartmentguide.com](http://www.apartmentguide.com) or contact Student Support Services about living off campus if you are still looking for an off-campus housing (022 Student Union, 937-775-3749)
- \_\_\_ Remember to submit mandatory immunization form to Student Health Services (937-775-2552, 051 Student Union) if you are planning on living on campus.
- \_\_\_ Have your student ID made at Wright1 Card Center, E234 Student Union (next to the Bursar's office), (937-775-5542).
- \_\_\_ Learn about student organizations/volunteering and leadership opportunities from Office of Student Activities (937-775-5570) if you are interested, [www.wright.edu/studentactivities/](http://www.wright.edu/studentactivities/). Also, contact Student Support Services for information on general commuter information and programming (937-775-3749), [www.wright.edu/students/studsupport/](http://www.wright.edu/students/studsupport/)
- \_\_\_ Purchase your books (at the University Bookstore in the Student Union, College Store across the street on Colonel Glenn Hwy, or from an online source).
- \_\_\_ Other:

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