The committee did not have a quorum at the start of the meeting. During this time, those present discussed the following items:

- The Senate recently passed policies 3110 and 3120 as submitted by UAPC.
- Dr. Owens would like to step down as chair for next year but is willing to remain as CoLA rep.
- Undergraduate Certificates
- Policies on college websites & academic mediation
- Post-admission advising and placement

After reaching a quorum, the committee decided the following items:

- The committee declined to modify the excused absence guidelines.
- Academic mediation – the committee declined to draft a policy at this time but determined that there should be a set of uniform procedures across all colleges. This topic will be discussed again at future meetings.
- The committee approved the previously reviewed drafts of policies 5330 and 3630 (Combined degree programs) for EC & Senate consideration.
- Committee members were encouraged to continue to seek feedback for the Undergraduate Certificate and merged Commencement ceremony policies.