



**WRIGHT STATE UNIVERSITY
BOARD OF TRUSTEES**

**Academic and Student Affairs Committee Meeting
Thursday, February 18, 2021
8:30 a.m. – 11:30 a.m.**

Live Stream: <http://wright.edu/bot-stream>

**Minutes
Pgs 1-12**

Present: M. Bridges, D. Fecher, M. Grunder, T. Gunlock, B. Langos, B. Montgomery, R. Peters, A. Platt, O. Sneary, V. Soin, B. Whiteside

Guests: L. Caron, L. Cauley, T. Clyburn, E. Corbitt, S. Culley, K. Donbrock, T. Doom, S. Edwards, J. Giles, B. Grant, R. Hamadi, S. Howard, T. Kahrig, D. Leaman, T. Littell, L. Luehrmann, J. McCamis, S. McGilton, S. Mickey-Boggs, N. Phillips, J. Riffle, G. Sample, E. Sherrets, C. Stuart, C. Taylor, J. Wells, B. Willis, D. Zehringer

1. CALL TO ORDER

Trustee Michael Bridges, chair, called the meeting to order February 18, 2021, at 8:30 a.m. Trustee Bridges welcomed everyone and thanked them for attending.

Trustee Bridges asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum.

2. CONFLICT OF INTEREST STATEMENT

Trustee Bridges read the Conflict of Interest Statement:

It is of utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

3. PROOF OF NOTICE OF MEETING

Trustee Bridges stated that the meeting had been called by written notification; a quorum was present. Mr. Bridges read:

Chair's Statement

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

4. DISPOSITION OF MINUTES FOR DECEMBER 10, 2020

Trustee Bridges asked for an update in the December 10, 2020 minutes...all references to Mr. Taylor to be corrected to Dr. Taylor.

Trustee Bridges motioned to approve the minutes, with stated correction, of December 10, 2020. Seconded by Trustee Montgomery. The motion was unanimously passed by voice vote (5, 0, 0).

Trustee Bridges asked Dr. Chris Taylor, Dean of Students, for his report.

5. Dean of Students Report

Dr. Taylor informed the board members that Counseling and Wellness Services has submitted a grant application for over \$200,000 to the Governor's Emergency Education Relief Fund. When awarded this will provide for the expansion of psychiatric services. Dr. Taylor further highlighted we continue to have a low number of Covid-19 cases. Since beginning of Spring semester there have been only four cases; bringing our total cases to thirty-seven for the fiscal year. This success is contributed to strong residence compliance to the protocols in place and hard work from our custodial and residence life teams, student health services, environmental health and safety, Wright State Physicians and other campus offices.

Dr. Taylor introduced Eric Corbitt, Director of the Student Union and Campus Recreation. Mr. Corbitt thanked the board of trustees for the opportunity to highlight the programs offered through campus recreation and how they have adjusted their thinking on how we continue to engage students during the pandemic. Mr. Corbitt shared a PowerPoint presentation (will be included with the minutes) highlighting his team and the challenges of offering recreation programs in a whole new way. The goal is physical activity. The team focused on virtual activities throughout spring. As the challenges persisted, for fall semester, the team began working with university committees on reopening and developing strong protocols to create safe programs. Currently, there is an average of 80 people per day (down from approximately 500/day). Students and employees are taking advantage of the opportunities offered and there have been no issues with any of the protocol requirements in place. Anticipation of nicer weather in spring, the team hopes to offer some softball, football, etc.

Mr. Corbitt introduced Ms. Sydney McGilton, Mechanical Engineering student, an intramural supervisor for Campus Recreation. Ms. McGilton thanked the board of trustees and her supervisors for the opportunity to present to the committee. Ms. McGilton underscored that, like many of us, the pandemic has trapped she and her peers at a computer for hours doing classes, school work, communicating, etc. Students are happy to see some in-person activities beginning again. She believes that what she has learned during the pandemic and having to shift to online interviews, discussions, etc. will serve her well for her future and problem solving. It has also helped her with communication skills, leadership skills, teaching skills, etc.

Trustee Whiteside thanked Mr. Corbitt and his team for adapting to this current environment and providing opportunities for students to engage.

Trustee Bridges thanked Dr. Taylor and his team for their report.

Trustee Bridges asked Mr. Bob Grant, Director of Athletics, for his report.

6. Athletics Update

Mr. Grant informed the board of trustees that beginning this weekend, “Everyone one of our sports teams will begin a regular season.” He knows it comes as no surprise to anyone on this meeting to know the resiliency and the dedication of our student athletes – they have picked up exactly where they left off when the pandemic shut them down last March.

Our men’s and women’s basketball teams are heading into the last weekend of their regular season with a combined 32 and 9 statistic. Both teams are in 1st place. Our coaches are winning and they are doing it the right way. Our volleyball team, having received the first at-large bid—1st ever in Wright State University history, have also picked up where they left off and are currently at 6 and 1 since resuming. Our student athletes continue to provide a positive stream of good news in our market and beyond. Mr. Grant introduced Jeff Giles, Associate Athletics Director, for some highlights of external engagement.

Mr. Giles shared a PowerPoint presentation (will be attached to the minutes) of *Athletics, Engaging Fans and Donors During Covid-19*. Mr. Giles stated that the challenges have been significant in attempting to stay engaged with our stakeholders and generating revenue. His team has been working on ways to target sport-specific giving. One of those campaigns was Wright Day to Give (WDTG). With 333 donors and over \$82,000 raised. They learned that two-thirds of all new donors in the month of WDTG were athletics donors. There was even a friendly competition between the coaches and raising funds for their programs. Volleyball came in first with \$29,000 raised and golf was 2nd place with \$15,000 raised. His team was asked to share their approach with other units on campus. Mr. Giles indicated that this will happen over the coming months. The final phase of 2020-21 campaign will be a direct mail campaign targeting former student-athletes and supporters. The Virtual Sellout campaign raised almost \$23,000 with 153 packages sold. Mr. Giles introduced their special guest, Alexis Stover, Women's Basketball Program, communications major and graduating spring 2021. She's from northeast Ohio and graduated from Solon High School. Ms. Stover indicated that the Virtual Sellout Campaign was great for the athletes. The campaign let them see familiar faces (e.g. family, friends, dogs, etc.) even though they were not physically in the arena – there is a presence.

Trustee Montgomery gave a shout-out to Trustee Grunder who will be underwriting the First Pitch Baseball Fundraiser. Trustee Fecher asked Mr. Grant if the NCAA Revenues and Expenses (comparison between schools participating, and non-football vs football) report was available. Mr. Grant indicated that the report for 2018-19 is currently showing online and that the 2019-20 report should upload very soon. Trustee Bridges asked about the NCAA eligibility for those athletes affected by the pandemic and how it looks for this year. Mr. Grant indicated that waivers are being approved, however, if a student does return, Wright State University has to have a way to fund them for their scholarship, living expenses, etc.

Trustee Bridges thanked Mr. Grant and his team. Trustee Bridges asked Ms. Jennifer McCamis, Interim Chief Recruitment and Admissions Officer, to give her report.

7. Enrollment Updates

Ms. McCamis thanked the board of trustees for the opportunity to report and she shared a PowerPoint presentation (will be attached to the minutes) on the Art and Science of Building a Class of 2021. Ms. McCamis indicated that a solid foundation is needed to begin the build:

- A. Strong scholarship model
- B. Robust multi-channel outreach plan
- C. Events with specific goals
- D. Strategies to remove roadblocks and adjust for previous challenges
- E. Adjustments and responses to the market

Building the foundation for the class of 2022 has already begun. Goals are set by the student segment market: number of applications, number of admissions and number of enrolled students. Currently the team is in the phase of monitoring and adjusting. At this time Wright State University is at approximately 80% of our high school applicants and about 30% of our transfer applications – this gives us a better sense of where to begin our predictions and what the next class will look like. Ms. McCamis reported that the team is working on student events for our high school seniors. These events are not exactly as we want them. Our high school seniors want to be on campus, in groups, etc. We want our faculty to engage, so we are finding ways to engage them virtually.

Ms. McCamis reported that our direct from high school applications are up over last year. She indicated that some of this is due to the removal of the application fee. It was intentional that we engage students and to provide opportunity. Her team worked to do messaging directly to students, with follow-up, to complete their FAFSA. Locally there was a huge bump in FAFSA completions. Much of this is from our targeted advertising outreach to students. We need to continue to make sure our campus culture remains positive, faculty/staff continue to do the excellent work they do with students and providing opportunities, etc. There is still a long way to go, but we are on track.

Ms. McCamis reported some emerging work for Fall 2021 and Fall 2022:

- A. Working with Montgomery County Partners
- B. Redeveloping our community college relationships
- C. Expand International reach: India and the region
- D. Develop inquiry pool juniors and sophomores

Trustee Montgomery asked if the initiatives reported affects the Lake Campus. Ms. McCamis indicated that there is representation from Lake Campus on the committee and when there's an opportunity to visit a high school near Lake Campus, someone from Dayton and Lake go together and present what is available. Trustee Fecher asked if there was comparative data for universities of the same size as Wright State University. Ms. McCamis reported that her team is working with the Institutional Research and Analytics team to look at the data for the State of Ohio and look ahead for the next five years to begin our strategic planning. Trustee Whiteside asked for further information on the initiative targeted to the African American community. Ms. McCamis listed several ways her team is connecting: texting, printed post card, collaboration with high school counselors, reach-out virtual events, etc. There was discussion on the Retain the 9 Initiative and it was agreed that Ms. McCamis' team and the Retain the 9 team should work closely together.

The trustees thanked Ms. McCamis and her team for all their efforts.

Before Trustee Bridges asked for the Provost's Report:

"Provost Leaman, before I ask for your report...*final report*...on behalf of the committee, I would like to thank you Doug for your service and leadership to Wright State University. It has been important work and critical during this time, you've done a marvelous job of supporting the president, the employees and the board of trustees. We wish you well and God speed in your new position as Dean of the College of Sciences at Auburn University at Montgomery. And a sincere thank you."

Trustee Bridges asked Dr. Leaman to give his report to the committee.

8. Provost Report

Provost Leaman thanked the board of trustees and the Wright State community for their support over the last four years. Provost Leaman began his report by updating the board members on Covid-19 (ppt will be attached to minutes). Dr. Leaman thanked the faculty, staff, students, especially those on the Covid-19 Task Force, for all their efforts over the past year. They have been instrumental in our return to campus, our continuing presence on campus and our planning for the future. The pilot program to test at risk student groups that was initiated in November has been successful in helping us return to campus. The program has continued into the spring semester. The Covid-19 Dashboard has been updated and is more informative, more engaging and gives the weekly test results. Provost Leaman reported that the students returning from spring break will continue to have in-person and virtual course delivery. Summer and Fall 2021, at this time, will continue in the present model. Hoping that the vaccine schedule will continue as reported and we will possibly return to 50-70% in-person classes.

Provost Leaman brought forward one emeritus request.

- **Resolution-Emeritus**

Emeritus Requests

RESOLUTION 21-

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the provost; and

WHEREAS, Guy G. Vandegrift, Associate Professor of Physics, Lake Campus, College of Science and Math and served the university from 2007 in a fully-affiliated and full-time status and has requested emeritus status; therefore, be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.

Trustee Bridges moved to accept the emeritus request and move to the full board of trustees; seconded by Trustee Soin. Trustee Bridges asked the secretary to call the roll.

The motion passed unanimously (4, 0, 0) and the resolution will be sent to public session for full board vote.

Provost Leaman offered a resolution for Tuition Waiver Recommendation Renewal for Students Enrolled at Wright State University Transferring from institutions supported by the Saudi Arabia Cultural Mission.

***Tuition Waiver Recommendation Renewal for Students Enrolled at Wright State University
Transferring From Institutions Supported by the Saudi Arabia Cultural Mission (SACM)***

Resolution 21 -

WHEREAS, 375.30.30 of Am. Sub. H.B. 119 of the 127th General Assembly requires any waiver of tuition for a particular student or any class of students not otherwise permitted by law at a state-assisted institution of higher education to be approved by the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Directive 2009-011 signed by the Chancellor of the Ohio Department of Higher Education on April 17, 2009, established procedures for institutions to follow when requesting to waive standard tuition rates; and

WHEREAS, 381.170 of Am. Sub. H.B. 49 of the 132nd General Assembly continues this authority of the Chancellor; and

WHEREAS, this resolution is contingent upon the approval of the Chancellor of the Ohio Department of Higher Education; and

WHEREAS, Wright State University is requesting a tuition reduction of 25% of the out-of-state surcharge for students from institutions supported by the Saudi Arabia Cultural Mission (SACM) and those who are from Saudi Arabia but not financially sponsored by SACM at the time of admission; and

WHEREAS, this request is for a renewal of this tuition reduction which was approved by the Wright State University Board of Trustees on May 3, 2019 Resolution 19-69, and the Chancellor of the Ohio Department of Higher Education on March 12, 2019, Directive 2019-004; and

WHEREAS, the current approved tuition waiver expires on June 30, 2021;

RESOLVED that the administration of Wright State University is authorized to renew a tuition reduction of 25% of the out-of-state surcharge for students from institutions supported by the Saudi Arabia Cultural Mission and those who are from Saudi Arabia but not financially sponsored by SACM at the time of admission;

FURTHER RESOLVED that the administration of Wright State University will submit a request to the Chancellor of the Ohio Department of Higher Education to review and approve the tuition reduction renewal.

Trustee Bridges moved to accept the Tuition Waiver Recommendation Renewal for Students Enrolled at Wright State University Transferring from Institutions Supported by the Saudi Arabia Cultural Mission (SACM) request and move to the full board of trustees; seconded by Trustee Montgomery. Trustee Bridges asked the secretary to call the roll.

The motion passed unanimously (4, 0, 0) and the resolution will be sent to public session for full board vote.

Provost Leaman asked Dr. Travis Doom, Professor and Associate Dean, to update the board members on the College of Health, Education, and Human Services (CHEH). Dr. Doom has taken the lead as coordinator on this project to keep it moving forward.

9. New College Update

Dr. Doom began his remarks by stating that this new college has been four years in the planning stages and he wanted to give a brief description of what had transpired (ppt will be attached to the minutes). The creation of a new college is to better serve our students and this region; the college will be specifically focused on health, education and human services. The college will enhance student access to advising, pathways, and programs leading to in-demand careers/opportunities. Will also enhance access to interprofessional experiential learning and research opportunities. Dr. Doom presented the timeline of this project and the working groups involved. The affected colleges/schools have been polled for their opinion. With 22 responses: 17 support, 3 abstain and 2 opposed. The faculty president and the provost council have been informed (required by policy) and they have not chosen to express support or opposition. Dr. Doom reported that if the proposal for the new college is accepted, the transition is hoped to be complete by end of summer 2021 and begin fall of 2021.

Trustee Fecher thanked the committee for the hard work on this project; knowing that it is not an easy endeavor. Dr. Doom reiterated this project has been supported from top to bottom: president, provost, board of trustees, faculty, staff – data specialists working through how our students will be impacted, the list goes on and on.

Trustee Bridges asked the secretary to read the resolution.

College of Health, Education, and Human Services [CHEH] RESOLUTION 21-

WHEREAS, the Board of Trustees, in consultation with the president and with due regard for the professional judgement of the faculty as expressed through their chosen representatives, has the authority to establish and prescribe the principal functions of major academic divisions, colleges, centers, departments, and professional schools within the university; and

WHEREAS, such units are established, altered, or abolished only on vote of the Board of Trustees; and

WHEREAS, the President, Provost, and Faculty have expressed support for a reorganization of existing units, programs, and personnel into an academic structure that promotes increased interdisciplinary interaction, research, and shared curriculum oversight between previously disparately organized faculty, students, staff, and programs; and

WHEREAS, the creation of a College of Health, Education, and Human Services [CHEH] is recommended; and

WHEREAS, the alteration of the School of Professional Psychology, to become a unit of the CHEH, is recommended; and

WHEREAS, the alteration of the College of Nursing and Health to become the School of Nursing, Kinesiology, and Health Sciences, to become a unit of CHEH, is recommended; and

WHEREAS, the alternation of the current Department of Kinesiology and Health, to become the Department of Kinesiology, and to become a unit of the School of Nursing, Kinesiology, and Health Sciences, is recommended; and

WHEREAS, the creation of a School of Education and Leadership, to become a unit of CHEH, is recommended; and

WHEREAS, the alteration of the current Department of Teacher Education, to become a unit of the School of Education and Leadership, is recommended; and

WHEREAS, the alteration of the current Department of Leadership Studies in Education and Organizations, to become a unit of the School of Education and Leadership is recommended; and

WHEREAS, the creation of a School of Social Work and Human Services, to become a unit of CHEH, is recommended; and

WHEREAS, the alteration of the Department of Social Work, to become a unit of the School of Social Work and Human Services is recommended; and

WHEREAS; the alteration of the Department of Human Services, to become a unit of the School of Social Work and Human Services is recommended; and

WHEREAS, the termination of the College of Education and Human Services is recommended; therefore, be it

RESOLVED, that the aforementioned academic unit creations, terminations, and alterations are hereby endorsed.

Trustee Bridges moved to accept the College of Health, Education, and Human Services [CHEH] request and move to the full board of trustees; seconded by Trustee Soin. Trustee Bridges asked the secretary to call the roll.

The motion passed unanimously (4, 0, 0) and the resolution will be sent to public session for full board vote.

Trustee Bridges thanked Dr. Doom for his work and presentation. Trustee Bridges also thanked Dr. Leaman for all his hard work and contributions during his tenure at Wright State University

Trustee Bridges asked Mr. Tim Littell, Associate Vice Provost, Student Success, to give his report.

10. Career Services Update

Mr. Littell informed the board of trustees that he wanted to update them on Wright State Career Services. It's been approximately 2 ½ years that the newly named Division of Student Success. This began a centralized and an enhanced process for career services. Mr. Littell had a PowerPoint presentation (will be attached to minutes) and shared the process of connecting students and employers. Some of the initiatives Career Services facilitates are Career Education and Planning, Student Employment, Student/Employer Engagement, etc.

Mr. Littell introduced Cheryl Stuart, Director of Career Services, and Mr. Lance Cauley, Associate Director, Career Services, to elaborate on services provided. Mr. Cauley reported that Career Services works very closely with students, employers and the business community. Also working closely with academic departments and colleges on campus underscores their success. He further reported that working with such a diverse community, career services must be able to quickly assess what their customer needs and respond accordingly. Changes that have been made is providing career education and becoming closely aligned with our academic advising. This provides better sharing of student needs and referring them to the appropriate resources available throughout campus. Meeting the students where they are – is their philosophy.

Ms. Stuart informed the board members that Career Services had over 1,600 individual advising sessions and more than 2,500 students participated in over 154 group event offerings. Employer engagement events were more than 33 (past year) with 700 students attending – virtual sessions. It's anticipated that next year's summer/fall numbers will exceed what they are reporting on today. Ms. Stuart reported briefly on experiential learning opportunities offered: clinicals, internships, study abroad, etc. As recent graduates launched their careers with much greater success with demonstrated real-world experiences on their resumes. Career Services is looking at opportunities on how to increase documented WSU experiential learning. Currently done by self-reporting surveys.

Mr. Littell thanked Ms. Stuart, Mr. Cauley and the entire Career Services team for their great work. He further thanked the board of trustees for the opportunity to present at today's meeting.

Trustee Bridges thanked the Career Services team. Trustee Bridges asked Dr. Linda Caron, Dean of the College of Liberal Arts, to begin her presentation to the board.

11. Presentation: College of Liberal Arts

Dr. Caron thanked the board of trustees for the opportunity to present on the College of Liberal Arts (COLA). Dr. Caron shared a PowerPoint presentation (will be attached to the minutes) and stated that there are three general areas of focus: Arts, Humanities and Social Sciences. She further reported that interdisciplinary programs are offered and include: African and African American Studies, Crime and Justice Studies, International Studies, etc. Interdisciplinary studies also respond to students who have more than one interest; we see this more and more in our student body.

CoLA has been adding high quality online courses in a number of areas for professional and technical writing—very much in demand. Will be putting the entire program online and students may take the entire college requirement courses online. Working on being flexible and meeting the students where they want to be. The college also offers a curated selection of certificates – a national trend toward stackable credentials: Arts Management, Digital Media and Writing, Diversity and Social Inequality, etc. Certificates supplements majors for existing students and provides opportunities for people who are outside of Wright State University.

A survey of alumni was conducted one year ago and responses overwhelmingly agreed that their COLA education prepared them for the future. Some examples of alumni positions that our graduates currently hold are acquisitions program manager, contracting officer, chief of staff, intelligence analyst and JAG officer...this is a very small sample from Wright Patterson Air Force Base (WPAFB). There are over 188 CoLA graduates working at WPAFB alone.

Dr. Caron introduced, Rahima-Nour Hamadi, Graduate Student in International and Comparative Politics-with a master's certificate in geographic information systems. Ms. Hamadi immigrated, with her family, from Algeria at the age of nine. Given great responsibility to assist with her siblings provided motivation to succeed in life. In becoming academically successful, Ms. Hamadi was awarded a four-year academic scholarship to Wright State University – easing the financial burden of college for her parents. As the first to attend college, she was unsure of each decision she made, but has used this experience to guide her siblings in their academic decisions. The most important organization she joined is the Model UN program. This developed her interest in political science, international affairs and the opportunity to improve her speaking skills and aware of real-world issues. Ms. Hamadi that while STEM majors are important, they are not the only path to success. She is proof of that as she will begin her work in Washington D.C. with the Department of Defense.

Dr. Caron introduced Tionna Clyburn, graduate of Sinclair. She's an intern in the new media incubator where she's involved in a number of projects for communities and organizations, interns at the Dayton Daily News and enjoys a big following on social media. Ms. Clyburn shared a PowerPoint presentation (will be attached to the minutes). Ms. Clyburn was home schooled in the Northmont school district, auditioned and accepted to Sinclair for the music program (piano major) and changed majors when a professor realized her aptitude for building websites and design. Her professor encouraged her to change her major to mass communications. Not convinced, she began auditions to pursue a degree in music education – was accepted to Wright State University. Classes she's taken include Advanced News Writing and Performance for the Media; opportunities she's been given are contributing writer at Dayton Daily News—where she has an article published every week and the New Media Incubator @ WSU. Her campus internship opportunities include filming, editing dynamic videos, managing social media and studio functions. She has been able to apply public relations, digital media production and public speaking skills to social media – all of which has contributed to her having a following of nearly 120,000 on TikTok and close to 10,000 on Instagram. As a double minority, her career goals are to give voice to marginalized voices whether by writing for a newspaper or a magazine. Ms. Clyburn would like to continue media personality work, on screen and/or doing voiceover. She will continue to use her social media platforms to educate and raise awareness...something she takes very seriously. None of this being possible without Wright State University. Some reasons for choosing Wright State University are campus community, growth, location and opportunities.

Dr. Caron introduced Jackson Riffle, music performance major. He performs piano and is part of WSU's percussion ensemble. Mr. Riffle thanked the board of trustees for the opportunity to present to them today. He is a double performance major in piano and percussion. Raised in Pleasant Hill, Ohio and attended Newton High School; he was involved in athletics and the fine arts. Graduated valedictorian and because of the school of music being well known and respected he chose to pursue a degree in music performance here at Wright State University. Mr. Riffle informed the board members that the atmosphere is extremely supportive and encouraging and inspires him to strive for excellence in all of his aspirations. He has been the winner of the school of music concerto competition three times and winner of the 2020 Federation of music clubs as well as many other awards throughout his Wright State career. He was won many awards, outside of Wright State University, and had the good fortune to perform alongside members of the Berlin Philharmonic, New York Philharmonic and the Pittsburgh Symphony. Mr. Riffle will continue his education to obtain a master's degree in music performance and pursue a career as a professional musician. Mr. Riffle introduced a recording (in Schuster Hall) of a piece he composed for the CoLA Arts Gala (YouTube: https://www.youtube.com/results?search_query=cruisin%27+through+fire-jackson+riffle)— canceled due to Covid-19. Mr. Riffle also performed a piece on the piano entitled Respighi's "Notturmo".

Trustee Gunlock commented that these student presenters are the reason we are here. To witness what these students can do, even if obstacles are in their way...they make it work and we're here to help them make it work. It was suggested that a video be made of these stories (across all majors) and put them online so others can be inspired, regardless of stumbling blocks...their peers can show that's all they are -stumbling blocks- and they can be overcome. Trustee Gunlock wished the soon-to-be graduates luck in all their endeavors.

Trustee Bridges thanked Dr. Caron and the students for their presentations.

12. Good of the Order

Trustee Bridges asked for any further business to come before the board of trustees.

Adjourn

Trustee Bridges, hearing no offer of further business, moved to adjourn the meeting. Asking those in favor to say aye, there were no opposed. The meeting adjourned at 11:27 a.m.

Respectfully submitted by,
Fran Keeley

Approved by A&SA on 4/29/2021



WRIGHT STATE UNIVERSITY

**Board of Trustees
Committee Meetings
Thursday, February 18, 2021**

**Executive Session
3:00 p.m.**

**Minutes
Pgs 13-15**

Present: D. Asarpota, M. Bridges, D. Fecher, S. Fitzpatrick, A. Goyal, T. Gunlock,
B. Langos, A. Platt, R. Peters, V. Soin, B. Whiteside

Guests: S. Culley, S. Edwards, D. Leaman, S. Mickey-Boggs, G. Sample,

I. Call to Order

Trustee Tom Gunlock, chair, called the Executive Session of the board of trustees to order at 3:00 p.m.

Trustee Gunlock asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum (6, 0, 0).

II. Conflict of Interest Statement

Trustee Gunlock read the conflict of interest statement.

It is of the utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to

perform your duties fairly and impartially.

III. **Proof of Notice of Meeting**

The meeting has been called by written notification; a quorum is present.

Chair's Statement:

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

IV. **Executive Session**

Trustee Gunlock stated, in accordance with amendments to the Ohio Open Meetings Law, the Board, after a majority of a quorum and by roll call vote, determines to hold an Executive Session by offering the following resolution.

Trustee Gunlock asked the secretary, Shari Mickey-Boggs, to read the resolution.

Executive Session

Resolution 21-

RESOLVED that the Wright State University Board of Trustees agreed to hold an Executive Session on Thursday, February, 18, 2021; and be it further

RESOLVED that pursuant to the Ohio Revised Code 121.22 (G), the following issues may be discussed in Executive Session:

- Matters Required to be Kept Confidential Pursuant to Federal Law or State Statute pursuant to Revised Code Section 121.22(G)(5); and

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official pursuant to Revised Code Section 121.22(G)(1).

Trustee Gunlock asked for a motion to adopt the resolution; moved by Trustee Fitzpatrick, seconded by Trustee Bridges and unanimously passed by rollcall vote (6-0-0).

Trustee Gunlock informed all those present that there may be business to conduct after the executive session and specifically asked President Edwards and Mr. Sample to be available.

Adjourn

There being no further business to discuss, Trustee Langos motioned to adjourn and was unanimously passed by voice vote.

Respectfully submitted,

Fran Keeley

Approved by BOT on 4/29/2021



WRIGHT STATE UNIVERSITY

**Board of Trustees
Committee Meetings
Thursday, February 18, 2021**

**Finance, Audit, Governance and Compliance
1:30 p.m.**

**Minutes
Pgs 16-25**

Present: M. Bridges, D. Fecher, S. Fitzpatrick, T. Gunlock, B. Langos,
A. Platt, R. Peters, V. Soin, B. Whiteside

Guests: D. Braswell, B. Boyd, D. Borowy, S. Culley, S. Edwards, B. Kawosa,
D. Leaman, L. Luehrmann, S. Mickey-Boggs, D. Radford, G. Sample,
S. Sherbet, L. Sidor, S. Todd

1. Call to Order

Trustee Bruce Langos, chair, called the meeting of the Finance, Audit, Governance and Compliance Committee to order at 1:30 p.m. and welcomed the board members present as well as the guests.

Trustee Langos asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum (5, 0, 0).

2. Conflict of Interest Statement

Trustee Langos read the conflict of interest statement.

It is of the utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

3. Committee Chair Comments

The chair noted that the meeting was called by written notification; a quorum was present.

Chair's Statement was read:

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

4. DISPOSITION OF PREVIOUS MINUTES

Trustee Langos asked for a motion for the approval of the minutes for the FAGC December 10, 2020 and January 22, 2021 meetings. Trustee Fecher moved to approve, seconded by Trustee Platt, and the motion was unanimously approved by voice vote.

5. Committee Chair Comments

Trustee Langos made no comments at this time.

Trustee Langos asked Mr. Greg Sample, Executive Vice President and COO, for his comments.

6. Chief Operating Officer Comments

Mr. Sample reported that there would be a couple items for action today and an update on the projections of how we are going to finish the year-the university's

overall position. With that, Mr. Sample asked Ms. Sommer Todd, Director of University Fiscal Services, to update the Board of Trustees.

7. Monthly Financial Performance Reports

FY2020 to FY2021 Actual Comparison

Ms. Todd shared the FY2021 Financial Analysis (attachment #2), stating that it compares the unrestricted general and auxiliary funds FY2020- FY2021. She reported that the new numbers on the revenue side we have tuition and fees. This was originally budgeted based on data from 14-weeks prior to the beginning of fall semester and was based off a projection of a 22% decline in enrollment for spring. The actual spring enrollment was only at a 13% decline, so you will see an upward adjustment of \$138 million. State appropriations had originally set guidelines for a 20% reduction to our allocations; in July that was adjusted to a 4.5% reduction – in January the guidelines show zero reductions. We will receive the allocation at \$83 million. Ms. Todd further reported that facilities and administration has been slightly adjusted upwards by \$500,000 based on current information. Sales/Service and other revenues were significantly reduced in our September 2020 meeting and have been further down by \$1.8 million. As reported by Steve Sherbet in our January 22 FAGC meeting, we had a nice surprise of unrealized gains from private equity and other investments and you can see that in the Interest Income category. On the expense side, Ms. Todd thanked the entire university community for their efforts in focusing on critical expenses only. Compensation has been adjusted to \$156 million from \$100 million – based on natural attrition and hiring practices; with a reimbursement to the university of \$1.4 million. Ms. Todd indicated that the many adjusted-down categories are attributed to working from home, seeing less repairs, and utilities. Leased Property Sale, CARES Act and private equity and other investment gains were briefly discussed. Trustee Langos cautioned the board members to remember that the positives that are being reported are one-time events. Trustee Platt concurred that this is great news and he appreciates the team's efforts, but there is still a lot of work to be done.

FY2021 Anticipated Year End

Ms. Todd pointed out that this schedule (attachment #3) follows the progression from the adopted budget – this is a very good schedule to review.

FY2020 to FY2021 Actual Comparison

Ms. Todd briefly reviewed (attachment #4) for the to-date information and is a percent of year-end FY2020 and as a percent of the annual budget for FY2021.

FY2020 to FY2021 Single Month Comparison

Ms. Todd reviewed the single month comparison from December 2019 to December 2020 (attachment #5). As discussed last month while overall we were down \$12.2 million in tuition and fees in revenue; we will see an increase for December only because we are seeing students registering later and later.

Ms. Todd asked for any questions – there were none. She asked Mr. Don Borowy, Director of Treasury Services, to begin his report to the board of trustees.

Cash Forecast

Mr. Borowy shared the Cash Forecast (attachment #7) reflects the anticipated \$23 million surplus Ms. Todd reported. Mr. Borowy asked the trustees to look at the working capital section and pointed to the ending balance of \$93.7 million, plus the liquid investments of \$17.3 million, for \$111 million and increase of \$25.3 million over December 2019. Looking that the year-to-date cash flows in the working capital section, for six months ending 12/31, cash in-flows were \$154 million -- \$13.3 million less compared to the same six-month period last year. All revenue categories, except for investment income, are down compared to last year. Looking at the full-year forecast, anticipated ending cash investments for June 30, 2021, will be \$105.6 million. This will be an increase of \$21.5 million over last year. This forecast is a \$36.8 million increase compared to last month's forecast and a \$52.8 million increase compared to the original budget. The four-year forecast for investment income is conservatively estimated at \$7.4 million. Mr. Borowy also shared the Monthly Cash & Investment Balance (attachment #8), indicating this is virtually an extension of the prior information. The graphs were briefly discussed. Trustee Fecher asked that the graph indicate (with a dotted line) to show what the line would look like without the one-time increases that have been reported—possibly at the March 19 meeting. Trustee Gunlock asked if this could be sent to the Board of Trustees sooner than the March 19 meeting. Mr. Borowy stated he would have that to the FAGC committee before the end of next week (February 26).

8. Investment Reports

Investment Income Dashboard

Mr. Borowy shared the Investment Income-December 2020 dashboard (attachment #9) with the board members. Looking at the top graph we have exceeded our budget and last year's results. On the lower table, investment income is \$7.3 million (year-to-date); compared to last year it was \$1.2 million last year. These numbers are misleading as there is no benchmark for the private equities. In clarifying, Trustee Fecher indicated that the income from the alternative investment is unrealized and we do not have that cash – Mr. Borowy stated, "That is correct." The valuation on the portfolio can go up and down, however, the income received from the alternative investment, in January, of \$2.3 million will not change, only the remainder of the alternative investment portfolio.

Investment Pools vs IPS Targets

Mr. Borowy shared the Investment Pools vs. IPS Targets (attachment #10) as of December 30, 2020 – alternatives were at 13.9% of the total portfolio – this is up 8.9% from the last committee meeting. We will see the alternatives composition level drop back down under 10% in January's schedule. The \$2.3 million realized from the VIA will be reinvested into the liquidity pool funds.

Investment Returns

Mr. Borowy reported that the total portfolio returns of 7.19% for the month are being driven by the private equities (attachment #11). There was brief discussion on the strength of Raider Asset Management.

Investment Rebalancing

Mr. Borowy shared a PowerPoint presentation on Investment Rebalancing (attached to the minutes) as requested by the board of trustees. Goals/Action Summary was presented:

- Goals
 - Maintain an adequate Star Ohio balance

- Create a portfolio close to equilibrium (Cash and Liquidity Pool @ \$40 million each)
- Action
 - Reallocate \$20 million from Star Ohio (25% to short duration government fund and 75% in ultra-short duration bond fund)

The above actions would keep the same risk profile that we currently have and keep the bulk of the assets in shorter term durations, limiting our market-to-market fluctuations. A side-by-side fund comparison was presented as well as an Investment and Income Pro Forma. Mr. Borowy informed the board of trustees that the team was willing to sit down with them to discuss the goals and action items.

Trustee Langos asked for the expense ratios in the funds. Mr. Borowy indicated that it was 23 basis points. Trustee Fecher asked for the asset back securities and types of receivables. Trustee Platt reported that on the ultra-short duration bonds it would be 58% triple A, 8% double A, 19% single A, and 13% triple B or double B. Overall, extremely low risk, high grade. Trustee Platt indicated that we are moving from very conservative to very very conservative. Mr. Sample indicated that this proposal would be sent to the full committee and ask them to review, question and discuss; and there would be further discussion at the March 19 meeting. Trustee Langos asked that the full details that the team prepares be sent to the committee for review and then maybe have a secondary meeting to discuss further so all are on the same page and understanding.

Trustee Langos thanked the finance team for their report. Trustee Langos asked Mr. Steve Sherbet, University Bursar, to begin his remarks.

9. Wright Tuition Guarantee Fees

Mr. Sherbet gave background on the Wright Tuition Guarantee Fees. The Ohio Department of Higher Education and the Governor's office, encouraged public institutions to operate tuition guarantee programs. The guarantee would lock-in the cost of tuition for undergraduate degree seeking students for a four-year time period. The program was introduced in academic year 2018-19 (cohort group 1). The following year the State general assembly passed legislation that required all public institutions in Ohio to implement a tuition guarantee program. Currently, Wright State University has three undergraduate cohort groups and will have a fourth for fall 2021. Specifically, in-state undergraduate tuition is locked for a four-year period or 12 consecutive semesters. In addition to tuition, campus housing room rates and meal plans are included in this plan. Under the program requirements, tuition can be

adjusted one-time for the next cohort group—based on a formula prescribed for new and incoming undergraduate degree seeking students (36 months rate of inflation - measured by consumer price index- plus general tuition increases that may be permitted based on the State of Ohio's biennial budget). The increase has been calculated at 1.8% and the increase of the biennial budget. Mr. Sherbet informed the board of trustees that the resolution before them would encompass this increase once it is known.

Mr. Langos asked the secretary to read the resolution.

ACADEMIC YEAR 2021-2022 UNDERGRADUATE TUITION, FEE & RATE INCREASES

RESOLUTION 21-

WHEREAS, under Ohio Revised Code Section 3345.48 Wright State University established the Wright Guarantee Tuition Program beginning with Academic Year 2018- 2019; and

WHEREAS, Revised Code Section 3345.48 states that tuition, fee and rate increases may be increased one time per subsequent cohort by the sum of the 36-month rate of inflation as measured by the Consumer Price Index (calculated at 1.8%) plus the general inflationary increase that will be determined by the General Assembly as part of the State Biennium Budget process for Fiscal Years 2022 and 2023; and

WHEREAS, the one-time tuition rate increase for subsequent Cohort Group 4 needs to be approved by the Wright State University Board of Trustees effective Fall Semester 2021,

NOW THEREFORE, BE IT RESOLVED that the Wright State University Board of Trustees delegates authority to the President of Wright State University to establish final tuition rates for subsequent Cohort Group 4 not to exceed the 36-month rate of inflation as measured by the Consumer Price Index (currently at 1.8%) plus the general inflationary increase not to exceed the increase authorized by the General Assembly for the 2021-2022 fiscal year; and

BE IT FURTHER RESOLVED that the Board of Trustees delegates authority to the President to set final Room Rates for 2021-2022 for subsequent Cohort Group 4 effective Fall Semester 2021 once final market data is gathered and analyzed; and

BE IT FURTHER RESOLVED that the Board of Trustees delegates authority to the President to set final Meal Plan rates for 2021-2022 for subsequent Cohort Group 4 effective Fall Semester 2021 once final market data is gathered and analyzed; and

BE IT FURTHER RESOLVED that the President or her designee will provide a final report to the Board of Trustees on 2021-2022 tuition and fee rates, room rates and meal plan rates at the June 2021 Budget Presentation.

Trustee Langos asked for a motion to move the resolution to full board vote on Friday, February 19, 2021. Trustee Platt moved; seconded by Trustee Fecher. There

being no discussion, Trustee Langos asked the secretary to take a rollcall vote. The motion unanimously passed (5-0-0).

Trustee Langos thanked Mr. Sherbet for all of his hard work and dedication to Wright State University. Trustee Langos thanked Steve and wished him well in retirement. Mr. Sherbet thanked Trustee Langos and the board of trustees for the opportunity and that he would continue, on the sidelines, to root Wright State University on in its transformative success for the region, the State of Ohio and beyond.

Trustee Langos asked Mr. Burhan Kawosa, Interim Associate Vice President, Financial Operations, to update the trustees on Covid-19 expenses.

10. COVID-19 Expense

Mr. Kawosa informed the board members that in January 2021 the university received notification of its allocation of the higher education emergency relief funds, for round two, from the Corona Virus Response and Relief Supplemental Appropriations Act. The student aid allocation is \$5.07 million for financial aid grants to students. Priority is to be given to students with exceptional need (e.g. students with Pell Grants). Mr. Kawosa further reported that the institutional allocation for this round of relief is \$12.3 million to be used for reimbursement of Coronavirus expenses incurred. He further stated that we will rely on guidance from the Department of Education as we did with the first allocation received.

Trustee Langos asked for a motion to move the resolution to the full board for a vote. Motioned by Trustee Fecher, seconded by Trustee Fitzpatrick and unanimously passed by rollcall vote (5-0-0).

Trustee Langos asked Mr. Sample to report on contract approval.

11. Approval of Contracts \$500,000 and over

Mr. Sample asked for discussion on the contract for Barnes and Noble (university bookstore). He informed the board members that this is an existing contract and is a pass through—no university funds involved. As students register for classes, they traditionally purchase their books through vendors, like Barnes and Noble. We need a mechanism for them to pay for their books with their Wright State University account. The contract is being increased by one-half million dollars. Mr. Sample gave two reasons for the contract increase: 1. Enrollment is trending better than had been projected, and 2. A larger percentage of students are utilizing this mechanism to purchase their books. The contract has been in place at the university since 1991.

Mr. Sample also told the board members that this contract will be put out for bid with a comprehensive committee involving faculty, students, administration and some board members.

Trustee Langos asked that other than increasing the amount, did Barnes and Noble ask for any changes to the contract. Mr. Sample stated that Barnes and Noble asked for no changes.

There being no further discussion, Trustee Langos asked the Secretary to read the resolution.

Approval of Expenditures \$500,000 and Above

RESOLUTION 21-

WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and

WHEREAS, these expenditures may exceed \$500,000; therefore, be it

RESOLVED that authorization is granted for the accompanying contract now before the Board of Trustees be, and hereby are approved.

Trustee Langos asked for a motion to move the resolution to the full board for approval. Motioned by Trustee Fitzpatrick; seconded by Trustee Platt and the resolution was unanimously approved by roll call vote (5-0-0).

12. Other Business

Trustee Gunlock reminded the board members present to return at 3:00 p.m. for a separate Executive Session meeting previously publicized.

There was no other business brought before the committee.

Adjourn

There being no further business to discuss, Trustee Langos motioned to adjourn and was unanimously passed by voice vote.

Respectfully submitted,

Fran Keeley

Approved by FAGC on 4/29/2021