General Procedures for implementing the Wright State University Prior Learning Assessment Policy

The procedures for implementing the WSU Prior Learning Assessment (PLA) policy are contained in this document. These procedures follow the OBR guidelines for each University System of Ohio (USO) institution.

Website: A Prior Learning Assessment (PLA) website will be established and monitored within the Academic Affairs website. The website will be maintained by the Assistant Vice President for University Curricular Programs, who will serve as the campus PLA coordinator. This document and the PLA policy document will be posted to the website, as will be resources for students to easily access options for assessing prior learning.

PLA coordinator: The PLA coordinator will work with advisors throughout campus to help students choose their best option for assessing knowledge learned from their professional experience or other methods of instruction. The PLA coordinator will work with campus advisors, faculty, and departments to maintain updated resources and information related to PLA.

Grading and transcripting for external exams: Credit awarded by prior learning assessment conducted through standardized exams administered by nationally recognized external testing organizations will receive a grade of “CR”. The “CR” designation acknowledges credit bearing hours but does not impact a student’s grade point average. For example, Advanced Placement (AP) of MTH 2300 would appear as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 2300</td>
<td>AP66 Ap Calculus Ab</td>
<td>4.000 CR</td>
</tr>
<tr>
<td>SPN 1010</td>
<td>AP87 Ap Spanish Language</td>
<td>3.000 CR</td>
</tr>
<tr>
<td>SPN 1020</td>
<td>AP87 Ap Spanish Language</td>
<td>3.000 CR</td>
</tr>
<tr>
<td>SPN 2010</td>
<td>AP87 Ap Spanish Language</td>
<td>3.000 CR</td>
</tr>
<tr>
<td>SPN 2020</td>
<td>AP87 Ap Spanish Language</td>
<td>3.000 CR</td>
</tr>
</tbody>
</table>

Ehrs: 16.000 QPtl: 0.000 GPA-Hrs: 0.000 GPA: 0.000
Grading and transcripting for exams and portfolios administered at WSU: Credit awarded by prior learning assessment conducted through examinations or portfolios administered internally by WSU faculty will receive a grade of “P”. The “P” designation acknowledges credit bearing hours but does not impact a student’s grade point average.

Transferability: In accordance with OBR policy, all PLA courses approved at other University System of Ohio (USO) colleges/universities that meet the Ohio Transfer Module (OTM) or Transfer Assurance Guide (TAG) will be accepted at Wright State University. Those courses will be accepted as course equivalent determined by the PLA at the USO university. Eligible PLA credit from other USOs will be so noted on the Wright State University transcript.

Fees for PLA awarded by internally administered examinations: The student will be charged $150 to take the internally administered examination the first time and an additional $75 if they choose to take the examination a second time. The fee does not guarantee receiving course credit. If course credit is awarded, there is no additional transcription fee.

Fees for PLA awarded by internally administered portfolio assessment: The student will be charged $150 to have a portfolio assessed the first time and an additional $75 if they choose to submit a revised portfolio after at least a 30 days. The fee does not guarantee receiving course credit. If course credit is awarded, there is no additional transcription fee.

Tracking:

The PLA coordinator will report the following data annually to the Wright State University faculty and Ohio Board of Regents:
(1) number of students earning credit for each PLA format;
(2) number of credits awarded for each PLA format;
(3) average number of credits awarded per student and range of credit awards;
(4) course equivalents, both academic discipline and level; and
(5) student academic progress after PLA award (i.e., is PLA credit related to degree completion? and how do persons with PLA credit fare in courses for which the PLA credit was a pre-requisite?).

Review:

This policy will be reviewed every five years by the PLA director and reported to the Faculty Senate. The Faculty Senate Undergraduate Academic Policy Committee will review the report and make suggestions for any changes to the policy.