



# WRIGHT STATE UNIVERSITY

**Board of Trustees  
Committee Meetings  
Thursday, September 17, 2020**

## **Academic and Student Affairs Committee**

**8:30 a.m.**

**Minutes**

**Pages 1-17**

**Present:** D. Asarpota, M. Bridges, T. Gunlock, B. Langos, B. Montgomery, A. Platt,  
O. Sneary, V. Soin

**Guests:** M. Anderson, S. Baxter, D. Bertso, B. Boyd, D. Biesemeyer, E. Corbitt,  
S. Culley, S. Edwards, K. Engisch, J. Franklin, B. Grant, N. Goff, C. Hill, B.  
Kawosa, D. Leaman, T. Littell, L. Luehrmann, M. Manzler, J. McCamis, S.  
Mickey-Boggs, G. Sample, M. Streeter-Ferrari, L. Stephenson, C. Taylor, D.  
Williams

### **1. Call to Order**

Trustee Michael Bridges, chair, called the meeting to order at 8:30 a.m. and welcomed everyone to the first meeting of this year. Trustee Bridges also welcomed the newest student trustee, Dhishant Asarpota.

Trustee Bridges asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum.

### **2. Conflict of Interest Statement**

Trustee Bridges read the conflict of interest statement.

It is of the utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

### **3. Committee Chair Comments**

The meeting has been called by written notification; a quorum is present.

#### *Chair's Statement:*

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

Trustee Bridges asked for the Athletics Report and turned the meeting over to Mr. Bob Grant, Wright State University Director of Athletics.

### **4. Athletics Report**

Mr. Grant reported, like many businesses, it's been a very bumpy ride for college athletics. Four-five weeks prior to this meeting, college sports were canceled with hopes of playing those sports again in the Spring. Basketball, however, has a start date of November 25, 2020 – two weeks later than normal. Mr. Grant stated that this is just the beginning of a lot of conversations on all sports. Mr. Grant expects the basketball season to be truncated and expects many discussions in the future concerning all sports. Emotional touch-points and being around our students – very difficult to do during a pandemic. This being the biggest challenge for the athletics department. Mr. Grant informed the committee that the Athletics Department is well positioned, at this time, as they are so lean and mean; being nimble and doing more with less. Mr. Grant also stated that our athletes want to play -that is not the norm around the country- and that includes basketball, golf, volleyball, Wright State University athletes are ready to play.

Mr. Grant asked Jason Franklin, Associate Athletics Director for Sports Health, to talk about what we're doing to keep our student athletes safe.

Mr. Franklin showed a PowerPoint presentation on how the athletes were brought back onto campus. All athletes were required to meet with a team physician prior to beginning any workouts, international athletes or those coming from outside the US were required to self-isolate for 14-days, and only athletes that had some type of contact with COVID-19 were required to be tested. Any athletes testing positive are contacted by Counselor Allison Newlin almost daily. This is a check-in and letting them know that they are not alone; helping to alleviate anxiety.

Mr. Franklin indicated that all teams are training; all facilities are open, but are being monitored closely. The athletes were brought back onto campus in phases and to ensure a safe return. Protocols were implemented for the safety of the athletes and staff. As the guidelines from the Center for Disease Control change, updated guidelines are put into place. Twenty-five percent of the athletes are being tested each week (surveillance testing). If additional testing is needed; it will be done and quarantines will be implemented. All CDC guidelines and NCAA/ASMSSM recommendations are being followed.

Mr. Montgomery asked how many of our athletes have tested positive. Mr. Franklin indicated that only two have so far. Dr. Edwards commended the athletes that she has observed training and all were wearing masks.

Mr. Grant introduced two student athletes -Nick Goff/basketball, Lainey Jo Stephenson/volleyball. Each student gave an overview of their studies and how the pandemic is impacting their studies/lives. Both students have all their classes online. Ms. Stephenson is the student representative for the entire Horizon League. She also stated the best thing about being a student athlete at Wright State University is the culture as Bob Grant stated. The outpouring of support and making all athletes feel important and a real family. Mr. Goff praised his advisors for their communications and helping him to keep on top of what needs to be done. Their contact and assistance have really helped to keep him connected. Great having everyone in his corner. Mr. Goff stated that the one of the main reasons he attends Wright State University is the family feel and thanked everyone for the support throughout his academic career.

Trustee Bridges thanked the student athletes for joining the committee and telling their story. He also stated he looked forward to them becoming Wright State University alumni as he and Andy Platt.

## **5. Dean of Students Report**

Mr. Taylor began his report with Housing and Residence Life and the many changes that happened for Move-in-Day. Move-in-Day was changed from two days to four, families had to arrange an appointment time/day to arrive. Further, there were no volunteers or golf carts this year and 1/3 of contracted staff (police and Ohio Entertainment Security) was needed. The upside to these changes is that our costs were 20% of normal for Move-in. Our families and students were overwhelmingly positive and thankful for the safety measures. All residents were provided a “Wright Start Kit” using a touchless process. Kits consisted of WSU branded mask, hand gel, a tool for safely opening doors and safety information and resources. Many donations were given to supply the kits from: Wright-Patt Credit Union, Wright State Physicians, Chartwells, Pepsi, Student Involvement & Leadership, Residential Community Association and the African American Residential Caucus. Mr. Taylor reported that occupancy is down from 1,700 last year to 1,150 currently. However, all students are in private bedrooms and retention from spring is up for the fifth year in a row. With fear of COVID-19 and/or fully online classes, we did lose 20% of residents.

Mr. Taylor reported on Student Involvement and Recreation for First Weekend – giving Wright State the first opportunity to introduce new students to campus. There was a hybrid of virtual/in-person programming that included guided tours of student support offices, outdoor movie, glow in the dark miniature golf, virtual fashion show, etc. Over 600 students both virtually and in-person (all protocols were observed) with 58 student volunteers providing support.

Student organizations had all officer training moved online. The online training encouraged meetings/events to be held virtually, provided online office hours, and developed robust in-person activity procedures.

Campus Recreation has also pivoted very well; providing group exercise sessions online and outdoors, opened fitness center utilizing strict safety protocol, virtual programming, scaled back intramural sports to individual and dual activities, local outdoor activities for 10 or less and installed temporary disc golf course...just to name a few.

Mr. Taylor discussed Student Mental Health, Wellness and Prevention Programs. Counseling and Wellness Services transitioned to remote service operations within one week. During the months of April, May and June, practicum students did not

complete therapy sessions due to training concerns, however, effective July 1, all training levels are providing services. The majority of sessions are provided via telephone with some sessions occurring via Webex. Mr. Taylor informed the Board that even with five fewer providers and the loss of one staff member, Counseling and Wellness Services was able to assist the same number of clients as in past months. They continue to staff the office each weekday to ensure walk-in crisis coverage.

Mr. Taylor high-lighted the Raider Food Pantry; even though the pantry was closed to walk-in clients from April to July – the pantry set a goal to provide 150 gift cards (\$20/ea) to their clients per month to purchase groceries. Because of the generosity of donors, the reality was that the Pantry was able to provide 770 gift cards and in April clients were given a gift card for \$30/ea! And the need continues. Now they are working to re-stock the pantry. Due to COVID-19, there was a significant loss of food donations. Mr. Taylor provided information if anyone was interested in making a donation to the Raider Food Pantry.

Mr. Taylor reported on the Wright Step Program, a grant mandate from the Department of Justice, Office of Violence Against Women (\$297,071 over three years) to provide power-based violence education to every incoming student. Wright Step is a zero-credit, zero cost course located on Pilot. It takes 45-minutes to complete and is Title IX Compliant.

Student conduct, due to declining enrollment as well as the nature of our students, conduct numbers are low as compared to other campuses. Total violations have been declining since 2017-18 (654 instances) to 291 instances in 2019-20.

Mr. Taylor outlined the COVID-19 Policy:

- Mask wearing
- Ban on large gatherings
- Ban on guests in the student housing

To-date there are a total of 11 reports relating to COVID-19 policy violations, involving 25 students. So far, there have been no repeat violations.

Mr. Taylor discussed Student Legal Services and its liaison relationship with Student Affairs. This is wholly supported by student fees (\$11/per semester). Student Legal Services was mostly operated remotely for the better part of spring and summer and opened 141 new cases. Seventeen percent of which were directly related to COVID-19 (loss of employment, lease issues, etc.). This represents only a slight decline in

usage. Student Legal Services also held a virtual summer law practicum that was attended by 31 students.

The floor was opened for questions. Mr. Montgomery asked about information from students that attend the Lake Campus. Mr. Taylor indicated that he works very closely with Ms. Sandi Holdheide, Lake Campus Director of Student Affairs, and that they speak two to three times per week and he visits one to two times per semester. Mr. Taylor indicated that they work very closely so that their programs mirror each other. Dr. Edwards reminded the Board, post COVID-19, that there is going to be a BOT public session on the Lake Campus grounds and the day will be dedicated to Lake Campus successes and issues.

## **6. Student Government Presentation**

Trustee Bridges asked for the Student Government presentation. Mr. Taylor asked for the floor and indicated that Mr. Ivan Mallett should be giving the presentation as he had remained on as President of the student body because the voting for new officers was stalled due to COVID-19. However, he is currently serving his guard duty weekend and has asked the two candidates, currently running for president, to make the presentation. Trustee Bridges thanked Mr. Taylor and asked Ms. Samantha Baxter and Mr. Adrian Williams to continue with the presentation.

Mr. Williams, current Vice President, greeted the Board of Trustees and began a PPT presentation. Mr. Williams reviewed the purpose of student government to engage the student body, advocate for their concerns, empower student leadership and connect the community.

Mr. Williams stated that over the summer he was involved in the Racial Equity Task Force. The Task Force was developed in response to the recent events in our country. This was made up of Wright State University faculty, staff and students. Various working groups were formed to address systemic and institutionalized racism. A very productive Town Hall, with Chief Finnie, was well attended. Students were able to ask questions about policing, escalation tactics at Wright State University and how students can become more involved...just to have an understanding of the work of police on campus and in the community. Mr. Williams further stated that the task force would be working to address the many issues that face our country concerning racism and inequity and assisting the administrators in understanding these issues to assist with every decision they make.

Mr. Williams informed the board members that the task force also worked to establish

the George Floyd Scholarship.

Student Government has been working with the foundation to establish an endowed scholarship that will support three students for the duration of their education at Wright State University and will provide mentorship and networking opportunities through various university offices. More than \$2,000 has been raised to date and Student Government has pledged that in the next 18-months they will have raised the \$10,000 needed to make the endowment official. There is a NewsRoom story with a link for donations to this endowment. The Retain The 9 Initiative was created via a Student Government executive order during the fall 2018 semester. While the name of the initiative, Retain the 9, comes from the 9.9% of students on campus who are African American, Williams sought to expand the initiative to cover all underrepresented minorities at Wright State, including international students.

Trustee Bridges praised the work of the Student Government and stated it does a great service and has been built by the efforts of these students donating great time and energy. A great thank you from the Board.

## **7. Provost Report**

Trustee Bridges asked Provost Leaman for his report.

Provost Leaman began by updating the trustees on the reopening of campus this fall. He shared the WSU COVID-19 webpage and stated that this has been an ongoing easily accessible format to help our students, faculty, staff, and any members of the public that are interested in learning more about the health and safety of our campus community. Provost Leaman informed the BOT of the Campus Reopen Steering Committee's immense amount of work that they undertook to facilitate the return to campus. Seven ad hoc committees: Research Working Group, Academics Reopen, Administrative & Operations, Policies and Procedures, Community Wellness and Health, Student Life, and Contact Tracing and Testing made it happen. Dayton and Lake campuses were represented on all ad hoc committees.

Provost Leaman informed the BOT of the many procedural changes that the committee implemented:

- 70% of courses are delivered remotely
- 5% are in-person only (mostly clinical courses)
- 25% are 'flexible delivery', where students can participate in person, remotely

with live-video conferencing, or via recordings and other remote activities.

- COVID-19 Dashboard online to give an overview of active confirmed cases.

Extensive training opportunities offered for faculty, related to remote instruction. Classrooms were outfitted with sanitation stations to allow cleaning at the end of each session, with daily deeper disinfection. Classroom technology upgraded for the flexible delivery and clear safety protocols emphasized throughout summer and lead up to fall reopen. Health and Safety protocols on campus – enforcement of the safety protocols will occur principally through education: face coverings, hygiene and sanitization, physical distancing, daily self-assessment and enforcement.

Provost Leaman praised the employees in facilities also for all they have done to get campus ready and keeping the campus disinfected/clean for the safety of our students and employees.

Wright State University now has a COVID-19 testing facility located on campus; in lot #20. This is targeted surveillance testing only and a doctor's order from a Wright State Physicians provider is required. Theatre, Dance and Motion Pictures is engaging in community service by a mask-making project that included current and form students across the Miami Valley, making PPE for local front-line workers. CECS and BSOM have partnered with the 711<sup>th</sup> Human Performance Wing, the NIH, Ginkgo Bioworks and the Air Force LCMC to look at numbers of people with SARS-CoV-2 antibodies and advanced scalable methods to detect the virus. Too numerous to list here.

Provost Leaman assured the BOT that WSU continues to maintain safety for all students, employees and visitors to campus. Safety planning has also begun for Spring 2021 semester.

Provost Leaman also discussed the Center for Teaching and Learning and their role to provide faculty support for instructional design, Pilot, teaching strategies, remote delivery, etc. Holding remote teaching virtual summits with focus on delivering material remotely/online with an emphasis on solid pedagogy, useful technologies, and overall best practices.

Provost Leaman discussed the classroom upgrades that have occurred. He stated that 150 classrooms will be upgraded to be fully digital with digital cameras, ceiling mounted microphones, digital projection systems and Cisco codecs panels. This upgrade enables simultaneous in-person and live-streamed delivery; including any content shown on the projector. Also supports the ability to record sessions for

access via the LMS. The over two-million investment into these classrooms has positioned us to meet Wright State's needs, regardless of teaching mode, for years to come. Also, \$300,000 was spent to purchase 271 Dell laptops that were available to loan to students. Mobile hotspots are also available to loan; decreasing the barrier to learning.

Provost Leaman also gave a brief update on the New Health College. The budgets of the three colleges have been combined. The three deans met throughout the summer to discuss critical topics for consideration:

- Health college budget and finance structures created and operationalized
  - FY 20-21 budget built as a combined health college with emphasis on resource and staff sharing
  - Restructured staffing positions have been proposed
- Provisional college structure designed and ready for feedback
- Faculty, staff, stakeholder workgroups refined, charges crafted

Next steps: key university systems will be engaged to plan required infrastructure changes, combined staffing and supervision assignments finalized, search committee selected and charged for new college dean, social work department transition, and external stakeholder groups identified and invited to participate as steering committee.

## **8. Emeritus Requests**

Chair Bridges asked Provost Leaman to present the resolution for emeritus requests. Provost Leaman reported that there were 26 requests for emeritus status and he offered the following resolution:

The following resolution is presented to the committee for approval and recommendation to the Board of Trustees for appropriate action:

### **Emeritus Requests**

#### RESOLUTION 21-5

WHEREAS, faculty members who have served ten or more years as fully-affiliated and full-time members at Wright State University will automatically be granted the emeritus title upon retirement and upon written request by the faculty member to the

provost; and

WHEREAS, Theresa Myadze, Professor of Social Work, served the university from 1995 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Timothy G. Janz, Professor of Emergency Medicine, served the university from 1986 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Stephanie Dickey, Senior Lecturer of English Language & Literatures, served the university from 1996 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Haili Du, Senior Lecturer of Modern Languages, served the university from 2008 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Suzanne Franco, Professor of Leadership Studies in Education, served the university from 2006 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Elliot Gaines, Professor of Communication, served the university from 2000 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Mary White, Professor of Population and Public Health Science, served the university from 1995 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Bobbe Ann Gray, Associate Professor of Nursing and Health, served the university from 1985 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Ann M. Farrell, Professor of Mathematics and Statistics, served the university from 1989 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Jim Adamitis, Senior Lecturer of Crime and Justice Studies Program, served the university from 2008 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Nicholas V. Reo, Professor of Biochemistry and Molecular Biology, served the university from 1985 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, David Grossie, Associate Professor of Chemistry, served the university from 1986 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, David L. Goldstein, Professor of Biological Sciences, served the university from 1986 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Daniel M. Ketcha, Professor of Chemistry, served the university from 1985 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Mill W. Miller, Associate Professor of Biological Sciences, served the university from 1995 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Beth Basista, Associate Professor of Physics and Teacher Education, served the university from 1995 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Thomas E. Skinner, Professor of Physics, served the university from 1993 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Margaret M. Dunn, Professor of Surgery, served the university from 1982 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Thomas P. Svobodny, Professor of Mathematics and Statistics, served

the university from 1989 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Bud Baker, Professor of Management, served the university from 1991 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, James H. Tomlin, Professor of Biology and Chair of Teacher Education, served the university from 1994 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Robert J. Sweeney, Professor of Finance and Financial Services, served the university from 1989 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Frank O. Eguaroje, Senior Lecturer of Sociology and Anthropology, and of Art and Art History served the university from 2004 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Alan S. Chesen, Senior Lecturer of Information Systems and Supply Chain Management, served the university from 1993 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Jerri Killian, Professor of Public Administration, served the university from 2000 in a fully-affiliated and full-time status and has requested emeritus status; and

WHEREAS, Kristine Anne Scordo, Professor of Nursing and Health, served the university from 1995 in a fully-affiliated and full-time status and has requested emeritus status; therefore, be it

RESOLVED that the requests for emeritus status for the aforementioned faculty members, as submitted to this meeting be, and the same hereby are endorsed.

**To move this resolution to the Public Session for a vote, a motion and second are needed.**

I offer this Motion: Trustee Bridges

Is there a Second: Trustee Montgomery

Secretary Mickey-Boggs called the role; resolution was passed unanimously and will be moved to full BOT for a vote, Friday, September 18, 2020.

#### **9. Chief Recruitment and Admissions Officer Update**

Trustee Bridges asked Mr. Anderson to begin his presentation. Mr. Anderson thanked the committee and indicated that Ms. Jen McCamis, Director of Admissions and Ms. Michelle Streeter-Ferrari, Director of University Center for International Education, would be assisting with the presentation. Ms. McCamis reported that students can now apply to Wright State for free (transfer and undergraduate), test optional admissions policy (for next two years) and re-aligned application deadlines to be more aligned with scholarship deadlines. Also offered a Jump Start Program – allowing high school seniors to take a summer general education course before the fall semester. They have a 97% persistence rate of these students beginning WSU in fall semester. Also held family chats, this too was a very collaborative effort – housing, dining, business services, student success advising, RaiderConnect, etc. More than 100 families attended each of the chats offered. Currently creating the first fall virtual admission event calendar as well as orientation. Ms. McCamis asked Ms. Streeter-Ferrari to inform the board about international admissions and recruitment.

Ms. Streeter-Ferrari informed the BOT that they completed a review of international recruiting agents; including new payment tiers and diversification. Have also participated in recruitment fairs in Education USA events in several markets (Brazil, Central Asia, China, etc.). UCIE has also begun using social media for some marketing efforts—faculty talks, student interviews and through a partnership with the Ohio International Consortium. Worked with Faculty Senate to remove barriers to our placement tests policy and increased test options due to the pandemic.

Mr. Anderson told the BOT that the pandemic has allowed WSU to greatly accelerate some efforts that he had talked to the BOT before. Shout-out to facilities and sign shop – these groups helped to plan, prepare and reproduce and install many of the improvements of the campus experience for visitors. These improvements increase the vibrancy of both Dayton and Lake campuses. Mr. Anderson showed pictures of many of the upgrades that have been accomplished. He thanked all those that made this endeavor possible (WSU Foundation, all staff in Facilities, Sign Shop, Marketing, Student Union, etc.). Mr. Anderson indicated that there was more to come and looked forward to updating the BOT with the changes made at Lake Campus. Also working with Housing to modernize our dorm rooms. Pictures will be used in print

materials, etc. A new video has been uploaded to the main webpage with much better navigation capabilities – very prospective student focused.

#### **10. Academic Support, Orientation, and Student Success**

Trustee Bridges asked Mr. Tim Littell to give the Academic Support, Orientation and Student Success Report. Mr. Littell informed the BOT that a good measure of student success is the retention number. In spring the numbers were down and we had to work throughout the summer to return to where we were. Eighty-five percent of our headcount is usually enrolled by Mother's day – this year only about 71% were enrolled. As suspected, throughout the country, we are down, however, only about 11% -- not the 40% that was predicted when the pandemic began its assault. We've been able to use a more targeted outreach and this should help us return to the 71% retention – as student's waiting to see how the pandemic was going affect in-person vs online. Co-requisite remediation has helped make faster progress toward a degree rather than remain in remedial coursework for a year or more. Nearly 75% of students receiving tutoring services said they preferred face-to-face tutoring over on-line. Eighty-four percent of those students said that the online sessions were very good or excellent. Mr. Littell stated that the Orientation program developed for remote delivery interactive experience reached over 1,000 students (May – August). All done with 12 orientation peer mentors that provided outreach before, during and after orientation. Survey results were overwhelmingly positive for the online program.

#### **11. Presentation: College of Science and Mathematics**

Trustee Bridges ask Dean English to begin her presentation on the College of Science and Mathematics.

Dr. English thanked the BOTs for allowing her to share information on the College of Science and Mathematics. The mission of the college is to create passion for science and mathematics through evidence-based discovery, advancing knowledge of the natural world. We are teaching the students to think like mathematicians and scientists. Dr. English outlined her presentation as follows:

- Overview
- Undergraduate Education
- Experiences
- Graduate Education
- Research

Dr. Engisch briefly reviewed the college's budget which is between \$20 million and \$25 million—this is a decrease over the last several years as it has been for the university's spending. Most of the budget is for salary/wages of faculty, staff and graduate assistants—for teaching and for research. Research awards are between \$4 and \$5 million. Our decline in faculty numbers has matched the decline in enrollment. Declines in existing programs have been offset by increases in new programs. Adjunct and overload faculty are down 7.5% since 2015; graduate teaching assistantships are down 26% since 2015.

Dr. Engisch high-lighted the undergraduate education. College has first and second year seminars, putting majors together early, classes with less than 40, faculty and students get to know each other, focus on freshman/sophomore needs, and focus on major-specific topics. The goal is for every student to have the opportunity to be in an active learning course in their first/second semester.

Dr. Engisch introduced Kalyani Chattopadhyay (sophomore, neuroscience major) and asked that she tell her story. Ms. Chattopadhyay started by telling the BOT that she was a very introverted person and has had people tell her that they had never heard her speak...which was not a large component of online classes. In coming to Wright State University and being introverted and feeling unprepared for going back to school in-person, however, choosing Wright State —she was embraced by this great community and took many active learning classes – these have been her greatest experiences thus far. Having online classes this year has actually been beneficial as she was in the process of making the decision to go with a gap year or dropping completely due to financial 'poverty'. Even though classes have moved online there is still a high level of engagement. Wright State has covered her expectation for medical studies, networking and research. Ms. Chattopadhyay indicated that Wright State goes the extra mile for their students and graduates. Ms. Chattopadhyay thank the BOT and especially Dr. Engisch for the opportunity to share her story.

Dr. Engisch informed the BOT that every student has a work experience—undergraduate research, health-related job and/or an internship. Wright State University is partnered with many local employers-WPAFB, local hospitals/clinics, etc. This experience gives our students/graduates marketable skills, solidify what is learned in class and to build problem solving, critical thinking and communication skills. Twelve WSU students per year receive a stipend to perform research from the National Science Foundation.

Dr. Engisch introduced Tara-Yesomi Wenegieme (senior, biological sciences major). Ms. Wenegieme informed the BOT that she was born in New York City to Nigerian parents, moved to Nigeria at five years old and returned to the United States at 10 years old and has lived in Ohio since that time. The main reasons she attends Wright State are, family and friends encouraged her; Wright STEPP Program; campus activities/clubs and the great biology department. She had a difficult first year as she did not have a solid foundation and did not know the proper use of basic lab equipment. Her experiences in the last four years through the African Student Union, ASK Program and Dr. Clintoria Williams' lab has prepared her to go further with her education and is confident as she decides between being an M.D., Ph.D., M.D./Ph.D. and maybe even research. Her hard work and Wright State University have given her these choices.

Dr. Engisch introduced Ms. Tina Davis (senior, biochemistry and molecular biology). Ms. Davis stated that attending Wright State University was a no brainer as she spent most of her youth, 'Running around campus.' She attended WSU summer camps and many athletic games. As she is fulfilling a legacy-grandmother worked at WSU for over 20 years, mother graduated RSCO with bachelor and masters' degrees and has also been a long-time employee of the university. Her parents met at Wright State University and celebrating their 28<sup>th</sup> year of marriage. What keeps her at Wright State University is the continued support for her career, her aspirations and the enormous amount of research. The administration and faculty of the department are consistently working with the students and are curious of their next steps and how they might help them reach their goals.

Ms. Davis' long-term career goal is to become a researcher in synthetic biology. This fall she is applying for Ph.D. programs, across the country, focusing on synthetic biology and biotechnology.

Dr. Engisch informed the BOT that graduate students are the life-blood of the college's research and teaching missions. Graduate students design and perform experiments, assist with publications, train undergraduate students and teach undergraduate classes.

Dr. Engisch introduced Dr. Kevin Novak (WSU masters' in physiology/neuroscience and WSU Ph.D. in biomedical sciences and is employed at EVOKEES). Dr. Novak informed the BOT that EVOKEES is an inter operative neuro monitoring company, based in Mason, Ohio. EVOKEES does all the neuro monitoring throughout the United States as well as for all the local hospitals. He set his sights on teaching at the college

level, however, a master's would severely limit his options – so a Ph.D. was the next step. As he readied to defend his dissertation, and still looking to teach, he met with his advisor. His advisor informed him that folks from EVOKES wanted to speak with him about a position and he should hear what they had to say. He was introduced to interoperative neuro monitoring and knew immediately it was for him and has been dominating in his field since. Dr. Novak informed the BOT that his success has been possible all because of Wright State University's masters' program. The amount of effort and care shown by the faculty has been a constant in his life and career.

Trustee Bridges thanked Dr. Engisch and her guests for their amazing presentations. Trustee Gunlock and all trustees concurred. Trustee Gunlock further indicated that internships should be available to all WSU students. Dr. Engisch agreed and asked that all the trustees use their influence and connections to make that happen.

## **12. Good of the Order**

Trustee Bridges asked the committee if there was any further business to discuss. There being none, Trustee Bridges motioned that the Academic and Student Affairs Committee be adjourned. The motion was seconded by Trustee Montgomery and the meeting adjourned at 11:35 a.m.

Respectfully submitted,

Fran Keeley



# WRIGHT STATE UNIVERSITY

**Board of Trustees  
Committee Meetings  
Thursday, September 17, 2020**

**Finance, Audit, Governance and Compliance**

**1:30 p.m.**

**Minutes**

**Pages 18-29**

**Present:** Dhishant Asarpota, Michael Bridges, Douglas Fecher, Sean Fitzpatrick, Martin Grunder, Tom Gunlock, Bruce Langos, Andrew Platt, Vishal Soin

**Guests:** Mark, Anderson, Beth Axthelm, Lura Clapper, Sue Edwards, Jerry Hensley, Burhan Kawosa, Doug Leaman, Laura Luehrmann, Shari Mickey-Boggs, Greg Sample, Steve Sherbet, Kellie Tittle, Sommer Todd, Tom Webb

## **1. Call to Order**

Trustee Bruce Langos, chair, called the meeting to order at 1:30 p.m. and welcomed the board members present as well as the guests.

Trustee Langos asked the secretary, Shari Mickey-Boggs, to call the roll. There was a quorum.

## **2. Conflict of Interest Statement**

Trustee Langos read the conflict of interest statement.

It is of the utmost importance to ensure that all university decisions are free from any real or perceived conflicts of interest.

Therefore, please be mindful of all obligations with which you have been charged as a Trustee of Wright State University, and take the steps you deem appropriate to perform your duties fairly and impartially.

### **3. Committee Chair Comments**

The meeting has been called by written notification; a quorum is present.

#### *Chair's Statement:*

The Wright State University Board of Trustees is a public body subject to the Ohio Open Meetings Act. It operates on a fixed agenda to those attending the meeting. Persons wishing to address the Board in its public session should submit a written request to the Board of Trustees' office 72 hours in advance of the meeting in order to be placed on the agenda. However, all persons address the Board at the invitation of the Board and are subject to time limitations and other guidelines established to maintain the good order of the meeting.

Trustee Langos asked for the Chief Operating Officer for his comments.

### **4. Chief Operating Officer Comments**

Mr. Sample welcomed everyone to the first meeting of this combined committee. Mr. Sample asked Ms. Sommer Todd to begin her presentation.

### **5. Monthly Financial Performance Reports**

Ms. Sommer Todd, Director of University Fiscal Services, provided monthly financial updates. For FY2020, despite tuition and fees being \$6M over, revenue was \$2.5M lower than budgeted. Expenses were \$4.4M lower than budgeted, so year-end net result was \$1.9M operating surplus.

For FY2021, the Board approved an annual budget with a \$31M use of reserves. Tuition and fees were budgeted at a 22% decline in headcount enrollment and actually came in at 11.6% decline, which has amounted to about \$6M of revenue over what was budgeted for fall 2020. Ohio Department of Higher Education projected state appropriations at \$82.7M however, recommended an expected cut of 20% related to the pandemic which equated to a budgeted amount of \$66M for FY2021. In July, projected state appropriations were updated to 4.5% cut or \$79M, with a warning that it could be further reduced. With those two changes, the budget transitioned from a \$31M use of reserves to a \$12M use of reserves.

#### **FY2020 to FY2021 Actual Comparison**

Total revenues and expenses are tracking similarly. Sales and Service categories were budgeted down about \$6.7M. Work will continue with auxiliaries and other departments to see if it is necessary to further reduce those categories. Some revenue is lagging, related to the pandemic. Interest income is going to fluctuate throughout the year with actual market conditions.

Other expenses, which includes insurance, and library periodicals and subscriptions are down and related to timing differences.

### **FY2020 to FY2021 Single Month Comparison**

Tuition and fees while \$6M over budget for fall, are still down from fiscal year 2020. Expense are down in compensation and will be each month because the compensation budget was reduced. The compensation budget from FY2020 to FY2021 is down a little over \$17M, nearly \$9M of that being related to reduced benefits rates.

### **Monthly Cash Report as of June 30, 2020**

Steve Sherbet, University Bursar, reported the actual cash inflows and outflows results for FY2020 were \$314.5M in Cash Sources compared to \$303.9M in Cash Uses, roughly a \$10M favorable variance in the cash balances. A lot of that was contributed to the university community managing expenses to achieve a positive increase in reserves. About \$2.6M in Total Investment Income was earned to achieve a \$1M additional in investment income over budgeted. Capital Calls were almost \$356,000, but over \$2.2M in distributions from the private equity investments was returned back to the University. The Net Transfer from Restricted of \$1,865,000 was the difference that was moved back up to the Working Capital.

As of June 30, 2020, total Cash and Investment Balances ended at \$84M vs. a balance of \$72M in FY2019. Days Cash on Hand for FY2019 ended the year with 83 days Cash on Hand vs. 106 days Cash on Hand in FY2020.

### **Monthly Cash Report as of July 31, 2020**

For FY2021, the Cash Forecast, under Cash Sources totaled \$284.5M against expected Cash Uses of \$297M. The approved budget plan from June indicated reserves were going to decrease in FY2021. Total Working Capital and Illiquid Investments indicate reduced reserves by \$13.5M, largely due to less enrollment and less tuition revenue and a decrease in subsidy.

Monthly Cash and Investment Balance at the end of January 2021 is forecasted at \$108M vs. in January 2020, cash reserves of \$111M. A further decline in the remaining five months is expected; and at the end of June 30, 2021, \$71M in Cash and Investment Balance is projected vs. \$84M in FY2020 and slightly lower than FY2019 in the amount of \$72M. In June 2021, forecasted Days Cash on Hand is 91 days vs. FY2020 ending at 106 Days Cash on Hand.

Mr. Sherbet then gave a brief analysis of the executive summary to the Committee on bond refunding focusing on the 2011 Series A bonds to lower the debt service cost. A net savings in the amount of \$3M plus savings over ten years is a possibility, with costs around \$600,000. The risks are possible interest rate increases from the present market condition and possible downgrade in the Moody's rating and negative publicity. After further

discussion with Trustees, Mr. Sherbet will pursue the process of the bond refunding.

## **6. Investment Reports**

The investment return ending July 31, 2020 is lower due to lower rates. Investment income of almost \$27,000 was earned for July and \$78,000 for August, totaling \$105,000 in investment income for the first two months of this fiscal year but significantly lower than the past years. There is no change in allocation.

## **7. Sale of Private Equity Investments Resolution**

On the sale of the two private equity investments to the Foundation, Mr. Sherbet gave an update on conversations with the Foundation over the summer. After researching the purchase of the equity investments, Foundation concluded they would want a 5% discount, which would amount to a loss of \$450,000. By taking this action and after investment earnings in the amount of \$105,000 in July and August, there would be a net investment loss in the range of \$275,000-\$300,000 for FY21.

Previously, the sale of the two private equity investments was to reduce risk of the portfolio. Both of these investments are quality investments. There is now a high likelihood that these investments will continue to receive distributions over time and, therefore, may benefit the University to hold onto these two investments rather than sell them and take a 5% loss. After additional discussion and no objections, the resolution for the Sale of Private Equity Investments was tabled.

## **8. COVID-19 Expenses Resolution**

Dr. Burhan Kawosa informed the BOT that in July 2020 the university received notification from Department of Higher Education that as part of the Cares Act there was a relief fund for COVID-19 expense losses. The State of Ohio received \$150 billion and education sector received a share. Wright State University's allocation was \$5.43 million—received on August 27, 2020. Dr. Kawosa informed the BOT that we are now asking for the BOT to authorize the university to expend these funds to cover the eligible COVID-19 related expenses. Trustee Langos asked the board members for any further discussion.

There being no further discussion, Trustee Langos asked the Secretary to read the resolution

### **COVID-19 Expenses**

#### **Resolution 21-**

WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and

WHEREAS, these expenditures may exceed \$500,000; therefore, be it RESOLVED that the Wright State University Board of Trustees authorizes the expenditure of up to \$5,437,011 in Coronavirus Relief Funds granted to the University by the Ohio Department of Higher Education for use in offsetting university expenses incurred as a result of addressing COVID-19.

Trustee Langos made a motion to adopt the resolution;

Seconded by Trustee Platt and unanimously passed by roll call vote.

**9. Approval of Expenditures of \$500,000 and Above**

Mr. Sample informed the BOT that there were three contracts being presented for consideration. One with respect to the Department of Marketing and two for the P. L. Dunbar Library.

Mr. Sample asked the BOT for discussion concerning the first contract to Elsevier. There being no discussion, Mr. Sample asked for discussion on the next contract, The Ohlmann Group, Inc. (presentation to full board on Friday, September 18, 2020). Mr. Sample asked for discussion on the third contract for Ring Ltd – asking for a two-year approval from the BOT.

There being no further discussion, Trustee Langos asked the Secretary to read the resolution.

**Approval of Expenditures \$500,000 and Above**

**RESOLUTION 21-**

*WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and*

*WHEREAS, these expenditures may exceed \$500,000; therefore, be it*

*RESOLVED that authorization is granted for the accompanying contracts now before the Board of Trustees be, and hereby are approved.*

*Trustee Langos offered this motion and asked for a second;  
Trustee Fecher seconded and the resolution was unanimously approved by  
roll call vote.*

#### **10. Approval of Contracts \$250,000-\$499,999**

Mr. Sample asked for discussion on the contract for Interpreters of the Deaf, LLC. There being no discussion, Trustee Langos asked the Secretary to read the resolution.

#### **Contracts for Finance, Audit, Governance, and Compliance Committee Approval Between \$250,000 and \$500,000**

#### **RESOLUTION 21-**

*WHEREAS, in order for the university to conduct business on an on-going basis, and provide products and services in a timely manner, purchases must be made; and*

*WHEREAS, these expenditures may amount to greater than \$250,000 and less than \$500,000; therefore, be it*

*RESOLVED that authorization is granted for the accompanying contracts now before the Finance, Audit, Governance, and Compliance Committee of the Board of Trustees be, and hereby are approved.*

*Trustee Langos offered this motion and asked for a second;  
Trustee Fecher seconded and the resolution was unanimously approved by  
roll call vote.*

#### **11. Approval of Contracts \$150,000-\$249,999**

Mr. Sample asked for discussion on the contract for Think Patented. Mr. Sample indicated that this was a notification to the BOT as this contract falls below the \$249,999 threshold. There being no discussion, Trustee Langos moved to the next item on the agenda.

#### **12. Governance, Compliance Update**

Trustee Fecher and Mr. Sample presented their update. Trustee Fecher informed the BOT that for some months now there has been an effort to upgrade the enterprise risk management systems of the university. There have been some management changes to strengthen this critical function for the university. As this used to be an ad hoc function; it has been changed so the enterprise risk management is a more

comprehensive and connected enterprise for the university. Mr. Sample informed the BOT that Peter Chang, Chief Audit Officer, has retired and the position will not be replaced. However, the BOT would hear from the team that makes up enterprise risk management.

### **13. Enterprise Risk Management (ERM) Update**

Ms. Beth Axthelm, Internal Auditor, stated that ERM gives us timely information and to take advantage of opportunities as they present themselves. The main benefit of ERM is to show quickly how a change in operation affects each other area of the university. Giving assurance that decisions are not being made in a vacuum and working on the groundwork to get our fundamental business process well-documented and fully understood.

### **14. Affiliated Entity Update**

Ms. Kelli Tittle, Director of Compliance, reported that even though operationally many have not been on campus, our legal and regulatory obligations have continued. Ms. Tittle and Mr. Sample have been working with the Wright State University Foundation to delineation of employees and work responsibilities. A final draft of the agreement should be ready by December. Ms. Tittle further reported on the Dayton STEM School – an asset to the university and community. Working to finalize a modified formal operating arrangement. This will meet the intent of the affiliated entity policy and protects Wright State while also supporting the operational needs of that entity. Wright State Physicians’ agreement is being reviewed with the new dean for the Boonshoft School of Medicine and should conclude that agreement upon her arrival on campus. Ms. Tittle briefly updated the BOT on the Western Ohio Educational Foundation (WOEF). Dr. Dan Krane, interim dean of Lake Campus, has been working with the WOEf Board to restructure the business relationship.

### **15. Insurance Update**

Ms. Lura Clapper gave a brief update on IUC – Risk Management & Insurance Consortium (IUC-RMIC) FY21 Renewal. IUC-RMIC was formed by 13 Ohio 4-year public university (with the exception of OSU) to address the risk management and insurance needs of the member universities. Ms. Clapper informed that BOT that we were afford the option to continue with the same structure, terms, etc. for our property insurance, however, on May 1 notice of cancellation was received. We re-engaged our carriers and negotiated coverage. Trustee Langos asked if there was time to secure competitive bids other than AIG? Ms. Clapper responded that with the May 1 notice, only giving eight weeks to secure bids, there was no time to seek other bids.

## **16. Beavercreek Real Estate Conveyance**

Mr. Sample stated that the final three items of action for the committee are all real estate related. The first is a conveyance of real estate to the City of Beavercreek. A 'sliver' of land, owned by Wright State University, that Beavercreek would like to take ownership of as they pursue their Colonel Glenn Highway project. This land is approximately one-tenth of an acre. There being no further discussion, Trustee Langos asked the Secretary to read the resolution.

### Resolution of the Board of Trustees to Authorize Conveyance of Real Property for Roadway Renovation

#### RESOLUTION 21-

WHEREAS, the Wright State University Board of Trustees owns a certain parcel of real property in Greene County, Ohio, known as Greene County Auditor's Parcel No. B42-0001-0010-00001, which consists of approximately 9.916 acres (the "Parcel") on the southwestern side of the University's Dayton Campus, partially unused and partially used as a parking lot; and

WHEREAS, the City of Beavercreek is renovating and improving Colonel Glenn Highway along the edge of the Parcel, and desires to permanently acquire 0.107 acres of the Parcel, described more particularly in the appended legal descriptions 4WD-1 and 4WD-2 (the "Land") as part of that project; and

WHEREAS, the Trustees have determined (a.) that the Land is not necessary for the University's future strategic plans, and (b.) that the Land will be unsuitable for development or use by the University upon completion of the City's project, and (c.) that the City's project will contribute to the aesthetics and accessibility of the Dayton Campus, and (d.) that the Land has no significant independent value; now, therefore, be it

RESOLVED that the Trustees authorize and direct the Chief Operating Officer or his designee to take all actions necessary and proper to donate the aforementioned Land to the City for the purposes described herein.

Trustee Langos moved to adopt the resolution;

Seconded by Trustee Fecher. There being no discussion, the resolution passed

unanimously by roll call vote.

## **17. Other Business**

Mr. Sample informed the BOT that the next resolution will authorize Double Bowler to transfer four parcels of property in three project areas to Wright State University. Mr. Sample reminded the BOT that this is the last year of funding for Double Bowler. Sean Culley is currently working with legal counsel for Double Bowler to prepare all the technical matters that have to happen for the transfer. The resolution is authorizing Wright State University to receive those properties when they are ready to be transferred. Trustee Langos asked the Secretary to read the resolution.

### **RESOLUTION 21 - WRIGHT STATE UNIVERSITY RESOLUTION OF THE BOARD OF TRUSTEES**

RE: Acceptance of transfer of (1) certain real property commonly known as 15/17 Grimes Street, Dayton, Montgomery County, Ohio and 23/25 Grimes Street, Dayton, Montgomery County, Ohio, consisting of Auditor's Parcel Nos. R72084030032 and R72084030029 (collectively, together with all appurtenant rights, privileges and easements, the "Grimes Street Property"), (2 )certain real property commonly known as 506 E. Xenia Drive, Beavercreek, Greene County, Ohio, consisting of Auditor's Parcel No. A02000100210006700 (together with all appurtenant rights, privileges and easements, the "Calamityville Property"), and (3) certain real property on or about 7610 Lake Campus Drive, Jefferson Township, Mercer County, Ohio and 7660 St Rt 703, Jefferson Township, Mercer County, Ohio, consisting of Auditor's Parcel Nos. 261416000200 and 261416000000 (collectively, together with all appurtenant rights, privileges and easements the "Lake Campus Property").

WHEREAS, this Board of Trustees (the "Board") of Wright State University (the "University") has determined that is in the best interest of the University to acquire the Grimes Street Property, the Calamityville Property and the Lake Campus Property (collectively, the "Properties") from the Properties' owners, Double Bowler Properties Corp., an Ohio non-profit corporation ("Double Bowler"), and Double Bowler's wholly owned subsidiary, 506 East Xenia Drive, LLC, an Ohio nonprofit limited liability company ("506 East Xenia Drive, LLC"), in order that the Properties may be owned and managed by the Board for the exclusive benefit of the University; and

WHEREAS, Double Bowler and 506 East Xenia Drive have determined that it is in their interest, and consistent with their non-profit purpose, to donate the Properties to the University; and WHEREAS, the Board, on behalf of the University, intends by this Resolution to authorize the taking of all appropriate action on its part in connection with the acceptance of the transfer and conveyance of the Grimes Street Property and the Lake Campus Property from Double Bowler to the University and from 506 East Xenia Drive, LLC as to the Calamityville Property; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Wright State University that:

1. This Board hereby authorizes and directs the President of the University (or her delegate), acting alone and without further authorization by the Board, to take such actions as are appropriate in her judgment to consummate the acceptance of the transfer and conveyance of the ownership and management of the Properties from Double Bowler and 506 East Xenia Drive, as applicable, including the acceptance and recording of one or more deeds conveying the Properties to the Board, provided that such conveyance shall be without charge to the University except as described herein.
2. The President (or her delegate) is hereby further authorized and directed to sign any certifications, affidavits, agreements and other documents and instruments, and to take such other actions as she in her discretion may deem commercially reasonable and in the University's interest to consummate the transactions contemplated by this resolution, without further authorization by the Board. All actions taken by the President of the University prior to the date hereof in connection with the foregoing proposed transactions are ratified and approved to the extent they were otherwise lawful, in accordance with the University's policies, in good faith, and in the University's best interest.
3. The University is authorized to pay without further authorization by the Board the reasonable administrative costs and fees related to the transfer of the Properties, including professional fees, title commitment and/or policy fees and premiums, recording fees and such other administrative fees and costs as are necessary and incurred in connection with the execution, delivery and performance by the agreements and documents contemplated herein. Such expenditures shall be procured in accordance with the University's policies, except to the extent such policies require further authorization by the Board.
4. This resolution shall take effect and be in force immediately upon its adoption. This Board shall have authority to approve any and all additional matters, documents and actions related to the transactions described herein as may be necessary or appropriate as the University's plan of land development, utilization and management is further developed. [A2]
5. The President shall notify the Board's Chair in writing of the essential terms of any agreement or other instrument she intends to execute under the authority of this Resolution, and provide such other information as the Chair may require; such notification shall be provided, and such information exchanged, not less than five (5) days in advance of the President's execution of such agreements or other instruments.

Trustee Langos moved to adopt the resolution;

Seconded by Trustee Fecher. There being no discussion, the resolution passed unanimously by roll call vote.

Mr. Sample updated the BOT on the possible sale of the properties located at 3171

Research Park Boulevard and Cox Heart Institute. Today, we received notice from the buyer for 3171 Research Park Boulevard and they are going to close on the property. The Cox Heart Institute (owned by Kettering Medical Center) gave us a 99-year lease on the property; we have asked for that to be rescinded and Kettering Medical Center has agreed to discontinuing our lease. With these two transactions, this should generate approximately \$3.5 million. With these transactions, however, it will generate some costs to relocate those using the building. The cost of relocation (which includes simulation labs) will be at the cost of approximately \$1.2 million.

There being no discussion, Trustee Langos asked the Secretary to read the resolution.

### **Resolution 21 –**

#### **Resolution of the Board of Trustees to Authorize the Sale of Property Rights, and to Expend Funds for Relocation of Certain Facilities**

**WHEREAS:** The Wright State University Board of Trustees is the lessee, and Kettering Medical Center is the lessor, under a ground lease for land on the Kettering Medical Center campus, upon which the Cox Center is erected, and where the University operates the Boonshoft School of Medicine Departments of Population and Public Health Sciences, Geriatrics, and Emergency Medicine; and

**WHEREAS:** Kettering Medical Center desires to re-acquire the Cox Center land for its own use; and

**WHEREAS:** The University has previously executed an agreement to sell the property more commonly known as 3171 Research Park Boulevard: and

**WHEREAS:** The University desires to more efficiently use its existing on-campus physical space, and

**WHEREAS:** The sales price of both transactions is estimated to be Three Million Five Hundred Thousand (\$3,500,000.00) dollars.

#### **NOW THEREFORE, BE IT RESOLVED:**

**FIRST:** That the President or her designee is hereby authorized and directed to sell the University's real property interests associated with the Cox Center upon the terms currently reached with Kettering Medical Center and in the University's interest; and

**Second:** That after the aforementioned transaction is in contract, the President or her designee is authorized and directed to expend a total of up to One Million Two Hundred Thousand (\$1,200,000.00) dollars to renovate space for the aforementioned programs, and pay the costs of relocating those programs to the renovated space; and

**Third:** That notwithstanding any contrary resolution, regulation, policy, or other requirement or prohibition, the President is authorized and directed to review, approve, and execute the agreements described in this Resolution, including without

limitation an assignment or sale of the University's real property rights in the Cox Center, and purchase contracts for goods and services associated with the renovation and relocation, without further authorization by the Board of Trustees, provided that the President shall notify the Board's Chair in writing of the essential terms of such agreements at least five (5) days in advance of the execution thereof. The contract shall, however, otherwise be awarded in compliance with the University's procurement policies.

Trustee Langos moved to adopt the resolution;

Seconded by Trustee Fecher. There being no discussion, the resolution passed unanimously by roll call vote.

### **18. Executive Session**

Mr. Langos stated there was no need for executive Session.

### **19. Good of the Order**

Mr. Langos asked if there was any further discussion needed; there being none he entertained a motion to adjourn.

### **20. Adjourn**

Trustee Langos moved to adjourn

Seconded by Trustee Platt

Meeting was adjourned by unanimously called roll call vote

Respectfully submitted,

Fran Keeley