

Scholarship and Sponsored Research Committee (SSRC)

Minutes—January 21, 2020, 12 noon, 101A University Hall

Members in attendance: Dr. Sherry Farra, Dr. Stephen Jacquemin (via phone), Dr. Gale Kleven, Dr. Paul Lockhart, Dr. Yoko Miura (via phone), Dr. Rachel Sturm, Ms. Ellen Reinsch Frieze (ex-officio)

Members absent: Dr. Raminta Daniulaityte, Dr. Michelle Vaughan, Dr. Fred Garber, Dr. Vye Greanya

Guest: Ms. Myke Cooney (CaTS)

Call meeting to order: 12 noon

1) Dissemination of the website information

Dr. Farra informed the SSRC members that she presented the SharePoint site at the December Faculty Senate meeting. The response was positive, and she encouraged Senate members to spread the word about the resource. She also spoke with Dr. Leaman about further dissemination, and he suggested meetings with department chairs to inform them of the availability of the site.

a) Chair meetings

Dr. Farra encouraged each SSRC member to contact their dean to get on the agenda for their chairs' meeting to discuss the SharePoint site. She asked if everyone had a means to disseminate information about the site.

Dr. Sturm indicated that the link to the SharePoint site had been sent to RSCOB faculty members; she stated that she would follow up with RSCOB faculty.

b) Announce listserv

Dr. Farra will send a notice to the announce listserv at the end of February to publicize the SharePoint site.

c) Adding participants

Discussion followed regarding the number of participants currently enrolled (31) and the process for adding members to the site to maximize its value. The pros and cons of adding the names and e-mails of entire colleges was discussed, with some members indicating that many faculty members would not be interested in that approach. The possibility of "opt in" and "opt out" was also discussed. More information will be available once SSRC members have met with department chairs and gotten faculty input/preferences. Whatever is decided, Myke Cooney can assist with the process. Myke has added all members of the SSRC as "owners" of the SharePoint site.

2) Education video on IRB submission

Dr. Farra, Dr. Kleven, and Ellen will form a subcommittee to develop a video on the IRB and will share a Google doc to develop a "Top 10" list of questions and answers related to the IRB. This could include the definition of human subjects' research, categories of research, training requirements, how to upload documents to the RSP Gateway, etc.

3) Update from Dr. Sturm re: RSCOB videos

Dr. Sturm has been working with Dr. Schiller in RSCOB to develop videos, 1 to 2 minutes each, with key take-aways, that can be used in the College's newsletters this semester. They have been working with in-house communications personnel, developing the appropriate interview style and editing down to a feasible range for positing on the SSRC SharePoint site.

4) Update on VPRI search

Dr. Farra received an update from Dr. Leaman on the search for the Vice Provost for Research and Innovation. He will be stepping down as Chair of the Search Committee. A replacement Chair will be named, and the search will move forward with the guidance of the search firm.

Adjournment: the SSRC meeting was adjourned at 1 p.m.