

**SPECIAL FUNDING COMMITTEE (SFC)
Application for Funding Request**

**THIS FORM MUST BE TYPEWRITTEN
Please type in the gray boxes**

**Please review the Special Funding Committee Guidelines before filling out this application.
The guidelines can be found at**

http://www.wright.edu/studentactivities/studentorgs/sfc_guideline.doc

Applying Organization: _____

Officers:

President: _____ Treasurer: _____

Address: _____ Address: _____

Phone Number: _____ Phone Number: _____

Email: _____ Email: _____

Advisors Name: _____ Phone: _____

Advisor Signature: _____

Organization's Banner Fund, Org and Program Number: (10 Numbers)

Date, time and location of event:

Summary of the Use of Funds:

Funding Requested: GRANT _____ or LOAN _____ (Please check one).

SFC reserves the right to change grant requests to loans or loan requests to grants.

A. Total Cost of Project (from Page 2) \$ _____

B. Less: Total of Other Funds Contributed (from Page 2) \$ _____

C. Total Funding Required from the SFC \$ _____

Cost Benefit Calculation:

D. Expected number of students to benefit* \$ _____

E. SFC funding per student (C/D) = E \$ _____

DO NOT WRITE BELOW THIS LINE

SFC Decision

YES - GRANT

YES - LOAN

NO

Amount Approved \$ _____

COMPUTATION SHEET

The basis for this projection should be fully presented in the Project Analysis

Detailed Itemization of Costs: Please do not use the term “miscellaneous.”

1.		\$	
2.		\$	
3.		\$	
4.		\$	
	Total Project Cost (Must match Line A on page 1)	\$	

Itemization of Other Funding:

1.	Organization’s Contribution	\$	
2.	Anticipated revenue (if applicable)	\$	
3.		\$	
4.		\$	
	Total of Other Funds (Must match Line B on page 1)	\$	

PLEASE ITEMIZE **ALL** SOURCES OF COSTS AND FUNDS

How many students are in your organization? _____
How many are active members? _____
Give a brief description of your organization and its goals. _____

Does your organization have **quarterly** or **yearly** dues? Yes or No
If so, how much are the dues? \$ _____
Does your organization have an on-campus student account? Yes or No
If so, how much is in the account? \$ _____
Does your organization have an off-campus student account? Yes or No
If so, how much is in the account? \$ _____
If so, Please provide a copy of the bank statement.
What type of fund-raisers does your organization sponsor or have sponsored for organization contribution?

Has your organization been before SFC in the past? Yes or No
Has your event been registered by the Student Activities? Yes or No
All events receiving funding must be registered with Student Activities

Are you advertising for this event? Yes or No
If so, how and where. Please attach a copy of your flyers

Project Analysis: (This analysis should include but not be limited to a presentation of who is to benefit, the type of benefit derived, a timeline for the expenditure of the funds, a timeline for preparing the project, an examination of efforts expended in seeking other funding, as well as any other information which might influence the SFC decision.)

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the student to provide a project analysis as described in the text above.

**Return this application to Gary Dickstein,
Assistant Vice President for Student Affairs 022 Student Union,
and make an appointment to meet with the Special Funding Committee.**