

Quadrennial review Committee

Draft Proposal

11-19-21

Chair: Vaughn Shannon

Members: Laura Luehrmann, Eric Rowley

Dear Executive Committee of the Faculty Senate:

Below are the proposals of the Quadrennial Review Executive Committee for thirteen amendments to the Faculty Senate Constitution. Each proposal includes a summary, the proposed language for constitutional amendment, and the location for the amendment in the constitution. In addition, there are two recommendations for change in the language of the constitution that do not create substantive changes.

Sincerely,

Vaughn Shannon, Chair

Laura Luehrmann

Eric Rowley

Amendment 1. Creation of a New standing **Emergency/Crisis Committee (ECC)** to be created but dormant until emergency activation to respond to crises quickly and efficiently with representation

<p>An Emergency/Crisis Committee shall be established as a standing committee to be annually populated, but shall remain dormant until such time as an emergency activates it for timely representation in response to emergency situations.</p> <p>The determination of an emergency that would activate the committee shall be made by the Senate Executive Committee, who may consult area health and emergency experts. The Executive Committee shall decide independent of, but possibly in consultation with, university administration in response to university declarations of emergency.</p> <p>Upon activation, the committee shall consult faculty and non-faculty experts relevant to the type of crisis in question.</p> <p>The mandate of the committee is to provide faculty representation and rapid response concerning policies and contingencies affecting faculty, students, or classes, including summer and online aspects (refer to proposed language for summer meetings below)</p>	<p>Article III, Section 8C</p>
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Amendment 2. Creation of a Faculty Senate **Committee on Diversity, Equity, Inclusion and Social Justice:** turns ad hoc committee into permanent standing committee

<p>A Standing Committee on Diversity, Equity, Inclusion and Social Justice be created focused on enhancing and supporting campus-wide efforts surrounding diversity, equity, inclusion and social justice.</p> <p>This committee’s charge includes crafting concrete proposals for ways that the Senate and Faculty at large can better represent and promote equity, inclusion and diversity within our campus and community. This committee will collaborate with analogous committees of the University Staff Senate and University Student Government Diversity, Inclusion and International Affairs Committee.</p>	<p>Article III, section 8C</p>
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Amendment 3. Ad Hoc Committees to Standing Committees

Ad-hoc committees that transition to standing committees will also transfer membership and voting privileges intact	Article III, section 8C (final subsection after the last standing committee)
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Amendment 4. Graduate Committee Chair

The chair of the Graduate Faculty membership Committee shall be a member of the Graduate Faculty.	2010.4 Article III, Section 8D
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Amendment 5. Renamed Constituencies

Remove CEHS, CoNH and SOPP; replace with College of Health, Education and Human Services Note: other references to prior administrative units will need to be scrubbed from the document (i.e. Faculty Senator qualifications speak of “clinical instructor in the CoNH” (2010.3, Section 3CB)	2010.4 Article III, Section 4
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Amendment 6. Faculty President & the Board of Trustees

“Be the representative...administration and Board of Trustees ...”	2010.3 Section 2A4
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Amendment 7. Executive Committee

<p>Elect the second representative to the Ohio Faculty Council (OFC) and an alternate member. The second representative to the OFC should be an elected representative of the faculty, but the alternate member, at the discretion of the EC, is not required to be a Faculty Senator.</p> <p>The Executive Committee may meet at the discretion of the Faculty President in order to provide counsel to the Faculty President and/or Vice President as well as to address any development deemed of importance to the University faculty.</p>	<p>2010.4 Article 3, Section 7C</p> <p>Add as 7D, moving current 7D to 7E</p>
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Amendment 8. Committee Representation

<p>The Building and Grounds Committee shall include a voting representative from the University Libraries and from the Staff Senate.</p> <p>The Info Technology Committee shall include a voting representative from the Staff Senate.</p> <p>The Commencement Committee shall include a voting representative from the Staff Senate.</p>	<p>Section 8C10</p> <p>Section 8C8</p> <p>8D</p>
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Amendment 9. Conduct and Timing of Meetings

<p>Virtual meetings shall be allowed as an option to in-person, as determined by Executive Committee, for reasons including but not limited to states of emergency declared by the university. Notice of a meeting in electronic form shall be announced by the Faculty Office at least one week prior to the start of the meeting.</p> <p>Replace “seventh” with “April” Faculty Senate meeting</p>	<p>III6 (insert as new D)</p> <p>III6E (current E)</p>
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Amendment 10. Summer Meetings

<p>Within the confines of the CBA between AAUP-WSU and the WSU Administration and the traditional nine-month contract for most faculty academic appointments, summer meetings are only permissible under emergency and crisis conditions determined by the university *(or proposed Senate Emergency and Crisis Committee).</p> <p>A summer meeting under such conditions shall be called by the Faculty President, communicated to all fully affiliated faculty with the need for such a meeting.</p> <p>Participation in said summer meetings shall be voluntary and would allow for substitutes for representatives with written or electronic notice to the faculty office.</p>	<p>III6 after all others (current H)</p>
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Amendment 11. Votes of Confidence/No Confidence

<p>On rare occasions, in the course of university business, the faculty may wish to express or record its opinion regarding their administration. These votes are generally described as votes of confidence/no confidence. A vote of confidence/no confidence is a statement of the sense of the faculty and not a personnel recommendation. The vote is not binding but is reported to the President and/or Provost and to the appropriate vice president; or to the Board of Trustees when the administrator is the President of the university.</p> <p>There are two procedures for calling votes of confidence.</p> <p>Procedure 1. A Faculty Senator may call for a special meeting of the University Faculty regarding a vote of confidence/no-confidence. If such a motion is adopted by the Faculty Senate, a meeting shall be called within 3 weeks. The Faculty Senator who made the motion will articulate, in writing, the concerns of the faculty, presenting this to the Faculty Senate EC in the form of a petition.</p> <p>The Faculty President will notify the administrator of the call for a special meeting of the University Faculty. The administrator will be invited to provide a written rebuttal within ten business days of the notification.</p> <p>At the special meeting of the University Faculty, the Faculty President will preside, with the assistance of the Parliamentarian. Both a representative of the</p>	<p>Article I, Section 1H</p>
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petitioner and the administrator will be invited to speak. At the discretion of the EC, each will take questions for an agreed upon time.

Voting shall follow procedures laid out in Sections E-H from current procedures.

Procedure 2

A.) Any member(s) of the University Faculty, as defined by the Faculty Constitution, may call for a vote of confidence/no confidence in an administrator at the college level or above by presenting a petition by signature to the Faculty Senate Office. The petition to conduct a vote of confidence/no confidence shall contain a statement of reasons for calling for the vote. In order for a vote to occur, the petition presented must be signed by at least ten percent (10%) of the full-time faculty members of the college, or comparable body, for which the named administrator is responsible. In cases of academic administrators with university-wide responsibilities who do not have responsibilities for a college, or comparable body, the petition must be signed by at least the number of University Faculty required to call a special meeting of the University Faculty as stipulated by the Faculty Constitution.

B.) Each signatory shall sign a separate copy of the petition so that each person submitting a petition has no knowledge of those who sign before or after them. Only full-time faculty members from the college, or comparable body, led by the administrator in question, or, in the case of academic administrators with university-wide responsibilities, full-time members of the University Faculty, as appropriate, are eligible to sign a petition.

C.) The Faculty Senate Office will verify the signatures, reporting to the Faculty President who will certify that conditions in (Procedure 2.A.) and (Procedure 2.B.) have been met. The Senate Office will then notify the Parliamentarian and Senate Executive Committee, which, at its next scheduled meeting, will review the petition and coordinate any separate petitions into a single motion. The Executive Committee may, at its discretion, invite the petitioner(s) to facilitate this process.

The Senate Executive Committee will then notify the administrator involved, and the faculty governance body most appropriate for that administrator (e.g. the Faculty Senate, or a College steering committee) that a vote of confidence/no confidence has been called for and will be scheduled. A copy of the petition shall be attached to the notification. The administrator involved will be invited to provide a written rebuttal within ten (10) business days of notification.

D.) Upon receipt of the rebuttal, or in the absence of a rebuttal, or upon the passage of ten (10) business days following the provision of notification to the administrator and appropriate faculty governance body, the Senate Office shall distribute a ballot containing the full text of the complaint and rebuttal, if any, to all eligible faculty voters in the appropriate constituency. Using the ballot, eligible faculty may vote “confidence” or “no confidence” in the administrator.

E.) The vote will be by secret electronic ballot following the normal procedures for a Senate ballot.

F.) The ballot will remain open for ten (10) business days from the date of distribution to the eligible faculty.

G.) Within five (5) business days after the completion of the balloting, the Faculty Senate Office will present the report of the vote to the University Parliamentarian and the Faculty Senate Executive Committee.

H.) The Faculty Senate Office shall provide a written report to the administrator, their immediate supervisor(s) (e.g. Dean, Provost, President, Board of Trustees, Chancellor), the appropriate faculty governance body, and other interested parties as appropriate. The report of the vote shall include the number of faculty who were eligible to vote; the total number of faculty who voted; the total number of faculty who voted confidence in the administrator; the total number of faculty who voted no confidence in the administrator.

I.) A vote of confidence/no confidence may be taken with respect to an administrator no more than once every thirteen (13) months.

J.) Regardless of the outcome of the vote, the direct supervisor shall be invited to meet in executive session with the college, or comparable body, executive committee or the Executive Committee of the Faculty Senate, as appropriate, to discuss the reasons for the vote and the results of the vote. The direct supervisor may request additional information from the appropriate committee. Furthermore, after meeting with the affected administrator, the direct supervisor shall be invited to inform and, if desired, meet again in executive session with the appropriate faculty governance committee to discuss the results of that meeting.

Amendment 12. Election Schedule: Placement of Annual Election Schedule under a separate section for organizational clarity, rather than dangling in Article II, Section 3. The “note” under said table shall constitute the language of a new section introducing the table.

<p>There shall be at least one candidate per constituency for each open Senate seat. If there are not the required number of candidates, the Faculty President will inform the constituency Executive Committee representative there is such a lack, seeking their help in securing the minimum number of required candidates.</p> <p>The annual election calendar shall be as follows:</p> <p>3rd week of Spring Semester – Faculty Office secures the list of eligible faculty from Human Resources</p> <p>4th week – Faculty President determines what Senate seats need to be filled</p> <p>5th week – Faculty Office contacts eligible faculty, informing them of eligibility and soliciting candidate nominations, including self-nominations</p> <p>7th week – Faculty return nominating forms to the Faculty Office, which contacts nominees to secure approval of their candidacy</p> <p>8th and 9th week – Ballots distributed; elections held</p> <p>10th and 11th week – Time allocated for possible run-offs</p> <p>12th and 13th week – Faculty Office announces election results</p>	<p>Move table and “note” from dangling at the end of Article II, Section 3E</p>
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Amendment 13. Electronic Voting: to clarify conditions for when this can happen and processes related to it.

<p>Electronic voting shall be used for all elections and ballot measures, or other measures determined by the Executive Committee.</p> <p>Procedures for collecting, recording and reporting electronic votes shall be uniform across all elections and ballot measures.</p> <p>Reporting of all ballot initiatives and elections must include the winner but shall not include the vote tally. Results shall be communicated in a timely fashion to all eligible voters, and announced on the Faculty Senate webpage.</p>	<p>Article II, Section 3D</p>
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Additional Recommended Changes
not affecting the substance of the constitution

Recommendation 1: Change all reference to “Senate” to “Faculty Senate”

Recommendation 2: Revise Standing Committee listing to be alphabetical, adding new committees as approved

Buildings and Grounds Core Oversight (remove Wright State?) FBPC (change to Faculty Budget Priorities Committee?) GAPC GCC GSAC IEAC IT SSR UAPC UCC USSC	2010.4 Article III, Section 8C Committees
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