

**CONSTITUTION
ASSOCIATION OF NATIVE AMERICAN STUDENTS
WRIGHT STATE UNIVERSITY**

I. Name

The name of this organization is the Association of Native American Students (ANAS) of Wright State University.

II. Purpose

The purpose of this organization is to:

- A. Expand public awareness and to preserve Native American cultures past and present.
- B. Provide social and academic support to Native Americans and Native American descendants at Wright State University.
- C. Sponsor guest lectures, movies, field trips and direct participation in local Native American communities.
- D. Provide information in a supportive, educational setting, promoting academic growth and cultural awareness.

III. Membership

- A. Any students or alumni of Wright State University or members of the faculty or staff shall be eligible for general membership in the Association of Native American Students (ANAS) of Wright State University.
- B. Voting membership (for election of officers) is granted to members after the attendance of at least one meeting of ANAS per quarter.

IV. Officer Requirements

Officers of ANAS must be full-time students with a minimum of a 2.0 cumulative grade point average, and the President must have earned a minimum of 24 credit hours.

V. Duties of Officers

A. The President

- 1. Chairs all meetings.
- 2. Is the official spokesperson and liaison for the organization.
- 3. Plans agenda for general meetings.
- 4. Reports to the advisor(s) once per month, or more than once, as needed.
- 5. Appoints non-elected committee members.
- 6. Serves for one academic year.

B. The Vice President

- 1. Chairs all meetings in the absence of the president.
- 2. Appoints committee chairperson(s) and meets with them on a regular basis.

3. Handles internal affairs of the organization.
4. Serves one academic year.

C. The Secretary

1. Takes and prepares minutes for all meetings.
2. Handles all correspondence for ANAS, emails meetings, club events, etc.
3. Serves one academic year.

D. The Treasurer

1. Handles all money for ANAS.
2. Keeps record of all monetary transactions.
3. Reports on budget to the President on a monthly basis.
4. Prepares a mid-year and end-of-year budget.
5. Serves one academic year.

E. The Representative

1. There will be one president-appointed representative of ANAS.
2. The representative will represent ANAS at the House meetings.
3. He/she serves one academic year.

F. The Committee Chairpersons

There will be committee chairpersons appointed by the president and/or vice president as needed. These chairs:

1. Chair regular and ad hoc committees.
2. Meet with president and/or vice president on a regular basis.
3. Give reports on progress at each meeting.
4. Serve one academic year.

VI. Accountability

The officers of ANAS will be held accountable by the advisor of ANAS and the director of the Asian/Hispanic/Native American Center.

VII. Impeachment of Elected Officers

Impeachment of an officer will occur only:

- A. When a formal complaint has been submitted and signed by at least two-thirds (2/3) of the voting members.
- B. When a formal hearing consisting of officers of ANAS (including the officer being impeached, at his/her discretion) and the advisor have decided that action is necessary.
- C. When a two-thirds vote of all voting members agree.*

*In this case, a special election will be held during the next meeting to replace the ousted officer.

VIII. Resignation of Elected Officers

Resignation of an officer will occur only:

- A. When a formal statement has been submitted by the officer to the advisor(s) and the executive committee.
- B. When a formal hearing consisting of officers of ANAS (including the resigning officer) and the advisor agree that the action is necessary and prudent.*

*In this case, a special election will be held during the next meeting to replace the resigning officer.

IX. Special Elections

- A. A special replacement election to replace impeached or resigned officer will occur after a motion has been made during a general meeting.
- B. Special elections will follow the same rules that apply to general elections.

X. Meetings

- A. Meetings will be conducted once a quarter at a set time unless otherwise specified by the President.
- B. The time of the meetings shall be determined each quarter at the beginning of the quarter.
- C. The advisor should attend at least one (1) meeting per quarter.
- D. All questions should be recognized at each meeting.

XI. Elections

- A. Elections for officers will begin in the seventh meeting of Spring quarter.
- B. Elections for officers are made by majority vote.

XII. Advisors

- A. The President will report to the advisor.
- B. The advisor will advise and support the activities of ANAS.

XIII. Amendments

Amendments to the constitution may be made by a two-thirds (2/3) majority vote of the voting members.