

**LATINOS INVOLVED IN FURTHER EDUCATION  
(L.I.F.E)  
Wright State University  
CONSTITUTION**

**I. Name**

The name of this organization is Latinos Involved in Further Education (L.I.F.E).

**II. Purpose**

The purpose of this organization is to promote the unity and consciousness of the Hispanic population at Wright State University. This will be accomplished by promoting academic success, social growth, and cultural awareness.

**III. Membership**

A. Any student or alumni of Wright State University or member of the faculty or staff shall be eligible for general membership in L.I.F.E.

B. Voting membership (for election of officers) is granted to students after the attendance of at least one meeting of L.I.F.E.

**IV. Officer Requirements**

An officer of L.I.F.E must be a full-time student with a minimum cumulative grade point average of 2.0, with the President having earned a minimum of 24 credit hours.

**V. Duties of the Officers**

**A. President**

1. Chairs all meetings
2. Is the official spokesperson and liaison for the organization.
3. Plans agenda for the general meetings.
4. Reports to the advisor(s) bi-weekly.
5. Appoints non-elected committee members.
6. Serves one academic year, and is eligible to run for the second term, based on a stellar performance during the first term.

**B. Vice President**

1. Chairs all meetings in the President's absence.
2. Appoints committee chairpersons and meets with them regularly.
3. Handles internal affairs of the organization.
4. Serves one academic year.

**C. Secretary**

1. Takes and prepares minutes for all meetings.
2. Handles all correspondence, including e-mails about meetings and club activities.

**D. Treasurer**

1. Handles all money.
2. Keeps record of all transactions.
3. Updates the President on the budget on a monthly basis.
4. Prepares a mid-year and end-of-year budget.
5. Serves one academic year.

**E. House Representative**

1. There will be one president-appointed representative who represents L.I.F.E at the House meetings
2. He/She serves one academic year.

**F. Committee Chairpersons**

1. There will be committee chairpersons appointed by the president as needed.
2. He/She gives reports on progress of projects at each meeting.

**VI. Accountability**

The officers of L.I.F.E will be held accountable by the advisor and the director of the Asian/Hispanic/Native American Center.

**VII. Impeachment of Elected Officers**

Impeachment of an officer will occur only:

- A. When a formal complaint has been submitted and signed by at least two-thirds (2/3) of the voting members.
- B. When a formal hearing consisting of officers of L.I.F.E (including the officer being impeached, at his/her discretion) and the advisor has decided that action is necessary.
- C. When a two-thirds vote of all voting members agree.\*

\* In this case, a special election will be held at the next meeting to replace the ousted officer.

**VIII. Meetings**

- A. Meetings will be conducted twice a quarter at a set time unless otherwise specified by the President.
- B. The time of the meeting shall be determined each quarter at the beginning of the quarter.
- C. The advisor should attend at least one (1) meeting per quarter.
- D. All meetings shall be run according to parliamentary procedure, as prescribed in Robert's Rules of Order.
- E. All questions should be recognized at each meeting.

**IX. Elections**

- A. Elections for officers will begin on the seventh week of Spring quarter.
- B. Elections for officers are made by majority vote.
- C. To run for the President position, qualified individuals must have served on an E Board the previous year.

**X. Advisor**

- A. There is one advisor for L.I.F.E.
- B. The President will report to the advisor.
- C. The advisor will advise and support activities of L.I.F.E.

**XI. Amendments**

Amendments to the constitution may be made by a two-thirds (2/3) majority vote of the voting members.

**Amended: October 29, 1997**

**Revised: June 25, 2007**