

Undergraduate Student Success Committee (USSC)
Minutes
January 25, 2021, 1:30 pm, by Webex

In attendance: Nathan Klingbeil, Amanda Spencer, Bridgett Severt, Carol Herrick, Cindra Holland, Daniel Warshawsky, Giovanna Follo, Lee Welz, Tim Littell, Mandy Shannon

- I. Approval of Minutes - A motion was made, seconded, and the committee unanimously approved the minutes from the December 3, 2020 meeting of the USSC.

- II. Old Business
 1. Update on CircleIn pilot implementation
 - i. Tim Littell reported good discussion from the presentation earlier this month. Tim addressed faculty concerns about the inability to turn off access during exam periods. In particular the ability to have documentation of any inappropriate discussion was identified as a mediating factor.
 - ii. Implementation date scheduled for Monday, February 1.
 - iii. Tim will share the link to the recorded presentation with the entire committee for those who weren't able to attend the live presentation. He will also identify any training opportunities for faculty if and as needed. The committee agreed that everyone who has not yet seen the presentation will watch it before the next meeting ([CircleIn Faculty Presentation - Wright State — Watch Video Here](#))
 - iv. Tim will also investigate the possibility of creating a group for USSC on the app to test the student experience in a class.

 2. Previously proposed mandatory Pilot survey for first-year students: Discussion of FLRP-funded retention survey instrument (Giovanna Follo)
 - i. Giovanna Follo shared the survey instrument she and her team developed for students to understand their work/life balance and their experiences.
 1. Original target population was first-time, first-year students, regardless of whether they were direct from high school. Over time that has expanded to identify the needs of students who are further into their university career. Cohort is based on GPA <3.2 at this point.

2. Giovanna spoke about the team's proposed plan including follow up interviews and mentoring. The survey is to be used as a background for the mentorship process.
 - ii. Discussion included possible avenues for identifying major-based differences, using this survey at the front end of an orientation survey for informing advising conversations, and the possibility of broadening the scope to create a related quantitative survey with large-n data that individual colleges could disaggregate and use to better understand student barriers, motivations, and needs.
 - iii. Questions raised included whether and how a larger survey would duplicate existing efforts, and how participation in mentoring sessions will be incentivized.
 3. Continued discussion of pending OIRE student success dashboards. Is a Faculty Senate resolution needed to help strengthen University support/investment in this effort? – This discussion was tabled until the next meeting.
 4. Meta-majors, block scheduling and proposed Retention Summit – do we know where the University is headed on this? The announcement that Interim Provost Leaman is leaving in February leaves the status of the retention summit unknown. Further discussion was tabled for a later meeting.
- III. New Business – No new business was discussed at this meeting.
- IV. Announcements/Discussion – No announcements at this meeting.
- V. A motion was made, seconded, and unanimously approved to adjourn at 2:36pm.