

## **Transfer Credit Regulations**

Policy Number

3215

Executive Responsibility

VP-Curriculum & Instruction

Faculty Senate

Functional Responsibility

Registrar

Applies to

Degree Seeking Undergraduate Students

### **3215.1 Transfer Students**

High school graduates who have attempted one or more courses at a regionally accredited college or university before enrolling at Wright State are considered transfer students. To be considered for admission as a transfer student, students must submit the following:

1. Undergraduate application
2. \$30 nonrefundable application fee
3. Official transcript from each college previously attended
4. High school transcript (required of the following students):
  - o High school graduates of 1986 or before who are transferring with fewer than 12 quarter (nine semester) hours
  - o High school graduates of 1987 or after who are transferring with fewer than 45 quarter (30 semester) hours
5. College Preparatory Curriculum Completion Form (required of the following students):
6. High school graduates of 2002 or after who are transferring with fewer than 45 quarter (30 semester) hours. Graduates of 1987 or after with fewer than 45 hours must fulfill any high school deficiencies even though they do not need to submit the college prep form.

All transfer students with at least a C average are eligible for admission to the university; admission to most colleges and schools requires a higher GPA. Those students with less than a 2.0 GPA from colleges attended within the past three years must petition for admission. Petition forms are available in the Office of Undergraduate Admissions and must be submitted along with the other application's materials as outlined. Students with less than a 2.0 GPA who have been out of college for more than three years do not have to petition to transfer to Wright State. Students who have been dismissed/suspended from another institution will not be considered for admission to Wright State for one calendar year.

Students who have been granted a "fresh start" at another institution must have earned an additional minimum 12 hours at the same institution before Wright State will recognize the recalculated GPA for admission purposes.

### **3215.2 Transfer Credit Regulations**

1. Students' credits must have been earned at an institution that is regionally accredited. Transfer appeals should be submitted in writing to the Office of the Registrar.
2. Transfer students are subject to all Wright State requirements, including minimum course grades and GPAs, for entrance to particular majors and programs. Transfer students who must repeat

courses to meet these requirements will follow the same rules for repeating courses as students who begin at Wright State (see “Academic Policies” in this catalog). Grades of “pass” and “credit” are considered for transfer credit.

- Ohio Transfer and Articulation Policy was revised effective Fall 2005 for grades in courses completed outside an Associate of Arts or Associate of Science degree. As of Fall 2005 and thereafter, a student must have earned a course grade of D or higher (according to the definition of grades currently used at Wright State) to transfer credit for that course. Previous policy required that a student earn a grade of C or higher to transfer credit for the course. However, students who completed courses before Fall 2005 with a grade of D may request that credits be posted for those courses. Forms for submitting these requests are available in the Office of the Registrar.
3. Any credit earned through correspondence, off-campus, or distance learning is subject to the same regulations as other transfer credit.
  4. Students who have completed three-fourths or more of the Wright State quarterly credit hour requirement for a course or sequence may receive credit for that course or sequence. For example, two three-credit hour courses in English composition may be considered the equivalent of ENG 101 and 102 (8 credit hours).
  5. Wright State academic advisors will determine how students' transfer credits are to be used toward the requirements for their major. If there are exceptions to the application of transfer credit, the dean of the major college or school involved will make the decision.
  6. The Office of Undergraduate Admissions will notify students of their admission to the University College or the appropriate college.
  7. General education requirements for most transfer students will be determined by a course-by-course evaluation.
  8. Students who have already received a baccalaureate degree from an accredited institution and wish to pursue a second baccalaureate degree will automatically receive 138 quarter credit hours. They will be ranked as seniors. An advisor will determine how many credits these students will have to complete to receive their second degree.
  9. All religion courses taught by a religion department in any state college or university will be considered for transfer credit. These courses are subject to other applicable transfer credit regulations. Religion courses taught by all other colleges must be approved by the Religion Department before transfer credit is granted.
  10. Transfer students with a minimum GPA of 3.4 or higher earned at Wright State may be eligible to graduate with Latin honors (summa cum laude, magna cum laude, or cum laude). For the purpose of determining Latin honors, the student's GPA at Wright State will be recalculated to include all posted transfer grades; however, this recalculated GPA will not be reflected on the student's academic record. The official transcript will include only the GPA for courses completed at Wright State. The recalculated GPA may result in the student's not earning Latin honors at graduation.

**Policy Number:** 3215  
**Executive Responsibility:** Provost's Office  
Faculty Senate

**Functional Responsibility:** Registrar  
Transfer and Nontraditional Student Center  
Academic Advisors

**Applies to** Degree Seeking Undergraduate Students

### 3215. Undergraduate Transfer Credit Policy

This policy refers to credit taken by high school graduates who have attempted one or more courses at one of the following institutions before enrolling at Wright State University (WSU):

- a college or university accredited by one of the six regional accrediting organizations recognized by the Council for Higher Education Accreditation (CHEA) or the U.S. Department of Education (USDE);
- an international institution accredited by its respective Ministry of Education or comparable accrediting body.

To be considered for admission as a transfer student, students must have completed all requisite undergraduate admissions procedures.

All transfer students with at least a 2.0 Grade Point Average (GPA) are eligible for admission to the university. Direct admission to most colleges and schools requires a higher GPA.

Those students with less than a 2.0 GPA from colleges attended within the past three years must petition for admission, unless the student participated in one of the partnership programs entered into with local community colleges which allows a shorter time period for those who successfully maintain a 2.25 GPA in at least 18 college-level credits at the community college. Petition forms are available in the Office of Undergraduate Admissions and must be submitted along with the other application's materials.

Students with less than a 2.0 GPA who have been out of college for more than three years do not have to petition to transfer to WSU. Students who have been dismissed/suspended from another institution will not be considered for admission to WSU for one calendar year from the point of dismissal from that institution.

The Office of Undergraduate Admissions will notify students of their admission to the University College or the appropriate college.

Students who have been allowed by another institution to take a course to replace "D" or "F" grades must have earned an additional minimum 12 hours at the same institution before WSU will recognize the recalculated GPA for admission purposes.

The awarding of student credit hours follows other related WSU policies, including but not limited to:

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<#>High school transcript (required of the following students): ¶

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**Deleted:** Students who have been granted a "fresh start" at another institution must have earned an additional minimum 12 hours at the same institution before Wright State will recognize the recalculated GPA for admission purposes.¶

**3215.2 Transfer Credit Regulations¶**  
Students' credits must have been earned at an institution that is regionally accredited. Transfer appeals should be submitted in writing to the Office of the Registrar.¶

Transfer students are subject to all Wright State requirements, including minimum course grades and GPAs, for entrance to particular majors and programs. Transfer students who must repeat courses to meet these requirements will follow the same rules for repeating courses as students who begin at Wright State (see "Academic Policies" in this catalog). Grades of "pass" and "credit" are considered for transfer credit. ¶

Ohio Transfer and Articulation Policy was revised effective Fall 2005 for grades in courses completed outside an Associate of Arts or Associate of Science degree. As of ... [1]

**Deleted:** <#>General education requirements for most transfer students will be determined by a course-by-course evaluation.¶

... [2]

- [Ohio Department of Higher Education \(ODHE\) Ohio Articulation and Transfer Policy \(WSU Policy 3210\)](#).
- [Ohio Transfer Module \(WSU Policy 3230\)](#).
- [Transfer Credit for Military Training, Experience, and Coursework Policy \(WSU Policy 3285\)](#).
- [Prior Learning Assessment \(PLA\) Policy \(WSU Policy 3220\)](#)
- [Transfer Student Requirements for Completion of WSU Core \(WSU Policy 3240\)](#)
- [Transfer Student Requirements for Writing Across the Curriculum \(WSU Policy 3245\)](#)
- [Transfer Credit for “D” Grades \(WSU Policy 3260\)](#)
- [Course Repeats and Replacement \(WSU Policy 3520\)](#)

Students must follow the policies of programs pertaining to the **applicability** of awarded credit hours. For example, according to ODHE articulation and transfer policy, a grade of “D” from an Ohio college or university must be **accepted** by WSU, but a program may require the student to receive a higher grade in that same course. Thus, the student would still need to meet the higher grade requirement of the program by using the WSU repeat or PLA policy.

Transfer credit will be posted with a “T”, followed by the letter grade the student earned at the previous regionally accredited institution (e.g., TA or TB). If a grade of “Pass” was earned, then the transfer credit will be posted as CR. Awarded credit from international institutions are posted as CR.

Wright State academic departments will determine how students' transfer credits are applicable toward the requirements for their degree. A transfer student may petition the decision regarding application of transfer credit in a given department or program. That petition is reviewed by the college and university petitions committee.

All religion courses from international colleges and universities and private domestic institutions must be approved by the Religion Department before they can be awarded credit.

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