



WRIGHT STATE  
UNIVERSITY

# School of Professional Psychology



Office of Admissions/Alumni Relations  
School of Professional Psychology  
110 Health Sciences Bldg  
3640 Colonel Glenn Hwy  
Dayton Ohio 45435-0001  
Phone: (937) 775-3492  
Fax: (937) 775-3493  
Email: [sopp1@wright.edu](mailto:sopp1@wright.edu)  
<http://www.wright.edu/sopp/>

**Please submit all materials in one large envelope by January 15.**

As an applicant to the Wright State University School of Professional Psychology, you are responsible for ensuring that all admission materials are completed accurately and submitted by the deadline. Admission materials consist of:

- Admission application
- **\$50 application fee**
- Three recommendation forms and letters of recommendation
- Autobiographical statement
- Graduate Record Exam (GRE) scores: General and Psychology Subject Test
- Transcripts
- Resume

When completing application materials, please type or print your information. Show "N/A" (not applicable) when appropriate. If the application form is submitted with missing or illegible information, it will be returned to you to be corrected, which will delay processing your application. **The application must be signed and dated.**

**General Information**

The materials in this packet are to be used **only** by those applying to the **School of Professional Psychology**. Applicants must have a B.A., B.S., or Master's degree in Psychology or a related field from an accredited university or college.

**Admissions Application Forms**

**Personal Information**

Enter your full legal name; do not substitute initials for a name.

**Academic Information**

To compute grade point averages:

1. multiply the credit hours of each course by the number which represents the grade received: A=4, B=3, C=2, D=1;
2. sum these products;
3. divide this sum by the total number of credit hours used in step 1.

**Recommendation Forms**

A recommendation form should be filled out by each of three people who are familiar with your academic or professional work. Enter your name on each form and indicate whether or not you waive your right to review the completed recommendation. Be sure to notify each of your evaluators to include a letter of recommendation with the recommendation form and return both to you in a sealed and signed envelope.

Submit your completed application, application fee, autobiographical statement, and recommendation forms (with letters, in sealed envelopes), your transcripts and resume. **Please submit all materials in one large envelope.**

All documents received by the university in connection with applicants for admission become the property of Wright State University. Under no circumstances will they be returned to the applicant or forwarded to any agency or other college or university.

Subject areas in which you should have some background are listed here with a corresponding code number. On the second side of the admissions application, list courses you have completed that meet the subject area requirement.

Each year the application deadline is January 15 for admission for the following fall quarter. **Please submit all materials in one large envelope.**

**Prerequisites:** It is strongly recommended that prerequisite coursework be taken in a department of psychology within the past five (5) years.

The following prerequisites are required; those courses marked with an asterisk★ are not required, but are strongly recommended.

Code	Subject Area	Description
1	Introductory Psychology	Introduction to basic concepts in the study of behavior.
2	★ Learning Theory	Survey of cognitive processes, with emphasis on learning and memory systems.
3	Physiological Psychology	Physiological mechanisms of behavior.
4	★ Theory of Tests & Measurements	Introduction to the construction and use of attitude scales, with special emphasis on the utilization of standard tests.
5	★ Personality Theory	Review of contemporary theories of personality and associated research methodology.
6	★ Social Psychology	Survey of current theories and experimental findings regarding the determinants of social behavior.
7	Introductory Statistics	Application of descriptive statistics, inferential statistics, and hypothesis testing.
8	★ Developmental Psychology	Survey of theory, research, and methodological issues in the study of human development.
9	Abnormal Psychology	Overview of facts and theories pertaining to abnormal behavior.
10	Research Methods	Introduction to the design and execution of behavioral studies.

## Additional Information

- You must submit an **official transcript** from each college or university you have attended. If courses from one university or college appear on another university's or college's transcript, you are still required to submit an official transcript from the college where you originally completed the course work.
- Please submit an **autobiographical statement** (two to three typewritten, double spaced pages) with your application materials. Your statement must contain something about your family background, personal and career goals, dedication to human concerns, awareness of issues of diversity, interest in exploring diversity issues, ability to interact effectively, motivation for wanting to become a

psychologist and reasons for your interest in the School of Professional Psychology. Your statement should provide the committee with insight into the personal characteristics that you believe are important to the practice of psychology and how your goals match the mission of our school.

- Applicants must submit both **Graduate Record Exam (GRE) general and subject test (Advanced Psychology) scores**. GREs are administered several times a year through most college/university testing departments. The Educational Testing Service will report your scores to us four weeks after examination dates, **so it is important to take the test no later than December** of each year.

**For more information about the GRE tests, write or call:**

Graduate Record Examination  
Educational Testing Service  
Box 6000  
Princeton NJ 08541-6000

Computer-based test registration:  
1-800-GRE-CALL

Register for paper-based tests online:  
<http://www.gre.org>

Need test preparation material?  
Call: 1-800-537-3160

**The Code for Wright State is R1179.**

## Fees

A nonrefundable **\$50 application fee** must accompany your application. Check or money order should be made payable to the School of Professional Psychology, WSU. Please do not send cash.

## Deadline

Each year the application deadline is **January 15** for admission for the following fall quarter. Interviews with selected candidates will be held in early March. Acceptances will be announced by phone and mail on or before April 1. Meeting minimum entrance requirements does not guarantee admission.

## Cost – Tuition

Instructional & General fees:  
(\$4,094 /quarter)      \$16,376 /year  
Nonresident:  
(\$6,519 /quarter)      \$26,076 /year

For more information, contact the Office of Financial Aid, (937) 775-5721.

## Resubmission

All applications remain on file for one year and will be reactivated **only** upon request from the student.

Re-applicants must submit:

- a new statement of goals and summary of activities since you last applied;
- resume;
- \$50 nonrefundable application fee.

Optional materials to be submitted:

- a new application if any personal information has changed;
- transcripts and GRE scores should be resubmitted if additional courses or GRE examinations have been completed.

## Application Checklist

Please be sure you have enclosed the following materials (*except official GRE test reports, which you must arrange to have sent*) **in one large envelope**.

- \_\_\_\_\_ 1. \$50 application fee. Make check or money order payable to the School of Professional Psychology, WSU.
- \_\_\_\_\_ 2. Completed and signed application form.  
(*Check that all information is correct.*)
- \_\_\_\_\_ 3. Autobiographical statement.
- \_\_\_\_\_ 4. 3 Recommendation forms and letters in sealed, signed envelopes.
- \_\_\_\_\_ 5. Submit both Graduate Record Exam (GRE) general and subject test (Advanced Psychology) scores. Test scores that are more than five (5) years old are not recommended.
- \_\_\_\_\_ 6. Official transcripts from each institution you have attended or are currently attending.
- \_\_\_\_\_ 7. Resume



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**To ensure prompt review...FILL OUT APPLICATION COMPLETELY...read the instruction sheet before completing this form.**

Social security number \_\_\_\_\_ Date of birth \_\_\_\_\_

Legal full name/Last \_\_\_\_\_ First \_\_\_\_\_ Middle \_\_\_\_\_

Other name(s) that appear on your records \_\_\_\_\_

Current street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

At the above address until (use month / day / year) \_\_\_\_\_ Home area code/phone \_\_\_\_\_ E-mail address \_\_\_\_\_

Permanent street address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_ Area code/phone \_\_\_\_\_

Voluntary information used for federal and state reporting only.  Male  African American  Appalachian  Asian  Caucasian  
 Female  Latin American  Native American  Other *please specify*  International

Employer \_\_\_\_\_ Address \_\_\_\_\_ Business area code/phone \_\_\_\_\_

Parent  Spouse  Other \_\_\_\_\_  
Emergency contact person \_\_\_\_\_ Full name \_\_\_\_\_ Area code/phone \_\_\_\_\_

Address \_\_\_\_\_ City/state/zip code \_\_\_\_\_

**Academic information:** Beginning with the most recent, list in chronological order all colleges and universities you have attended.

College or University	City/state	Inclusive dates	Major	Degree/date

**Grade point average:** \_\_\_\_\_ Undergraduate cumulative \_\_\_\_\_ Graduate \_\_\_\_\_ Psychology courses \_\_\_\_\_

**Residency Information**

Are you a citizen of the United States?  Yes  No If no, indicate country of citizenship. \_\_\_\_\_

If you are not a U.S. citizen, indicate country of birth. \_\_\_\_\_

If you are an Ohio resident, indicate county of permanent address. \_\_\_\_\_

If you are an Ohio resident, indicate the beginning date of your residency. \_\_\_\_\_

If you are not a resident of Ohio, indicate your state of residency. \_\_\_\_\_

Are you a resident alien?  Yes  No If yes, please provide a notarized copy of Form I-151.

Are you a nonresident alien?  Yes  No If yes, indicate visa and date of entry to U.S. \_\_\_\_\_

**Date of GRE exam:** \_\_\_\_\_ **Scores:** Verbal \_\_\_\_\_ Quantitative \_\_\_\_\_

**Date of Subject GRE exam:** \_\_\_\_\_ Analytical Writing \_\_\_\_\_ Adv. Psychology \_\_\_\_\_

*Attention: This catalog is neither a contract nor an offer of a contract. The information it contains was accurate at the time of publication. Fees, deadlines, academic requirements, courses, degree programs, and other matters described in this catalog may change without notice.*

**For Office Use Only:**

Date received: \_\_\_\_\_ Fee paid: \_\_\_\_\_ Received by: \_\_\_\_\_

List courses you have completed which meet the subject area requirement. ★ indicates courses which are not required, but are strongly recommended.

Code	Prerequisite Course Title	Title and Course Number	Year Taken	Qtr. Hr.	Sem. Hr.	Grade	Dept.	Undergrad. or Grad.
1	Introductory Psychology							
2	★ Learning Theory							
3	Physiological Psychology							
4	★ Theory of Tests & Measurements							
5	★ Personality Theory							
6	★ Social Psychology							
7	Introductory Statistics							
8	★ Developmental Psychology							
9	Abnormal Psychology							
10	Research Methods							

List other relevant courses you have taken. Indicate the title, level of the course, the number of quarter (Q) hours or semester (S) hours, and the grade (G).

	Q	S	G

Board Certification Licensure   
 State \_\_\_\_\_ # \_\_\_\_\_

**Specify area of board certification and licensure:**

- Clinical Psychology
- Counseling Psychology
- School Psychology
- Guidance/Counseling
- Other \_\_\_\_\_

List academic honors, prizes, election to honorary societies, distinctions, scholarships, fellowships, publications, and professional memberships.

**International Students**

Please list all schools you have attended, including elementary and secondary, giving years of attendance, the name of the school, the city and country in which it is located. Give names of any examinations taken or certificates, degrees or diplomas received at the conclusion of your studies in each school. Start with the first school you attended and end with the last school attended.

Name and location of school	Month/year of attendance	City and country	Examination, certificate, diploma or degree

Have you taken the Test of English as a Foreign Language (TOEFL)?

\_\_\_\_\_ Yes, date taken \_\_\_\_\_ month/year Score \_\_\_\_\_ No, but I plan to take the test on \_\_\_\_\_ date

**Occupational Information**

List relevant work history.

Position/title	Name and address of employer	Dates	Paid/volunteer

**Recommendations**

List the names, titles, addresses, and telephone numbers of three people who are acquainted with your academic and professional work and whom you have already asked to complete your recommendation forms.

Name and title	Address	Phone number

**Disciplinary and criminal history:** Have you been the subject of disciplinary or academic action and/or have you ever been convicted of a crime? Check the appropriate line(s) below.

The fact that an applicant has been the subject of disciplinary/academic action and/or criminal conviction will not necessarily disqualify him or her from consideration for admission to the School. Applicants should note, however, that because of the high ethical standards to which psychologists are held, the failure to disclose an act or event is often more significant, and leads to more serious consequences, than the act or event itself. Failure to provide truthful [and complete] answers or failure to inform the Admissions Office of any changes to your answers may result in revocation of admission to the School, disciplinary action by the School or denial of licensure to practice psychology by the state or province in which you seek licensure.

\_\_\_\_\_ **I have not been** the subject of disciplinary or academic action by any educational institution, professional organization, ethics or licensure board, or other credentialing body, and **I have not been convicted** of a crime (other than traffic violations). Check to confirm this statement.

Wright State University School of Professional Psychology may conduct a criminal history background check to verify the disciplinary and criminal history.

**If you checked the line above, please skip to the signature line below.**

**If you answer yes to any of the following questions, please attach a letter giving details.**

\_\_\_\_\_ *Have you ever been convicted of a crime involving the abuse, neglect or mistreatment of an individual?*

\_\_\_\_\_ *Have you been convicted of any crime (other than traffic violations) or been sentenced to a correctional or penal institution?*

\_\_\_\_\_ *Has academic or disciplinary action been taken against you at any educational institution?*

I certify the foregoing statements and all other information and transcripts submitted by me in connection with this application for admission are true and correct. I understand that falsification or deliberate omission of information is grounds for rejection of the application or dismissal from the School.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



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## To the Applicant

The Federal Family Educational Rights and Privacy Act of 1974 states that students are entitled to review their records, including letters of recommendation. However, those writing recommendations and those assessing them may attach more significance to them if it is known that the contents remain confidential. It is your option to waive or retain the right to review your recommendations. Please indicate your choice and sign below.

- I understand that under Ohio open records laws I am entitled to review my recommendation letters, however, by signing this agreement I waive that right.
- I do not waive my right to review this recommendation.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## To the Evaluator

**Please submit a *letter of recommendation* with this form. Return both to the applicant in a sealed envelope which you have signed across the flap.**

\_\_\_\_\_  
Applicant's name  
 is applying to the Wright State University School of Professional Psychology and would appreciate your evaluation of his/her academic/professional work.

\_\_\_\_\_  
Evaluator's name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Evaluator's signature

\_\_\_\_\_  
Institution or organization

*I have known the applicant for:*

\_\_\_\_\_ year(s)      \_\_\_\_\_ month(s)

- I know the applicant:*
- slightly
  - fairly well
  - very well

*I have known the applicant as a(n):*

- undergraduate       advisee
- graduate student
- peer/professional
- other (*please specify*)

*The applicant has taken:*

- none of my classes
- one of my classes
- two or more of my classes

*The population with which I am comparing this applicant consists of:*

- undergraduate students I have taught/known
- graduate students I have taught/known
- all undergraduate and graduate students I have taught/known
- colleagues I have worked with
- people I have supervised

According to the population specified in the last item, rate the applicant on the following characteristics (NBJ = *no basis for judgment*).

Characteristics	Lower 50%	Upper 50%	Upper 25%	Upper 10%	Upper 5%	NBJ
Academic Ability						
General Knowledge						
Scientific Skepticism						
Oral Expression						
Written Expression						
Originality						
Social Awareness/Concern						
Emotional Maturity						
Desire to Achieve						
Ability to Work with Others						
Openness to Cultural Diversity						
Leadership Skills						
Persuasive Ability						
Independence/Initiative						
Professionalism						
Research Skills						
Teaching Skills						
Potential for Success						
Carefulness in Work						
Judgment						

My overall recommendation of this candidate:       not recommended       recommended with some reservations       recommended       highly recommended



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Desire to Achieve						
Ability to Work with Others						
Openness to Cultural Diversity						
Leadership Skills						
Persuasive Ability						
Independence/Initiative						
Professionalism						
Research Skills						
Teaching Skills						
Potential for Success						
Carefulness in Work						
Judgment						

My overall recommendation of this candidate:

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Potential for Success						
Carefulness in Work						
Judgment						

My overall recommendation of this candidate:     not recommended     recommended with some reservations     recommended     highly recommended