

## RESOLUTION 18-

The following resolution is presented to the committee for approval and recommendation to the Board of Trustees for appropriate action:

### Textbook Selection Policy

WHEREAS, Am. Sub. H. B. No. 49, Section 3345.14 requires the Board of Trustees of each state institution of higher education to adopt a policy that would permit employees to hold a financial interest in Intellectual Property developed at a college or university; and

WHEREAS, such a policy supports the faculty selection of course materials most appropriate for student learning; and

WHEREAS, the rights and responsibilities for faculty to select textbooks is codified in the Collective Bargaining Agreements with the Wright State Chapter of the American Association of University Professors; and

WHEREAS, the Wright State University Faculty Senate has endorsed the automatic identification of textbooks and course materials based on previous selections when a faculty member does not indicate a selection by the time registration begins for a term;

WHEREAS, the Collective Bargaining Agreements and the Faculty Senate recommendation call for the faculty to make good faith efforts to keep costs to students as low as possible without sacrificing academic needs; therefore be it

RESOLVED that the Wright State University Board of Trustees endorses Wright State University textbook selection policies.

***To move this resolution to the full Board for consideration, a motion and a second is needed.***

I offer this Motion:  
Do I have a Second:

Policy Number: 2025  
Date Created/Revised:  
Executive Responsibility: Provost  
Faculty Senate

## 2025.1 Authority

Pursuant to section 133 of the Higher Education Opportunity Act, Wright State University is required to disclose, on the institution's Internet course schedule, the International Standard Book Number and retail price information of required and recommended college textbooks and supplemental materials for each course listed in the institution's course schedule by the time that registration begins. To comply with federal law, facilitate the timely adoption of textbooks, and provide students an opportunity to obtain those materials at a reasonable cost, faculty should identify the textbooks and other teaching materials they intend to use for a course prior to the federally-mandated adoption deadline.

## 2025.2 Faculty Rights and Responsibilities

Faculty members retain full authority in selecting textbook(s) and materials appropriate for their classes, and they have the right to adopt new textbooks or other materials determined to be more appropriate for their courses at any time. When they change a textbook selection after the federally mandated adoption deadline, faculty members must notify their department chair and/or dean. In all circumstances, faculty are also encouraged to carefully consider means of reducing costs to students (e.g. choose textbooks and course materials that might be available at little or no cost and/or are suitable for use in multiple courses).

## 2025.2 Adoption Deadline Procedures

The University is obligated to notify faculty of the adoption deadline, and faculty should submit textbook information as soon as possible. In the event a faculty member has not selected textbooks and/or other teaching materials by the adoption deadline, the University bookstore may assume that the faculty member will use the same textbook (including edition and format) and other materials as the last time he/she taught the course if the following three conditions are met:

- 1) The faculty member (or, for team taught courses, a specific team of faculty) has taught the course within the past two academic years,
- 2) The University bookstore references this policy and makes at least one attempt to notify the faculty member (by both email and campus mail at least two weeks prior to the adoption deadline) of its intent to assume that the same textbook (including edition and format) and other materials will be used as the last time he/she taught the course,
- 3) The University bookstore references this policy and makes at least one attempt to notify the faculty member (by both email and campus mail no sooner than one week before the adoption deadline) that it has assumed that the same textbook (including edition and format) and other materials will be used as the time he/she taught the course.

In the event that a faculty member has not been identified when students are first able to register for a course, the University bookstore may assume that a subsequently identified faculty member will use the same textbook (including edition and format) and other materials as the last time he/she taught the course if the first and third conditions are met and it has made at least one attempt to notify the faculty member of its intent to do so at least two weeks prior to making the assumption.

**From:**

Agreement between Wright State University and the Wright State University Chapter of the American Association of University Professors, Collective Bargaining Agreement

**Article 7  
Faculty Rights and Responsibilities**

7.1 Textbooks. With the exception shown in Section 7.1.1, the University and the AAUP-WSU agree that NTE and TET Bargaining Unit Faculty Members shall select textbooks and other teaching material (e.g., software, course notes, etc.) for the courses they teach and that the decision whether to do so individually or collectively will be made by them and by administrators who are members of their department and teach the course(s) in question.

7.1.1 Textbooks and other teaching material (e.g. software, course notes, etc.) for School of Medicine courses shall be selected by an all-faculty committee within that particular discipline. If any portion of Section 7.1.1 can be shown by an external accreditation report not to comply with accreditation standards for the School of Medicine, the textbooks shall be chosen by a Course Oversight Committee and the School of Medicine Faculty Curriculum Committee.

7.1.2 When selecting textbooks and other teaching materials, Bargaining Unit Faculty Members shall make good faith efforts to keep costs to students as low as possible without sacrificing academic needs and to select teaching materials that are consistent with the curriculum.