



WRIGHT STATE UNIVERSITY BOARD OF TRUSTEES

Academic and Student Affairs Committee Meeting
Thursday, April 29, 2021
8:30 a.m. – 11:30 a.m.

Live Stream: <http://wright.edu/bot-stream>

Minutes (pgs 1-14)

Present: D. Asarpota, M. Bridges, D. Conway, D. Fecher, S. Fitzpatrick, M. Grunder, T. Gunlock, B. Montgomery, R. Peters, A. Platt, V. Soin, B. Whiteside

Guests: B. Boyd, J. Caldwell, S. Culley, A. Dunn, S. Edwards, O. Evans, B. Grant, A. Hall, K. Hiss, B. Kawosa, L. Luehrmann, A. Matters, J. McCamis, K. Merriweather, S. Mickey-Boggs, G. Sample, C. Taylor, Tom Traynor, Olha Zuban

1. CALL TO ORDER

Trustee Michael Bridges, chair, called the meeting to order April 29, 2021, at 8:30 a.m. Trustee Bridges welcomed everyone and thanked them for attending. Trustee Bridges stated that he was very proud of the work accomplished by the entire university community over this past year, especially with the difficult circumstances caused by the pandemic.

Trustee Bridges asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum.

2. PROOF OF NOTICE OF MEETING

Trustee Bridges stated that the meeting had been called by written notification; a quorum was present. Mr. Bridges read:

Chair's Statement

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda available to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

3. CONFLICT OF INTEREST STATEMENT

Trustee Bridges read the Conflict of Interest Statement:

It is of utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

4. DISPOSITION OF MINUTES FOR FEBRUARY 18, 2021

Trustee Bridges moved to accept the minutes of the February 18, 2021 meeting as submitted; seconded by Trustee Montgomery. Trustee Bridges asked for any additions, corrections or deletions; there being none the motion was unanimously passed by voice vote.

Trustee Bridges asked Dr. Chris Taylor, Dean of Students, for his report.

5. Dean of Students Report

Dr. Taylor stated that we've reached a very exciting time of the year as we honor our students for achievement inside and outside the classroom. We have awarded thousands of dollars of scholarships for their accomplishments. We have also witnessed many students on campus taking their graduation photos at numerous university landmarks ahead of our in-person commencement ceremonies this weekend.

Dr. Taylor stated that with the sustained compliance of our state and university protocols, as well as the availability of vaccines offered on campus, has led to our continued low rate of infection on campus. Many students and parents have asked what the fall semester will look like. There have been many proposals offered, as we navigate the ever-changing protocols. Dr. Taylor hi-lighted one of those proposals concerning prospective residence hall roommate requests. Roommate requests will be honored as long as both students have been vaccinated. Residents not vaccinated will be required to continue periodic testing, beginning at the time of move-in. Residents will also be allowed to have guests and casual gatherings. Gatherings can be at indoor and outdoor spaces; there will be state limits on number of participants. Dr. Taylor informed the trustees that there were a variety of people/departments across campus working on more proposals as we continue to work through our new normal.

Dr. Taylor introduced Dr. Robert Rando, Director of Counseling and Wellness Services, Associate Dean of Students and Professor, SOPP. Dr. Rando thanked Dr. Taylor and the Board of Trustee members. Dr. Rando stated that he would be hi-lighting some of the great work being done by the Counseling and Wellness Services team – he began with a PowerPoint presentation (will be posted with the minutes). Dr. Rando reminded the board of the three areas Counseling and Wellness Services covers: Clinical Services, Student Advocacy and Wellness and Student Health Insurance. Dr. Rando provided a snapshot of the staff's calendar -showing- a typical day; he indicated that they were keeping busy. He stated that his outstanding staff works with:

- Insufficient resources
- Development and implementation of clinical telehealth policies and procedures.
- Modification of service modalities
- Integration of remote clinical supervision, training, and outreach programming.
- Managing and addressing personal stress – pandemic and non-pandemic related
- Death of a beloved staff member
- Taking on responsibilities beyond that of a clinician

Doing all of this while helping people address the worst thing or things that have ever happened to them.

Dr. Rando also provided session data to the board members:

- Lowest no-show percentage over the past 4 years (average 7%)
- 28% fewer clients than three years ago
- 2 FTE clinician reduction as compared to three years ago
- Same ratio of clinician to client as compared to three years ago (e.g., 1:30 – month of March)
- Serving a higher percentage of the student body as compared to three years ago (e.g., 2.85% for month of March)

Client Data:

- 35% of client experiencing regular financial stress
- 61% have been in counseling prior to onset of treatment at CWS
- 43% taking psychotropic medications
- 10% previous MH hospitalization prior to the onset of treatment at CWS
- 15% previous suicide attempt prior to the onset of treatment at CWS
- 14% had thoughts of suicide the week prior to the onset of treatment at CWS
- 64% report a history of trauma
- 51% of clients diagnosed with anxiety related disorder (47% 2018-19)
- 22% of clients diagnosed with mood disorder (33% 2018-19)

Client Date – COVID-19 Impact

- 72% report a negative impact on focus and motivation
- 71% report a negative impact on mental health
- 67% report a negative impact on academic functioning
- 65% report increased loneliness and isolation
- 65% report missed opportunities and experiences
- 50% report negative impact on employment
- 48% report negative impact on physical health
- 47% report negative impact on relationships
- 30% report that pandemic is the primary reason for seeking treatment

Dr. Rando reviewed Counseling and Wellness Services plan for the upcoming year:

- Continued inclusion of telehealth services (by client necessity vs. client preference)
- Expansion of wellness services (biofeedback, massage chairs, mindfulness, light therapy)
- Expansion of psychiatric services (8 hours per week)
- Expansion of training to graduate students from outside of WSU

Dr. Rando asked if the trustees had any questions.

Trustee Conway asked if all sessions were one-on-one? Dr. Rando indicated that there is individual as well as group sessions provided. Trustee Conway asked for verification of how the sessions were being conducted (e.g. in-person, online, etc.) due to anxiety of face-to-face because of the pandemic. Dr. Rando informed the trustees that there were some in-person, depending on the need as well as web-based interactions. He also indicated that there is prevention training being used in other departments, further assist our students that may be in distress.

Trustee Bridges thanked Drs. Taylor and Rando for their comments and asked the secretary to provide the PowerPoint presentation online for review.

6. Student Government Report

Trustee Bridges informed the board members that the Student Government report would be presented at the full board meeting being held on Friday, April 30.

Trustee Bridges asked Mr. Bob Grant, Director of Athletics, to begin his report to the Board.

7. Athletics Update

Mr. Grant stated that Athletics is ‘winding-down’ what is no doubt the most difficult intercollegiate athletics season in world history. He stated that the team’s seasons are finished or finishing up. Currently, our baseball team is ranked #12 in the nation. This is out of 250 teams nationwide.

Mr. Grant praised the work that Ms. Allie Matters, Head Volleyball Coach, has done since arriving at Wright State University three years ago. He stated that she inherited a team that could not make it into the Horizon League tournament and now we have a first ever-at large bid in our athletics history. She has followed that up with a Horizons League Championship and NCAA tournament championship! Mr. Grant asked Ms. Matters to address the board of trustees.

Ms. Matters indicated that is has been a very wild and crazy season. She applauded all the women on the team and hi-lighted their talent and dedication. With the wins, the team is receiving much more exposure – not only for the team, but the athletic department and Wright State University. Ms. Matters stated her greatest joy comes from the mentoring of the athletes and guiding them through the four-five years of their life here at Wright State University. The team, the staff and herself are very proud to represent the team and Wright State University.

Trustee Bridges congratulated Ms. Matters on her success, especially this being her first head coaching position. He further indicated that he hoped her success lasts 40-years at WSU.

As Mr. Grant introduced Ms. Katrina Merriweather, outgoing Women’s Basketball Head Coach, he presented a PowerPoint presentation (will be included in the minutes) of the twelve -now 13- coaches that have been poached by other universities, but noted it was certainly a legacy tree. Mr. Grant asked Ms. Merriweather to address the board of trustees.

Ms. Merriweather thanked Mr. Grant and the Board of Trustees for inviting her to address the board. She indicated that this is a bittersweet moment in time for her as she exits Wright State University after more than ten years coaching and on the tail end of an NCAA 2021 Women’s

Final Four run. Ms. Merriweather stated that her decision to accept the Head Coaching position at the University of Memphis was difficult, however, she is proud that she is leaving the team with a winning season and the incoming coach will begin with a positive. Ms. Merriweather stated that the team embraced the challenges of this past season; they embraced each other and the university and the pay-off has been huge. She described what a special place this university is, not just for herself as a women and coach, but for the student athletes to be in a place where they are accepted, a place where they are cheered for, a place where they are supported, etc. Ms. Merriweather thanked the Board of Trustees for what they have done for her, what they have allowed for her to do with these young women and their ongoing support of the athletics program.

Trustee Gunlock asked the status of finding a new women's basketball coach. Mr. Grant indicated that resumes have been received and in the coming weeks inquiries and verification of qualifications will begin.

Trustee Bridges congratulated and thanked Coach Merriweather for her contribution to Wright State University and Athletics. He indicated that she would be missed and that she would always be part of the Wright State University family.

Trustee Bridges thanked Mr. Grant, Ms. Matters and Ms. Merriweather for sharing their thoughts with the board of trustees. Trustee Bridges asked Ms. Jennifer McCamis, Interim Chief Recruitment and Admissions Officer, for the enrollment update.

8. Enrollment Updates

Ms. McCamis thanked the board of trustees. She presented a PowerPoint presentation (will be included in the minutes) hi-lighting a new summer program that is getting ready to launch. This program puts recruitment and retention in the forefront of everything we do. Ms. McCamis stated the challenge of COVID-19 and student learning could last a lifetime and new information is showing that students are falling behind. They have gone from in-person classes, to hybrid, to all online, etc. The question became, how do we help? Ms. McCamis identified five areas of concentration:

- Collaboration and Conversation
- Identify Needs
- Identify what exists
- Define which students need served
- Build a plan

Ms. McCamis introduced Dr. Ashley Hall, Associate Professor College of Education and Human Services, to present The Way Forward: a comprehensive summer program to the trustees.

Dr. Hall informed the trustees that the authors of this program identified the following list of things that we need to provide our incoming students:

- Single, unified student-friendly messaging through admissions
- Menu of choices for flexibility and to meet maximum student needs
- Easy and familiar interface to sign up
- Options for resources to combat learning loss
- Ability to participate without paying extra fees
- Ongoing support into the fall semester

Ms. McCamis further commented that there would be workshops in math and writing, there will be a path for college. This program is partnering with the College of Education and Human Services and high schools. Also, leveraging a funded scholarship program for students to take one course this summer, to ‘get their feet wet’ with coursework. This program is being funded with Foundation funds.

Trustee Gunlock asked about current enrollment. Ms. McCamis stated that there is continued movement in a positive direction for our direct from high school students (goal is 1,200 students). There was brief discussion concerning continued lower birthrates and how that will affect future enrollment numbers.

Trustee Bridges thanked Ms. McCamis and Dr. Hall for their presentation. Trustee Bridges asked Dr. Oliver Evans, Interim Provost, for his report.

9. Provost Report

Dr. Evans informed the trustees that his report would focus on what we are doing right now and some of the plans being implemented. He stated that the immediate focus of Wright State University is the implementation of the retrenchment plan. Dr. Evans stated that he would be closely involved with retrenchment.

Dr. Evans congratulated Dr. Thomas Traynor, Dean of the Raj Soin College of Business, and the RSCOB faculty for the positive team visit from the Association to Advance Collegiate Schools of Business (AACSB). Although there is no official report (until their board meets), at the exit interview the AACSB team spoke positively of the curriculum, the faculty, the leadership and especially the students they had the opportunity to meet.

Dr. Evans briefly discussed the return to the classroom for fall 2021. This has required continuous planning and he praised a sub-committee of the COVID-19 Task Force that includes representation from the Center for Teaching and Learning, the Registrar's office, the Dean of Liberal Arts, the Dean of Science and Mathematics and the President of the Faculty. They have been consulting with program chairs and faculty to develop a schedule of classes that is sensitive to social distancing and seeking to ensure a safe return to campus. Dr. Evans reported that as of this week:

- Seventy-two percent of classes for fall 2021 have been scheduled with an in-person component.
 - 51% of the classes are face-to-face
 - 15% are flexible delivery
 - 24% are fully online
 - 10% are some combination of the above

Dr. Evans indicated that communications concerning the return to campus will be vital, throughout the summer months and into fall semester, as protocols are changing rapidly.

Dr. Evans informed the trustees that he wanted to hi-light three items from the research area:

1. Should the institution bear the cost of graduate student tuition or whether graduate student tuition should be included the proposals that go to the funding agencies.
 - a. Dr. Evans is aware that this has been previously discussed by the Board of Trustees. He has had an opportunity to speak with Ms. Ellen Reinsch Friese, Interim Vice Provost for Research & Innovations and Dr. Barry Milligan, Vice Provost, Academic Affairs and Dean of the Graduate School. Upon their recommendation he will approve and implement a revised research policy, effective July 1, 2021, that tuition for Graduate students be charged to externally sponsored grants awarded to the university.
2. In the Research & Innovations materials provided (will be included in the minutes), Dr. Evans reported that he was struck, especially in this environment, with the closeness of the numbers for this year compared to the past.
3. Dr Evans reported that at the request of President Edwards, the Provost's office (in collaboration with other areas) will conduct a research audit for the academic year 2020-2021. The audit will give insight into the impact of Wright State University's research on the institution and how does it compare to other institutions?

Dr. Evans discussed the new college, founded during the last public board meeting (2/19/2021). We currently have a search committee for a founding dean of the College of Health Education and Human Services. The search committee has recommended three candidates to be interviewed. The first of the three took place the previous week, with the remaining two the following week. Dr. Evans stated that he anticipates making his recommendation to Dr. Edwards by May 11 (possibly a bit later). Dr. Evans asked that the

collaborations with the other colleges on campus and those in the community be thought through very carefully and to be cognizant of the titles of individuals within the new CEHS and how they will be perceived within the university and in the community. Trustee Bridges thanked Dr. Evans for reminding everyone that the new CEHS needs to be structured so that it meets the needs of the community in the best way possible.

Dr. Evans informed the board of trustees that the Wright State University online presence is quite limited and does not reflect the demands of the current competitive market. He stated that we need to reflect on the mission of the university and how the online market can benefit all of the students. He indicated that there is an urgency for Wright State University to have a more robust online presence and there are institutional changes that make it possible to explore redefining and redeploying our online presence.

Trustee Fecher asked Dr. Evans, what the board of trustees could do to change the speed at which Wright State University makes the needed changes. Citing several of the topics that have been brought up today that have been discussed for years (e.g. online education). Dr. Evans indicated that all stakeholders (trustees, university administration, faculty, etc.) share governance and need to work together to strike the proper balance in shaping the future of the university in a timelier manner. All agreed that this is an area that needs to be worked on, regardless of other happenings at the university. Dr. Evans stated that the following questions need to be answered (by the shared governance):

- Who do we think we are?
- What do we want to teach?
- Who shall we teach?
- How shall we teach?
- Who shall teach?
- Who shall graduate?

The appropriate people need to be in the room to answer these questions.

Trustee Gunlock stated that many people have full-time jobs, but need an advanced degree to further their career. This is why more dynamic/strong online courses are needed.

Dr. Evans asked Dr. Dan Krane, Interim Dean of the Lake Campus, to present on the Proposed Associate of Applied Science in Electrical and Computer Programming Technology at the Wright State University Lake Campus.

Dr. Krane shared a PowerPoint presentation (will be attached to the minutes) for his presentation of the proposal of Associate of Applied Science in Electrical and Computer Engineering Technology at Lake Campus. Dr. Krane spoke to the Purpose and Significance of the degree:

Purpose

The program of study associated with this degree will provide practical training in electrical and computer engineering that employers in west central Ohio need and also be the foundation of a four-year degree in Electrical Engineering or Electrical and Computer Engineering Technology.

Significance

- The training aligns with the needs of the booming advanced manufacturing industry in the region.
- Meets the local student demand of a smooth transition from vocational school to college education.
- Will allow students to seamlessly pursue a four-year degree in B.S. in Electrical Engineering or B.S. Electrical and Computer Engineering Technology by taking 60 additional credit hours of Wright State courses.

Trustee Grunder asked what research was conducted to understand the demand for this new two-year degree? Dr. Krane assured the trustees that quite a bit of research has been conducted to support the need for the degree. He also pointed out the number of job openings that are currently available and that the Lake Campus Advisory Board has heard from many local business owners of the need for this type of education for their employees. Trustee Grunder also asked if these courses would be conducted by adjunct or full-time faculty? Dr. Krane indicated that the Lake Campus currently has full-time faculty that are/will teach these courses. There may be some adjunct faculty used for the entry level courses. Next steps when approved by the Board of Trustees is to present to the Ohio Department of Higher Education. These courses are currently on the Lake Campus' Fall 2021 offerings.

Trustee Bridges asked the secretary, Shari Mickey-Boggs, to read the resolution:

Associate of Applied Science in Electrical and Computer Programming Technology at the Wright State University Lake Campus

RESOLUTION 21 -

WHEREAS, Wright State University is proposing a new Associate of Applied Science in Electrical and Computer Programming Technology within the College of Engineering and Computer Science; and

WHEREAS, the program of study associated with this degree will provide practical training in electrical and computer engineering that employers in west central Ohio need and also be the foundation of a four-year degree in Electrical Engineering or Electrical and Computer Engineering Technology; and

WHEREAS, the training aligns with the needs of the booming advanced manufacturing industry in the region; and

WHEREAS, the program meets the local student demand of a smooth transition from vocational schools to college education; and

WHEREAS, the program will allow students to seamlessly pursue a four-year degree; and

WHEREAS, enrollment projections and revenue support program sustainability; and

WHEREAS, the program goals and objectives can be met through existing Wright State University courses; and

WHEREAS, demand exists for this program; and WHEREAS, no comparable program in west-central Ohio exists; and

WHEREAS, Lake Campus cost and job placement constitute a significant competitive advantage; and

WHEREAS, the program has been approved by the Faculty Senate and Interim Provost; therefore, be it

RESOLVED that the Associate of Applied Science in Electrical and Computer Programming Technology as submitted to the meeting be, and the same hereby is endorsed.

Trustee Bridges moved to accept and move this resolution to the Board of Trustees Public Session on April 30 for a full board vote; seconded by Trustee Montgomery and unanimously passed by rollcall vote (5,0,0).

Trustee Bridges asked Dr. Thomas Traynor, Dean of the Raj Soin College of Business, to begin his presentation.

10. Presentation: Raj Soin College of Business

Dr. Traynor thank the board of trustees for the opportunity to present the Raj Soin College of Business' Experiential Learning Activities. He shared a PowerPoint presentation (will be attached to minutes). Dr. Traynor discussed the goal of experiential learning:

Goal

Reinforce and complement theories, principles, and practice that are taught in more traditional ways.

All degree programs that include experiential learning. Common examples:

- Assignments that develop specific solutions for local businesses
- Assignments that use data from business partners or other sources used by professionals
- Practicums

Extracurricular activities include:

- Internships
- Guest speakers from the community
- Workshops/Symposiums
- Experiential events

Dr. Traynor introduced Mr. Jeffrey Caldwell, MBA student-New Venture Creation. Mr. Caldwell is this year's first place business in the Wright Venture Competition. He is a co-owner of Tumble-A student focused laundry service. Mr. Caldwell stated that this has been an amazing experience and that he and his co-owner will use this win, and the \$5,000 grant money received, will make their business bigger and better and they will begin development of their mobile application. Dr. Traynor also indicated that Mr. James, CEO of James Investment Research, has also donated \$1,000 (1st place team), \$500 (2nd place team) and \$100 (3rd place team) for the businesses to use as they wish.

Trustee Bridges asked Mr. Caldwell what he found to be his current obstacle to successfully operating and expanding his business. Mr. Caldwell indicated that the current challenge is finding employees that are willing to do both parts of the job...driving and folding. Also, growing outside their 12-mile radius...employees are the key.

Dr. Traynor introduced Ms. Kailee Hiss, B.S.B. Financial Services Major, she will discuss the Practicum in Financial Planning – required for each student to complete before graduation. Ms. Hiss will discuss the financial plan requirement that is provided for chosen Wright State University employees. Ms. Hiss reviewed what procedures are used to provide a financial plan to their chosen person/family:

- First few weeks of class are spent learning the importance of communication and how to address different personalities that we may encounter. Also reviewed case studies to learn how to access a client's financial situation.
- Assigned our Wright State University employee (client)
 - Meet our client to review the financial document they completed and sent. Gives an opportunity for both sides to ask questions, state goals, etc.
 - Analyze the financial plan for strengths and weaknesses
 - Develop a comprehensive financial plan for presentation to the client
 - Meet with client to review the plan and make specific recommendations

Ms. Hiss stated that this class bridges the gap between studying financial planning and acting as a financial planner.

Dr. Traynor introduced Ms. Anna Dunn, B.S.B. Marketing Major, and Ms. Olha Zuban, M.S. Marketing Analytics and Insights Program, to give a brief overview of the Marketing Major & M.S. in Marketing Analytics and Insights Graduate Program Digital Marketing Campaign. Ms. Dunn indicated that her group worked on the digital campaign for the Wright State University digital campaign for marketing, with emphasis targeted around Lake Campus (Celina, OH). This campaign would utilize Google, social media and promoting posts. Ms. Zuban stated that she has gained tremendous theoretical knowledge through her classes, but the practical part was even better; learning how to work with a real budget and how to allocate the funds toward her successful results.

Trustee Platt thanked Dr. Traynor for inviting the students to present as he always enjoys hearing from them and their experiences – all board members concurred.

Dr. Traynor also provided some hi-lights of the Raj Soin College of Business:

AACSB Peer Review

U.S. News –Best Business School 2021

U.S. News Best Online MBAs 2021

Princeton Review –Best Business School 2021

Princeton Review –Top 50: Grad Entrepreneurship 2021

Trustee Bridges thanked Dr. Traynor and the students for their remarks.

11. Good of the Order

Trustee Bridges asked for any further business to come before the board of trustees.

Adjourn

Trustee Bridges, hearing no offer of further business, moved to adjourn the meeting; seconded by Trustee Montgomery. Trustee Bridges asked for those in favor to say aye, there were no opposed, the meeting adjourned at 11:15 a.m. by voice vote.

Respectfully submitted by,
Fran Keeley

Approved by BOT on Friday, June 18, 2021 (8:30 a.m. meeting)



**Board of Trustees
Committee Meetings
Thursday, April 29, 2021**

Finance, Audit, Governance and Compliance

1:30 p.m.

Minutes (pgs 15-24)

Present: D. Asarpota, D. Conway, D. Fecher, S. Fitzpatrick, M. Grunder, T. Gunlock, B. Langos, A. Platt, R. Peters, V. Soin, B. Whiteside

Guests: D. Braswell, D. Borowy, S. Culley, S. Edwards, O. Evans, B. Kawosa, L. Luehrmann, S. Mickey-Boggs, G. Sample, L. Sidor, S. Todd

1. Call to Order

Trustee Bruce Langos, chair, called the meeting of the Finance, Audit, Governance and Compliance Committee to order at 1:30 p.m. and welcomed the board members present as well as the guests.

Trustee Langos asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum (6,0,0).

2. Proof of Notice of Meeting

The chair noted that the meeting was called by written notification; a quorum was present.

Chair's Statement was read:

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

3. Conflict of Interest Statement

Trustee Langos read the conflict of interest statement.

It is of the utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

4. DISPOSITION OF PREVIOUS MINUTES

Trustee Langos asked for a motion for the approval of the minutes for the FAGC February 18 and March 19, 2021 meetings. Trustee Fecher moved to approve the minutes as submitted and seconded by Trustee Grunder. Trustee Langos asked for any corrections, deletions or discussion; there being none, the motion was unanimously approved by voice vote.

5. Committee Chair Comments

Trustee Langos made no comments at this time.

Trustee Langos asked Mr. Greg Sample, Executive Vice President and COO, for his comments.

6. Chief Operating Officer Comments

Mr. Sample informed the trustees that there was a very full agenda for today's meeting, with many actionable items for the committee. He further noted that the news reports concerning the additional federal funding being provided to all institutions of higher education, in relation to COVID-19, are not reflected in the financials being presented. Mr. Sample stated that the three tranches will be included in the June 18 budget presentation. Mr. Sample noted that the Voluntary Separation Plan is currently underway and are not reflected in the current financials being presented.

Trustee Fecher asked for clarification of the procedures that are being used to authenticate how the COVID-19 federal funds are being used; especially if a future audit of the funds is requested. Mr. Sample indicated that when the pool of funds are allocated, at the federal level, guidelines are given for usage, however, they can be very generic. As the funds are approved, we are working with other Ohio universities on how the guidelines are being interpreted for usage and we also seek advice from our auditing partner. It is possible an audit could be requested. Mr. Burhan Kawosa, Interim Associate Vice President, Financial Operations, is leading the initiative and works closely with other Ohio universities on our internal guidelines.

7. Monthly Financial Performance Reports

Mr. Sample asked Ms. Sommer Todd, Director of University Fiscal Services, to begin the monthly financial performance reports. Ms. Todd briefly reviewed the monthly financial performance reports. She indicated that there was very little change from the last meeting held, March 19, 2021 (see attachments 1-5). Ms. Todd asked Mr. Don Borowy, Director of Treasury Services, to continue the monthly reporting.

8. Investment Reports

Mr. Borowy also stated that there was very little change from the last meeting held, March 19, 2021. He hi-lighted that at the end of February our total cash and investments balance was \$134 million; this was up \$26.4 million over last year. Mr. Borowy briefly reviewed the investment attachments (see attachments 6-11).

Trustee Langos informed the trustees that even though our financials remained unchanged since last committee (March 19), our tuition and fees revenue is performing well – currently at \$12.5 million. He wanted the trustees to be mindful that we anticipate our tuition and fees to be down from the full year 2020. This will be a significant shortfall and we must work on growing revenue as we move forward (see attachments 9-10).

Trustee Langos asked Ms. Beth Axthelm, Chief Auditor, to give the audit risk and compliance update.

9. Audit Risk & Compliance Update

Ms. Axthelm showed a PowerPoint presentation (included in the minutes). Ms. Axthelm highlighted the Audit Department's plans for the next several fiscal years:

FY21 Audit

- Switching from a departmental audit program to process-based highlighted vulnerabilities in how we track and ensure control and process weaknesses are properly remediated

FY22 Audit

- Audit Plan will focus on ensuring all previously remediated process and control weaknesses are working as designed
- Creation of an Enterprise-level issues tracking database

FY23 Audit

- Enterprise-level process audits based upon ERM risk profile
- Fewer projects, but with more controls being tested
- Competency development for audit

Trustee Fecher asked for Ms. Axthelm to define the projects. Ms. Axthelm stated that projects really means audits – each audit takes approximate 300 hours. With the new implementation, we may see less audits, however, it will be from the very beginning to present. This will demand more hours, however, will be more comprehensive.

Ms. Axthelm also reviewed the Enterprise Risk Response -Onboarding – form I-9 Process.

- Act
- Design
- Adapt
- Plan

10. Approval of Contracts \$500,000 and Over

Mr. Sample reported that there were three contracts above the \$500,000 threshold which will require official action by the committee and full board of trustees. He noted that there were two contracts, Barnes & Noble and Anthem, that are pass-through accounts. Students pay through Wright State University for services provided by these partners. The third contract is a continuing agreement with Nike/BSN for athletics equipment and supplies for all teams.

Mr. Sample informed the trustees that the Nike/BSN contract is for seven years and requires no minimum purchase. The Barnes & Noble contract is for one year and a committee will begin working on how Wright State University can leverage our relationship with this partner. The Anthem student healthcare contract is for two years.

There being no questions, Mr. Sample asked for the following resolution to be adopted by the committee for presentation to the full board of trustees at the full board meeting, April 30, 2021

Trustee Langos asked the secretary to read the resolution.

Approval of expenditures of \$500,000 and Above

RESOLUTION 21 -

WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and

WHEREAS, these expenditures may exceed \$500,000; therefore, be it

RESOLVED that authorization is granted for the accompanying contracts now before the Board of Trustees be, and hereby are approved.

Trustee Langos asked for a motion to approve the resolution. Moved by Trustee Platt; seconded by Trustee Grunder. Trustee Langos asked the secretary to call the roll. The motion passed by rollcall vote (5,0,0). Trustee Peters was inadvertently not called on to vote.

11. Approval of Contracts \$150,000-\$249,999

Ms. Todd reviewed the contract for Axiom, Inc. This is a higher education software being implemented to increase efficiency and provide improved financial reporting and controls. This software will automate processes that were performed manually, improving turnaround time in budget preparation and eliminating the labor-intensive process of identifying and correcting errors.

Trustee Langos asked how soon will the business managers, by college, be using this system. Ms. Todd indicated that the business managers have used the Axiom software as a shadowing system this past year and are already inputting data into the system.

Trustee Langos thanked Ms. Todd for her presentation.

12. Other Business

Trustee Langos asked Mr. Sample for any further business to present to the committee. Mr. Sample indicated that there were three additional items for the committee to discuss.

1. Charter Communications: resolution to modify the terms of the university's lease with Charter Communications, which operates a cell site near the Wright State Nutter Center. Accounting is simplified by replacing CPI-adjustable rent with fixed rent (\$6,000 to \$8,800, with 2% annual increase beginning 2022) and fixed annual rent increases. Two twenty-five-year renewal terms are replaced by two five-year renewal terms. The term is adjusted to coincide with the calendar year.

Trustee Langos asked the secretary to read the resolution.

Resolution of the Board of Trustees to Modify and Approve Lease Agreement with Charter Communications

21 –

WHEREAS, The University leases ground near the Nutter Center to Charter Communications, which operates a cell site; and

WHEREAS, Charter Communications desires to extend the lease, and provide for two five-year renewal terms through 2036; and

WHEREAS, The University has not been approached by other parties concerning the site, and has no interim plans to develop or use the site for other purposes.

NOW THEREFORE, the following is adopted as the RESOLUTION of the Wright State University Board of Trustees:

FIRST: The Board determines that the property is not currently suitable for development, or necessary for use as part of the University's strategic plans.

SECOND: That the President (or her delegate) is hereby authorized and directed to renew the current lease with Charter Communications for a term through 2026, with up to two five-year renewals, on terms the President deems commercially reasonable.

THIRD: That the President (or her delegate) is hereby authorized and directed to take and perform all lawful actions she reasonably determines are appropriate to effectuate the Board's directives herein.

Trustee Langos asked for a motion to approve the resolution. Moved by Trustee Grunder; seconded by Trustee Fecher. Trustee Langos asked the secretary to call the roll. The motion passed unanimously by rollcall vote (6,0,0).

2. YMCA-Mercer County shared resources agreement. A resolution to extend through Summer Term 2025 the University's Shared Resources Agreement with the local YMCA adjacent to Lake Campus. In exchange for a flat annual fee of approximately \$60,000, the YMCA will extend membership privileges to Lake Campus students and employees. The University licenses the YMCA's use of a shared driveway and parking facilities. The parties will share physical resources (equipment, meeting space, etc.) on a space-available, as-needed basis.

Resolution Adopting Lake Campus / YMCA Shared Resources Agreement

Resolution 21 –

WHEREAS, for decades, the University's Lake Campus has partnered with the local YMCA under a series of Shared Resources Agreements, through which both organizations have collaborated and shared physical resources to enrich their constituencies and the local community; and

WHEREAS, the current Shared Resources Agreement expires at the end of the Summer Term, but the University administration and the YMCA leadership wish to renew it for an additional term; and

WHEREFORE, the following is hereby adopted as the Resolution of the Wright State University Board of Trustees:

FIRST: The Board finds the Shared Resources Agreement appended to its meeting materials (Attachment 16) to be reasonable and in the University's best interests; and

SECOND: The President (or her delegate) is hereby authorized and directed to execute, on behalf of the University, the aforementioned Shared Resources Agreement; and

THIRD: The President is hereby authorized and directed to take and perform all lawful actions she reasonably determines to be necessary, proper, and desirable to effectuate the Board's directives herein.

Trustee Langos asked for a motion to approve the resolution. Moved by Trustee Fecher; seconded by Trustee Platt. Trustee Langos asked the secretary to call the roll. The motion passed unanimously by rollcall vote (6,0,0).

3. Mr. Sample reviewed the Biennial State Capital Project Descriptions FY'21 & '22 (attachments will be attached to minutes). Every two years the State of Ohio puts forth a capital budget that impacts not only higher education but other state institutions as well. Wright State University has been approved to fund nine different projects (see attachments) totally \$13 million.

There was extensive discussion as to where the \$1.5 million would be gotten for the match for the Lake Campus Workforce Development Center. The State of Ohio has guaranteed \$1.5 million for building as long as Wright State University matches the \$1.5 million. Approximately \$.5 million has been received by Wright State University Lake Campus from partners and the finance team is confident in the future revenues (from Lake Campus) to commit the additional \$1 million to the project.

Trustee Langos asked the secretary to read the resolution.

Local Administration of SB 310

Resolution 21 -

WHEREAS, Pursuant to Ohio Revised Code 3345.51 Wright State University may administer any capital facilities projects for the construction, reconstruction, improvement, renovation, enlargement, or alteration of a public improvement under its jurisdiction for which the total amount per project is immaterial, and

WHEREAS, Wright State University will comply with the guidelines established pursuant to section 153.16 of the Ohio Revised Code and all laws that govern the selection of consultants, preparation and approval of approval of contract documents, receipt of bids, and award of contracts with respect to the projects, and

WHEREAS, the University Board of Trustees shall notify the chancellor of higher education of its intent to administer the capital facilities projects after the general assembly makes an appropriation, therefore be it

RESOLVED, the University shall locally administer the projects in SB 310 as listed below:

Project	State Appropriation
Campus Energy Efficiency and Controls Phase II	\$2,721,000
University Safety Initiative Phase II	\$1,070,000
Gas Line Replacement	\$5,221,000
Lake Campus Workforce Development Center	\$1,500,000
Lake Campus Trenary Hall Renovation	\$500,000
Campus Paving & Grounds Phase II	\$343,000
Lab Animal Research Occupational Safety	\$580,000
IT Infrastructure Upgrades	\$1,606,000
Health College Renovation	\$319,000

Trustee Langos asked for a motion to approve the resolution to move to full board of trustees. Moved by Trustee Fecher; seconded by Trustee Platt. Trustee Langos asked the secretary to call the roll. The motion passed by rollcall vote (5,0,0). Trustee Fitzpatrick did not respond.

Mr. Sample presented the resolution for Biennial Capital Projects, for self-management of the projects presented, for Board of Trustees approval.

Biennial Capital Projects for Board of Trustees Approval

Resolution 21 –

WHEREAS, in order for the university to build, renovate, repair and maintain its physical campus environment, including buildings and grounds, to support the mission of the university; and

WHEREAS, the following Capital Appropriations have been made by the State of Ohio to fund Capital Improvements, be it

RESOLVED that authorization is granted to the university to execute and deliver the accompanying Capital Projects now before the Board of Trustees, and hereby are approved.

Project	State Appropriation
Campus Energy Efficiency and Controls Phase II	\$2,721,000
University Safety Initiative Phase II	\$1,070,000
Gas Line Replacement	\$5,221,000
Lake Campus Workforce Development Center	\$1,500,000
Lake Campus Trenary Hall Renovation	\$500,000
Campus Paving & Grounds Phase II	\$343,000
Lab Animal Research Occupational Safety	\$580,000
IT Infrastructure Upgrades	\$1,606,000
Health College Renovation	\$319,000

Trustee Langos asked for a motion to approve the resolution to move to full board of trustees. Moved by Trustee Fecher; seconded by Trustee Grunder. Trustee Langos asked the secretary to call the roll. The motion passed by rollcall vote (5,0,0). Trustee Fitzpatrick did not respond.

Trustee Langos asked for any further business to present to the board of trustees.

Adjourn

There being no further business to discuss, Trustee Langos motioned to adjourn; seconded by Trustee Fecher and was unanimously passed by voice vote.

Respectfully submitted,
Fran Keeley

Approved by BOT on Friday, June 18, 2021 (9:00 a.m. meeting)